

REGULAR COUNCIL MEETING
Tuesday, January 19, 2021, 7:00pm
City Council Chambers

Join Zoom Meeting

<https://zoom.us/j/95613164796?pwd=bnBkeGlzUzArRlJOSHk2SSStzUVBNQT09>

Meeting ID: 956 1316 4796

Passcode: 570803

+1 929 205 6099 US (New York)

1. Call to Order – 7:00 p.m.
2. Adjustments to the Agenda
3. Consent Agenda
 - A. Approval of Minutes of the Regular City Council Meeting January 12, 2021
 - B. Approval of City Warrants from Week of Wednesday January 20, 2021
 - C. Clerk’s Office Licenses and Permits
 - D. Authorize DPW Campus Upgrade A/E Agreement Award (Public Works Director)
 - E. Renew Chargepoint Contract for Merchant’s Row EV Charging Station (Clerk)
4. City Clerk & Treasurer Report
5. Liquor Control Board
6. City Manager’s Report
7. Visitors and Communications
8. Old Business:
 - A. Review and/or Adoption of FY22 General Fund Budget (Manager)
 - B. Review of Draft Capital Improvements Plan (Planning Director)
9. New Business
 - A. Vermont Center for Independent Living Ballot Funding Request (Linda Meleady)
 - B. BUUSD FY22 Budget Presentation (Superintendent Wells, Sonya Spaulding)
 - C. Review of FY22 Streets/Sidewalks/Capital Ballot Item Spending Plan (DPW Director)
 - D. Authorize Gap Funding for WWTF Digester Improvements Project (Manager)
 - E. Discussion: Tax Increment Finance (TIF) District Future Development Plans (Clerk/Manager)
 - F. Discussion of Proposed Charter Changes (Clerk)
 - G. Discussion on Minimum Housing Ordinance Changes (Mayor)
 - H. Review and/or Approve Investment Policy (Councilor Waszazak)
 - I. Approval of FY20 Annual Report Photo(s) (Mayor)
10. Round Table
11. Executive Session – As Needed
12. Adjourn

Steven E. Mackenzie, P.E., City Manager

*The portion of this meeting starting at 7:00pm will be taped for re-broadcast on Channel 194 CVTV
and will be re-broadcast on Wednesday at 9:00 a.m. and 12:00 noon
CVTV Link for meetings online – cvtv723.org/*

OTHER MEETINGS AND EVENTS

Until further notice, Committee and Board meetings may be held only via video (virtual) platforms. **Check the City Website for Meeting Warnings, Agendas and log-in instructions.**

Monday, January 18

Diversity & Equity Committee, 6pm, Virtual (ZOOM)

Wednesday, January 20

Transportation Advisory Committee, 6:30, Virtual (ZOOM)

Thursday, January 21

ADA Committee, 10am, Virtual (ZOOM)

Cow Pasture Committee, 5:30pm, Virtual (ZOOM)

Ground Rules for Debating

- Rules may be reviewed periodically
- Practice Mutual Respect
 - Assume Good Intent and Explain Impact
 - Ask Clarifying Questions
 - If off course, interrupt and redirect
- Think, then A.C.T.
 - Alternatives – Identify All Choices
 - Consequences – Project Outcomes
 - Tell Your Story – Prepare Your Defense
- Ethics checks
 - Is it legal?
 - Is it in scope (Charter, Ordinance, Policy)?
 - Is it balanced?
- “ELMO” – Enough, Let’s Move On
 - Honor Time Limits
 - Be attentive, not repetitive
- Be open minded to different solutions or ideas
 - Remarks must be relevant and appropriate to the discussion; stay on subject.
 - Don’t leave with “silent disagreement”
 - Decisions agreed on by consensus when possible, majority when necessary
 - All decisions of Council are final
- No blame
 - Articulate Expectations of each other
 - We all deeply care about the City in our own way
 - Debate issues, not personalities
- Electronics
 - No texting/email/or videogames during the meeting
 - No notes are taken during Executive Session

**Regular Meeting of the Barre City Council
Held January 12, 2021**

The Regular Meeting of the Barre City Council was called to order on video conference by Mayor Lucas Herring at 7:00 PM. In attendance, participating on video or phone, were: From Ward I, Councilor Jake Hemmerick; from Ward II, Councilors Michael Boutin and Teddy Waszazak; and from Ward III, Councilor Ericka Reil. City staff members present via video or phone were City Manager Steven Mackenzie, Planning Director Janet Shatney, Police Chief Tim Bombardier, Fire Chief Doug Brent, Deputy Fire Chief Joe Aldsworth, Finance Director Dawn Monahan, Public Works Director Bill Ahearn, and Clerk/Treasurer Carol Dawes.

Absent: From Ward I, Councilor John Steinman; and from Ward III, Councilor Rich Morey.

Adjustments to the Agenda: Manager Mackenzie requested an executive session for personnel and negotiations.

Approval of Consent Agenda:

Councilor Hemmerick asked to separate some of the consent agenda items. Council approved the following consent agenda items on motion of Councilor Waszazak, seconded by Councilor Reil. **Motion carried on roll call vote, with all voting in favor.**

- Minutes of the following meetings:
 - Regular Meeting of January 5, 2021
- City Warrants as presented:
 - Approval of Week 2021-02, dated January 13, 2021:
 - Accounts Payable: \$300,934.45
 - Payroll (gross): \$160,248.86
- 2021 Licenses & Permits: NONE
- Downstreet Housing Request to open a VCDP Implementation Grant for Transitional Housing at 31 Keith Avenue.
- Authorize Submission of SRF Funding Application for WWTF Digester Project.

Councilor Hemmerick said he's recusing himself from any action on the Barre Historical Society Better Places Grant application, as he developed the program through his job. The Council approved issuing a letter of support for the grant application on motion of Councilor Waszazak, seconded by Councilor Reil. **Motion carried on roll call vote, with Councilor Hemmerick recusing.**

Council discussed the City's CARES ACT funding request for use of the auditorium complex. Manager Mackenzie said the City wrote a letter to the administration at the suggestion of Rep. Peter Anthony, as there are remaining CARES ACT funds available, and other facilities that hosted testing sites and overflow hospitals are being paid for rental of the spaces. Council approved submitting the request on motion of Councilor Waszazak, seconded by Councilor Hemmerick. **Motion carried on roll call vote, with all voting in favor.**

Council discussed the WWTF digester bid/CA services amendment with Dubois & King. Manager Mackenzie said the amendment is for approval of engineering services to develop bid documents. The project will go through the normal bid process when ready for construction. Council approved authorizing the Manager to execute the amendment with D&K on motion of Councilor Waszazak, seconded by Councilor Reil. **Motion carried on roll call vote, with all voting in favor.**

The City Clerk/Treasurer Report –

Clerk/Treasurer Dawes reported on the following:

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- Dog licenses and parking permits are available.
- Working on TIF state audit and TIF annual report. The annual report is due to VEPC by Friday.
- Petitions for ballot questions are due to the Clerk's office by January 14th.
- Offices up for election on Town Meeting Day are three councilors, two school board members, and one at-large Central Vermont Public Safety Authority board member. Information and forms for candidates are available on the election section of the City website. Consent forms are due to the Clerk's office by January 25th.

Liquor Control – NONE

City Manager's Report - Manager Mackenzie reported on the following:

- Usage of the BOR continues, using the state's COVID restrictions for recreational facilities.
- City staff members are interviewing architectural inspection teams to select who will conduct the review of the DPW campus.
- Attended a debriefing of the FY20 audit with auditor Fred Duplessis.
- Met with new Central Vermont Public Safety Authority board members for an orientation.

Visitors and Communications –NONE

Old Business –

A) FY22 General Fund Budget Discussion – Continued.

Manager Mackenzie said the Council packet included a memo from Finance Director Dawn Monahan, outlining the most recent adjustments to the draft budget, and the projected tax rate increase has been reduced slightly. Council will have an opportunity to review again next week, and final budget numbers must be approved at the January 26th meeting when the annual town meeting warning is approved. Councilor Boutin asked to increase traffic ticket revenues by \$15,000 to reflect expected ordinance changes that will allow the City to collect the municipal portion of tickets already being written. Police Chief Bombardier said he is working to identify the sections of ordinance that need to be revised. There was discussion on the budget impact from the COPS grant when it expires in year four of the grant. Mayor Herring asked Council to continue its review of the proposed budget.

New Business –

A) Discussion on Voter Outreach/Mailing Ballots for Town Meeting Day.

Clerk Dawes reviewed her memo on options for changing the annual meeting date and/or mailing ballots to all voters, which are being considered by the legislature as emergency election legislation. The Clerk said the City, Barre Town, and Barre Unified Union School District must coordinate their plans because we will be voting on the BUUSD ballot items at the same election. She recommended Barre City stay with the March 2nd traditional town meeting date, and work with the Town and BUUSD to mail postcards to all voters, informing them of their options to request an absentee ballot by mail.

Council approved the Clerk's recommendations on motion of Councilor Boutin, seconded by Councilor Reil.

Motion carried on roll call vote, with all voting in favor.

B) Discussion on Proposed Charter Changes.

Mayor Herring reviewed the memo on proposed charter changes, noting the memo includes two options based on input from the City Attorney and Public Works Director Bill Ahearn. It was suggested the finance director be added to the list of positions that require bonding. Councilor Boutin requested adding a section that would limit flags the City could fly to the City, state and national flags. He will draft language to be considered next week. There was discussion on including language that would allow the City to set speed limits at less than 25 miles per hour, which is the current state limit for speed limits on City streets except in certain locations; and discussion on the Housing Board of Review, which was removed during the last

charter change. The Council tentatively approved moving forward with option B of the proposed charter changes. That option along with the proposed flag and speed limit language will be reviewed again at next week's meeting.

C) Additional Traffic Violations or City Ordinances.

Chief Bombardier said ordinances can be revised to allow the City to collect the municipal portion of any traffic tickets written by City officers and collected through the Judicial Bureau. The Chief will draft language and have it back for Council review in about a month.

D) First Responder Wellness and Covid Response.

Chief Bombardier and Chief Brent spoke of response protocols, keeping the jail open, wellness, vaccines, contact tracing related to ambulance transports, and coordinating personal protective equipment (PPE).

E) Annual Metrics for Calls for Service.

Mayor Herring and Chief Bombardier reviewed charts showing the data related to calls for service over the past three years, including data on issuing warrants, aggravated assault charges, robberies, sexual assaults, property crime, and violent crime. Chief Brent said the Fire/Ambulance Department is busy this time of year with heating issues and chimney fires. There has been a decrease in the number of structure fires, which helps protect the values on the grand list. Calls for service provide opportunities for responders to inspect a property for code enforcement compliance, which helps keep properties safe.

F) Recommendations from the Civilian Oversight and Advisory Board.

i. Change name to Civilian Advisory Board.

ii. Approval of Resolution #2020-06 Supporting the Barre City Police Department.

Board chair Bob Nelson said the board has met seven times since its creation last year. They have discussed the name of the board and reviewed the word "oversight" with City Attorney Oliver Twombly and Labor Attorney Scott Cameron, and upon advice of both attorneys, the Board recommends the Council remove the word "oversight" and rename them the Civilian Advisory Board. Mr. Nelson said the board has no oversight authority, so inclusion of the word is an inaccurate description of their charge. There was discussion on the work of the board and what its focus is. Councilor Boutin made the motion to approve the name change. The motion died for lack of a second. Mr. Nelson asked for some guidance going forward with regards to the legality of the board name. Manager Mackenzie will contact the attorneys to discuss.

Mr. Nelson reviewed the resolution sent to the board by the Council, and the board recommends Council approve the resolution as presented. Councilor Hemmerick said the resolution puts one department above the others. He does not approve of the use of the word "unequivocal" in the resolution, and denouncing the possibility of defunding limits the Council's ability to make budget adjustments. Councilor Waszazak said the Councilor who wrote the resolution said it was in response to the Black Lives Matter movement, and he cannot support the resolution. There was discussion on adopting resolutions in support of other departments, and what the board was asked to do with the resolution. Councilor Boutin made the motion to approve the resolution. The motion died for lack of a second.

Mr. Nelson said the board is working on development of its guidelines. Mayor Herring said he is looking to all committees and board for guidelines to help craft the City's mission statement.

G) Approval of Resolution #2021-01 Condemning the Violent Insurrection at the Nation's Capitol and Calling for the Removal of the President.

Councilors Hemmerick and Waszazak read statements on last week's invasion of the US Capitol building. Councilor Hemmerick presented the resolution for approval. Councilor Waszazak made the motion to approve the resolution, seconded by Councilor Reil.

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Councilor Boutin said it was inappropriate for the City to weigh in on national political issues. Mayor Herring and Councilor Waszazak suggested amendments to the draft resolution. Resident Ellen Kaye spoke of her counter-protesting in City Hall Park where President Trump supporters have been holding rallies on Friday evenings.

Councilor Boutin left the meeting at this point.

Council approved the resolution as amended on roll call vote, with all voting in favor.

Round Table –

Councilor Reil encouraged people to take care of themselves, stay safe and warm.

Councilor Waszazak said he was pleased the Council conducted both City and national business this evening.

Councilor Hemmerick said he appreciates the work journalists do.

Mayor Herring said he condemns all violence.

Executive Session –

Councilor Waszazak made the motion to find that premature general public knowledge of personnel and negotiations to be discussed would clearly place the City of Barre at a substantial disadvantage should the discussion be public. The motion was seconded by Councilor Reil. **Motion carried on roll call, with all voting in favor.**

Mayor Herring said items to be discussed in executive session included advice to the Manager on the assessor position, and upcoming negotiations during the year.

Council went into executive session at 9:16 PM to discuss personnel and negotiations under the provisions of 1 VSA § 313 on motion of Councilor Waszazak, seconded by Councilor Reil. Manager Mackenzie and Planning Director Shatney were invited into the executive session. **Motion carried on roll call, with all voting in favor.**

Planning Director Shatney left the executive session at 9:23 PM.

Council came out of executive session at 9:28 PM on motion of Councilor Hemmerick, seconded by Councilor Waszazak. **Motion carried on roll call, with all voting in favor.**

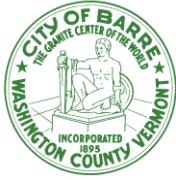
There was no action taken.

The Council meeting was adjourned by Mayor Herring at 9:29 PM.

There is no audio recording of this meeting. The meeting was recorded by the video conference platform.

Respectfully submitted,

Carolyn S. Dawes, City Clerk



City of Barre, Vermont

“Granite Center of the World”

Steven E. Mackenzie, P.E.
City Manager

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Barre, VT 05641
Telephone (802) 476-0240
FAX (802) 476-0264
manager@barrecity.org

MEMO

TO: City Council
FR: The Manager
DATE: 01/15/20

SUBJECT: Packet Memo re: Council 01/19/21 Agenda Items

Councilors:

The following notes apply to packet support material for the Subject Council Agenda:

Old Business:

8.A FY22 General Fund Budget Draft #4. A

Rikk Taft, Dawn Monahan, and I are making final budget refinements at this hour (3:30 p.m. Friday). I will forward a Final Budget Draft #4.A on Saturday

8.B Capital Improvements Plan

An updated Draft for your information and progress review shall be forwarded by COB Monday. This is still a work-in-progress and not ready for a Final Presentation and does not require any action.

New Business:

9.C FY21/22 Streets/Sidewalks/Capital Plan

Bill, Dawn, and I have coordinated and reconciled this spending plan. Bill is in the process of preparing a summary, but it is not ready at Packet Time. This will be forwarded for your review by Monday, if not before. This requires no specific action by the Council, unless you wish to alter the priority of projects as presented in the plan. Further, this does not have to happen at the 1/19 meeting, and can be brought back up for additional review/discussion at a later date of your choosing should you wish to.

9. D Digester Gap Funding Proposal:

This is not ready at Packet Time; I will defer this item 1 week under Adjustments.

By check number for check acct 01(GENERAL FUND) and check dates 01/14/21 thru 01/20/21

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

22095 VMERS DB		PR-12/09/20	Payroll Transfer	001-2000-240.0005	EMPLOYEE PENSION PAYABLE	0.00	7,999.93	139477
		PR-12/16/20	Payroll Transfer	001-2000-240.0005	EMPLOYEE PENSION PAYABLE	0.00	8,785.01	139477
		PR-12/23/20	Payroll Transfer	001-2000-240.0005	EMPLOYEE PENSION PAYABLE	0.00	9,394.71	139477
PR01:209		PR-12/30/20	Payroll Transfer	001-2000-240.0005	EMPLOYEE PENSION PAYABLE	0.00	9,460.40	139477
						-----	-----	
						0.00	35,640.05	
01088 AFSCME COUNCIL 93		PR01:212	PR-01/20/21	Payroll Transfer	001-2000-240.0007	UNION DUES PAYABLE	0.00	181.07 E68
01150 AIRGAS USA LLC		9108398497	wheel cut off	001-8050-350.1061	SUPPLIES - GARAGE	0.00	140.45	139478
01013 ALLAN JONES & SONS INC		75446	valves	001-8050-320.0743	TRUCK MAINT - STS	0.00	30.00	139479
		75498	tires,labor,disposal	001-8500-320.0720	VEHICLE/BACKHOE MAINT	0.00	461.50	139479
						-----	-----	
						0.00	491.50	
01136 ALLEGIANCE TRUCKS		011221	tires,wheels	001-8050-320.0743	TRUCK MAINT - STS	0.00	656.82	139480
01093 AMERICAN ROCK SALT CO LLC		0654153	salt	001-8050-360.1184	SALT - SNO	0.00	5,848.68	139481
01177 AQUAPLATES INC		I1375	lab services,freight	003-8330-320.0737	LAB MAINT	0.00	77.68	139482
23018 AUBUCHON HARDWARE		497751A	fasteners	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	1.00	139483
		497842	swivel plate	001-8050-320.0742	SNOW EQUIP MAINT	0.00	34.19	139483
		497850B	gloves	002-8200-340.0941	EQUIPMENT - SAFETY	0.00	23.38	139483
		497910	ice melt	001-8050-350.1065	SUPPLIES - STS	0.00	61.16	139483
		497915A	paint care recovery	001-7020-320.0729	ANNEX MAINT	0.00	10.26	139483
						-----	-----	
						0.00	129.99	
02117 BARRE COMMUNITY JUSTICE CENTER		011021	quarterly contribution 3	001-9130-360.1371	BCJC STIPEND	0.00	1,710.00	139484
02193 BEN'S UNIFORMS		93606	pants,freight	001-6040-340.0940	CLOTHING	0.00	24.00	139485
		93635	pants,freight	001-6040-340.0940	CLOTHING	0.00	495.00	139485
						-----	-----	
						0.00	519.00	
02269 BIEMECK BARBARA OR CITY OF BARRE		03456C	water overpayment	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	59.37	139486

By check number for check acct 01(GENERAL FUND) and check dates 01/14/21 thru 01/20/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

02241 BOMBARDIER TIMOTHY							
	010421	phone stipend Dec,gas,mea	001-6050-230.0511	LOCK-UP MEALS	0.00	34.11	E69
	010421	phone stipend Dec,gas,mea	001-6050-310.0616	PAGERS/CELL/AIR CARDS	0.00	100.00	E69
	010421	phone stipend Dec,gas,mea	001-6050-330.0835	VEHICLE FUEL	0.00	432.35	E69
					-----	-----	
					0.00	566.46	
02149 BORDEN & REMINGTON CORP							
	277247	chemicals	002-8220-320.0758	FLORIDE MAINT	0.00	4,300.12	139487
02097 BROWNLEE KEITH & KIMBERLY OR CITY							
	00680A	water overpayment	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	10.00	139488
02055 BURLINGTON COMMUNICATIONS SERVICE							
	BCS7323	labor	001-6040-320.0724	RADIO MAINT	0.00	255.00	139489
	BCS7357	labor	001-6055-320.0724	RADIO MAINTENANCE	0.00	450.00	139489
					-----	-----	
					0.00	705.00	
03087 CAPITOL STEEL & SUPPLY CO							
	073814	steel	001-8050-320.0743	TRUCK MAINT - STS	0.00	330.00	139490
	073814	steel	002-8200-320.0749	VAULT MAINTENANCE	0.00	80.00	139490
					-----	-----	
					0.00	410.00	
03205 CITY OF BARRE PENSION PLAN & TRUST							
	4THQTR20	employer contribution	001-9030-110.0154	CITY PENSION PLAN	0.00	4,862.40	139491
	4THQTR20	employer contribution	002-8200-110.0155	PENSION	0.00	792.63	139491
	4THQTR20	employer contribution	003-8300-110.0155	PENSION	0.00	792.62	139491
	4THQTR20	employer contribution	003-8330-110.0155	PENSION	0.00	1,872.86	139491
	4THQTR20VOL	employer contribution	001-9030-110.0154	CITY PENSION PLAN	0.00	1,620.80	139491
	4THQTR20VOL	employer contribution	002-8200-110.0155	PENSION	0.00	264.21	139491
	4THQTR20VOL	employer contribution	003-8300-110.0155	PENSION	0.00	264.21	139491
	4THQTR20VOL	employer contribution	003-8330-110.0155	PENSION	0.00	624.29	139491
PR01:212	PR-01/20/21	Payroll Transfer	001-2000-240.0006	ANNUITY PAYABLE	0.00	434.45	139538
					-----	-----	
					0.00	11,528.47	
03012 CLARKS TRUCK CENTER							
	441785	tubes	001-8050-320.0743	TRUCK MAINT - STS	0.00	108.39	139492
	441792	straps	001-8050-320.0743	TRUCK MAINT - STS	0.00	176.68	139492
					-----	-----	
					0.00	285.07	
03014 CLOVERLEAF TOOL CO							
	50107	body harnesses, freight	003-8300-340.0941	EQUIPMENT - SAFETY	0.00	209.55	139493
03337 COMMUNITY BANK NA							
PR01:212	PR-01/20/21	Payroll Transfer	001-2000-240.0001	FEDERAL TAX PAYABLE	0.00	11,749.25	139540

01/18/21
02:16 pm

City of Barre Accounts Payable
Warrant/Invoice Report # 21-29

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By check number for check acct 01(GENERAL FUND) and check dates 01/14/21 thru 01/20/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
PR01:212	PR-01/20/21	Payroll Transfer	001-2000-240.0004	FICA PAYABLE	0.00	17,736.18	139540
					0.00	29,485.43	
03308 COMMUNITY BANK NA							
PR01:212	PR-01/20/21	Payroll Transfer	001-2000-240.0013	HSA PAYABLE	0.00	235.00	139539
04071 DEAD RIVER CO							
	21595	fuel oil,lic fee,fuel tax	003-8330-330.0825	FUEL OIL	0.00	592.29	139494
	21609	fuel oil,lic fee,fuel tax	001-6043-330.0833	FUEL OIL	0.00	1,089.41	139494
	8504	fuel oil,lic fee,fuel tax	001-7015-330.0831	WHEELOCK BLDG FUEL	0.00	233.33	139494
	8799	fuel oil,lic fee,fuel tax	001-8050-330.0829	FUEL OIL - GARAGE	0.00	693.92	139494
	8799	fuel oil,lic fee,fuel tax	002-8200-330.0829	FUEL OIL - GARAGE	0.00	453.09	139494
	8799	fuel oil,lic fee,fuel tax	003-8330-330.0825	FUEL OIL	0.00	1,610.36	139494
					0.00	4,672.40	
04144 DONALD LANCE							
	010921	boots	001-8050-340.0944	GLASSES	0.00	183.20	139495
05003 EASTERN INDUSTRIAL AUTOMATION							
	4851014	chains, freight	003-8330-320.0740	EQUIPMENT MAINT	0.00	13,033.72	139496
05069 EDWARD JONES							
PR01:212	PR-01/20/21	Payroll Transfer	001-2000-240.0006	ANNUITY PAYABLE	0.00	201.00	139541
05059 ENDYNE INC							
	358702	lab services	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	100.00	139497
	358956	lab services	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	55.00	139497
	358957	lab services	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	55.00	139497
	358968	lab services	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	75.00	139497
					0.00	285.00	
05030 ESMI OF NEW YORK LLC							
	22040	sludge disposal	003-8330-230.0519	DISPOSAL OF SLUDGE	0.00	7,293.39	139498
	22066	sludge disposal	003-8330-230.0519	DISPOSAL OF SLUDGE	0.00	12,376.75	139498
					0.00	19,670.14	
06009 F W WEBB CO							
	69799618	duct boot	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	9.42	139499
	69803055	stack duct	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	26.39	139499
					0.00	35.81	
06070 FIRST NATIONAL BANK OMAHA							
	010321	credit	001-6050-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	-90.00	139500
	010321	credit	001-5070-230.0511	CREDIT CARD EXPENSES	0.00	-111.82	139500

01/18/21
02:16 pm

City of Barre Accounts Payable
Warrant/Invoice Report # 21-29

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By check number for check acct 01(GENERAL FUND) and check dates 01/14/21 thru 01/20/21

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
		010421	Genius software	001-7050-350.1059	RECREATION SUPPLIES	0.00	269.89	139500
						0.00	68.07	
07131 GILLIES DARIN		010821	water overpayment	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	19.48	139501
07035 GRANT KARA		010821	water overpayment	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	50.00	139502
07063 GREEN MOUNTAIN SECURITY		1369	monitor,cable,labor	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	602.50	139503
07006 GREEN MT POWER CORP		01770-1220	59 Parkside Terr lights	001-6060-200.0210	ELECTRICITY	0.00	42.16	139504
		01770-1220	59 Parkside Terr lights	001-7015-200.0211	ELECTRICITY-POOL	0.00	43.14	139504
		211230-1220	12 N Main St City Hall	001-6043-200.0210	CITY HALL ELECTRICITY	0.00	1,004.83	139504
		69716-1220	Bailey St tank	002-8200-200.0208	Electricity-Bailey St	0.00	25.95	139504
		80586-1220	street lights	001-6060-200.0210	ELECTRICITY	0.00	12,024.59	139504
		815920-1220	61 Seminary St Aud/Bor	001-7020-200.0210	ELECTRICITY	0.00	3,058.94	139504
		815920-1220	61 Seminary St Aud/Bor	001-7030-200.0210	ELECTRICITY	0.00	4,588.40	139504
		89392-1220	15 Fourth St PSB	001-7035-200.0210	ELECTRICITY	0.00	1,881.32	139504
						0.00	22,669.33	
08904 GREERS DRYCLEANING		113020	uniform cleaning	001-6040-340.0945	DRY CLEANING	0.00	20.40	139505
		113020	uniform cleaning	001-6050-340.0945	DRY CLEANING	0.00	644.35	139505
						0.00	664.75	
07113 GROSSMAN MARKETING GROUP		389927	w2s,1099s,freight	001-5050-350.1052	COMPUTER FORMS	0.00	181.90	139506
07170 GUZZONI TYLER OR CITY OF BARRE		02314	water overpayment	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	5.00	139507
08053 HOLLAND CO INC		6945A	chemicals	002-8220-320.0755	PCH180	0.00	7,000.00	139508
09021 IRVING ENERGY		233118	propane	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	3.96	139509
		344058	propane	002-8220-330.0836	BOTTLED GAS	0.00	1,084.74	139509
		656783	propane	001-7030-330.0836	BOTTLED GAS	0.00	120.06	139509
		664374	propane	001-7035-330.0836	BOTTLED GAS	0.00	596.27	139509
						0.00	1,805.03	
05091 JOANN'S UNIFORMS		17578	turtlenecks, freight	001-6040-340.0940	CLOTHING	0.00	83.07	139510

By check number for check acct 01(GENERAL FUND) and check dates 01/14/21 thru 01/20/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

10007	JOSLIN JOSHUA						
	010721	boots	001-8050-340.0943	FOOTWARE	0.00	309.00	139511
11024	KEMIRA WATER SOLUTIONS INC						
	9017694338	chemicals	003-8330-360.1148	SODIUM ALUMINATE	0.00	10,385.95	139512
	9017698869	chemicals	003-8330-360.1148	SODIUM ALUMINATE	0.00	11,200.00	139512
					-----	0.00	21,585.95
12024	LAROCHE TOWING & RECOVERY						
	26915	tow zamboni	001-7030-350.1053	SUPPLIES/EQUIPMENT	0.00	110.00	139513
12054	LAWSON PRODUCTS INC						
	9308117077	washers,nuts,screws,freig	001-8050-350.1061	SUPPLIES - GARAGE	0.00	619.25	139514
12009	LOWELL MCLEODS INC						
	S63220	mud flaps	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	31.90	139515
	S63224	steel,cutting	001-8050-320.0743	TRUCK MAINT - STS	0.00	11.25	139515
					-----	0.00	43.15
13057	MICROGUIDE INC						
	1083	policyprime support	001-6050-440.1240	COMPUTER EQUIP/SOFTWARE	0.00	360.00	139516
13189	MILES SUPPLY INC						
	0143967-03	rags	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	31.62	139517
	0144523-01	gloves	002-8200-340.0941	EQUIPMENT - SAFETY	0.00	35.13	139517
	0144523-01	gloves	003-8300-340.0941	EQUIPMENT - SAFETY	0.00	35.13	139517
					-----	0.00	101.88
14016	NELSON ACE HARDWARE						
	012021	keys, freight, bits	001-6045-320.0744	METER MAINT	0.00	15.55	139518
	113020	holiday lights, freight	001-6040-320.0720	CAR/TRUCK MAINT	0.00	17.85	139518
	113020	holiday lights, freight	001-6040-350.1053	OFFICE SUPPLIES	0.00	17.99	139518
	122020	freight, keys	001-6050-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	10.19	139518
	122020	freight, keys	001-6045-320.0744	METER MAINT	0.00	26.94	139518
					-----	0.00	88.52
14154	NORTH COUNTRY FEDERAL CREDIT UNION						
PR01:212	PR-01/20/21	Payroll Transfer	001-2000-240.0009	SAVINGS PAYABLE	0.00	75.00	139542
PR01:212	PR-01/20/21	Payroll Transfer	001-2000-240.0013	HSA PAYABLE	0.00	112.00	139542
					-----	0.00	187.00
14121	NORTHFIELD AUTO SUPPLY						
	329839	battery cable lugs	003-8330-320.0740	EQUIPMENT MAINT	0.00	5.40	139519

By check number for check acct 01(GENERAL FUND) and check dates 01/14/21 thru 01/20/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	330007	batteries	003-8330-320.0740	EQUIPMENT MAINT	0.00	223.32	139519
	330096	mud flaps	002-8200-320.0743	TRUCK MAINT	0.00	12.59	139519
	330116	beams	001-8050-320.0743	TRUCK MAINT - STS	0.00	29.30	139519
	330143	pads, rotors, filter, oil	003-8330-320.0743	TRUCK MAINT	0.00	185.46	139519
	330197	air filter	001-7030-350.1053	SUPPLIES/EQUIPMENT	0.00	17.75	139519
	330350	coupler	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	23.99	139519
	330351	coupler	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	24.49	139519
	330394	couplers, rivets	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	50.12	139519
	330408	gl black	001-8050-320.0743	TRUCK MAINT - STS	0.00	20.07	139519

					0.00	592.49	
14089 NORTHFIELD SAVINGS BANK							
PR01:212	PR-01/20/21	Payroll Transfer	001-2000-240.0009	SAVINGS PAYABLE	0.00	1,276.39	139543
PR01:212	PR-01/20/21	Payroll Transfer	001-2000-240.0013	HSA PAYABLE	0.00	381.00	139543

					0.00	1,657.39	
14055 NORWAY & SONS INC							
	15260	labor, unit heater	001-7030-320.0727	BLDG/GROUNDS MAINT	0.00	734.55	139521
	16021	labor, breaker	003-8300-320.0727	BLDG & GROUNDS MAINS	0.00	173.20	139521

					0.00	907.75	
15046 OFFICE OF CHILD SUPPORT							
PR01:212	PR-01/20/21	Payroll Transfer	001-2000-240.0009	SAVINGS PAYABLE	0.00	152.31	139544
15051 ONE CREDIT UNION							
PR01:212	PR-01/20/21	Payroll Transfer	001-2000-240.0009	SAVINGS PAYABLE	0.00	1,353.48	139545
15058 OTIS ELEVATOR CO							
	226411	maint service 1/1-2/28	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	234.12	139522
	226421	maint service 1/1-1/31	001-7020-320.0729	ANNEX MAINT	0.00	188.08	139522
	227766	maint service 1/1-1/31	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	370.16	139522
	227985	maint service 1/1-1/31	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	291.06	139522

					0.00	1,083.42	
16002 PERMA-LINE CORP							
	184061	barricade sheeting	001-8050-310.0620	BARRICADES, LIGHTS - STS	0.00	517.35	139523
15022 PERREAULT JOANNE							
	011221	amb overpayment	001-1000-120.0139	AMBULANCE A/R	0.00	25.00	139524
16077 PERSHING LLC							
PR01:212	PR-01/20/21	Payroll Transfer	001-2000-240.0006	ANNUITY PAYABLE	0.00	225.00	139546
16102 PRUDENTIAL RETIREMENT							
PR01:212	PR-01/20/21	Payroll Transfer	001-2000-240.0006	ANNUITY PAYABLE	0.00	270.00	139547

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City of Barre Accounts Payable
Warrant/Invoice Report # 21-29

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By check number for check acct 01(GENERAL FUND) and check dates 01/14/21 thru 01/20/21

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
17010 QUADIENT FINANCE USA INC		010321	meter postage,late fees	001-5010-360.1163	POSTAGE FOR METER	0.00	2,069.65	139525
18148 R K MILES		2920	plywood	003-8330-320.0740	EQUIPMENT MAINT	0.00	64.13	139526
18144 ROCHFORD ZACHARY		010821	boots	002-8200-340.0943	FOOTWARE	0.00	285.00	139527
18049 ROUND HILL FENCE & SECURITY INC		12511	door latch,labor	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	514.00	139528
19150 SHERWIN WILLIAMS CO		6488-4	paint	001-7020-320.0727	BLDG/GROUNDS MAINT	0.00	39.94	139529
19019 STATE OF VERMONT		B2109998	railroad lease 2/1/21-1/3	003-8300-230.0535	WACR UTILITY CROSSING LSE	0.00	900.00	139530
		B2109998	railroad lease 2/1/21-1/3	002-8200-230.0535	WACR UTILITY CROSSING LSE	0.00	900.00	139530
						0.00	1,800.00	
19160 SWISH WHITE RIVER		W414263	wipes,liners,gloves	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	557.22	139531
20002 TIMES ARGUS ASSOC INC		6213	advertise agenda 1/12	001-5010-230.0510	ADVERTISING/PRINTING	0.00	347.95	139532
		9947	advertise BOR thank you	051-0280-360.1165	SEMP VCF TRUST PROJECTS	0.00	150.00	139532
						0.00	497.95	
20019 TOWN OF WILLIAMSTOWN		011221	amb overpayment	001-1000-120.0139	AMBULANCE A/R	0.00	200.00	139533
21002 UNIFIRST CORP		4549977	uniform cleaning	003-8300-340.0940	CLOTHING	0.00	29.60	139534
		4549977	uniform cleaning	003-8330-320.0743	TRUCK MAINT	0.00	7.50	139534
		4549977	uniform cleaning	003-8330-340.0940	CLOTHING	0.00	83.13	139534
		4551932	uniform cleaning	001-7020-340.0940	CLOTHING	0.00	56.32	139534
		4551932	uniform cleaning	001-7030-340.0940	CLOTHING	0.00	50.92	139534
		4551932	uniform cleaning	001-7035-340.0940	CLOTHING	0.00	21.72	139534
		4551932	uniform cleaning	001-7015-340.0940	CLOTHING	0.00	10.58	139534
		4551932	uniform cleaning	001-8500-340.0940	CLOTHING	0.00	21.02	139534
		4551935	uniform cleaning	002-8220-340.0940	CLOTHING	0.00	70.13	139534
						0.00	350.92	
22051 VERMONT ASSOCIATION OF CHIEFS OF P		011021	associate membership	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	50.00	139535

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City of Barre Accounts Payable
Warrant/Invoice Report # 21-29

By check number for check acct 01(GENERAL FUND) and check dates 01/14/21 thru 01/20/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	011121	2021 membership	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	350.00	139535
					0.00	400.00	
22100 VERMONT DEPT OF TAXES							
PR01:212	PR-01/20/21	Payroll Transfer	001-2000-240.0002	STATE TAX PAYABLE	0.00	3,718.41	139548
22177 VMERS DB-DON'T USE							
PR01:212	PR-01/20/21	Payroll Transfer	001-2000-240.0005	EMPLOYEE PENSION PAYABLE	0.00	20.00	139549
22163 VRWA							
	011121	registrations	003-8330-130.0180	TRAINING/DEVELOPMENT	0.00	144.00	139536
25003 Y & M REALTY LLC							
	02595	water overpayment	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	9.93	139537

			Report Total			205,280.20	=====

To the Treasurer of City of Barre, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ***205,280.20
Let this be your order for the payments of these amounts.

Employee Tax Summary Report

by name for check dates 01/20/21 thru 01/20/21

Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 0090	ABARE, LANCE R.										
964.00	56.23	55.89	13.07	19.49	0.00	55.89	13.07	0.00	0.00	0.00	0.00
Employee: 0136	AHEARN, WILLIAM E.										
1874.23	154.77	114.96	26.89	89.72	0.00	114.96	26.89	0.00	0.00	0.00	0.00
Employee: 0145	ALDSWORTH, JOSEPH G.										
1489.95	123.45	88.06	20.59	35.53	0.00	88.06	20.59	0.00	0.00	0.00	0.00
Employee: 0155	AMARAL, ANTHONY C.										
575.00	34.04	35.65	8.34	7.46	0.00	35.65	8.34	0.00	0.00	0.00	0.00
Employee: 0417	BARIL, JAMES A.										
1324.40	133.71	74.05	17.32	40.03	0.00	74.05	17.32	0.00	0.00	0.00	0.00
Employee: 0570	BENJAMIN, KENNETH S.										
1896.81	193.99	116.49	27.24	58.04	0.00	116.49	27.24	0.00	0.00	0.00	0.00
Employee: 0580	BENSON, NICHOLAS J.										
1596.54	207.72	96.68	22.61	62.23	0.00	96.68	22.61	0.00	0.00	0.00	0.00
Employee: 0590	BERGERON, JEFFREY R.										
1290.50	89.01	73.92	17.29	28.64	0.00	73.92	17.29	0.00	0.00	0.00	0.00
Employee: 1005	BOMBARDIER, TIMOTHY J.										
1894.00	268.05	115.62	27.04	95.33	0.00	115.62	27.04	0.00	0.00	0.00	0.00
Employee: 1060	BOUTIN, SABRINA N.										
956.00	66.54	58.78	13.75	25.68	0.00	58.78	13.75	0.00	0.00	0.00	0.00
Employee: 1100	BRAMMAN, KATHRYN H.										
1024.40	106.97	63.02	14.74	31.88	0.00	63.02	14.74	0.00	0.00	0.00	0.00
Employee: 1097	BREAULT, BONNIE J.										
1346.71	167.21	77.80	18.19	50.08	0.00	77.80	18.19	0.00	0.00	0.00	0.00
Employee: 1130	BRENT, DOUGLAS S.										
1791.60	246.22	108.80	25.45	73.78	0.00	108.80	25.45	0.00	0.00	0.00	0.00
Employee: 1182	BROWN, ANDERSON C.										
804.72	51.75	48.92	11.44	21.55	0.00	48.92	11.44	0.00	0.00	0.00	0.00
Employee: 1390	BULLARD, DON A.										
1164.42	160.70	72.19	16.88	49.23	0.00	72.19	16.88	0.00	0.00	0.00	0.00
Employee: 1397	BULLARD, JONATHAN R.										
1505.62	184.63	89.58	20.95	55.31	0.00	89.58	20.95	0.00	0.00	0.00	0.00
Employee: 1675	CARMINATI, JOEL F., JR										
819.30	66.82	49.07	11.48	20.16	0.00	49.07	11.48	0.00	0.00	0.00	0.00
Employee: 1720	CETIN, MATTHEW J.										
1264.20	88.99	72.71	17.00	28.70	0.00	72.71	17.00	0.00	0.00	0.00	0.00
Employee: 1810	CHARBONNEAU, MICHAEL J.										
1706.20	149.34	93.36	21.83	45.78	0.00	93.36	21.83	0.00	0.00	0.00	0.00
Employee: 1815	CHASE, SHERRY L.										
753.60	65.06	42.81	10.01	19.73	0.00	42.81	10.01	0.00	0.00	0.00	0.00
Employee: 1964	COPPING, NICHOLAS R.										
1631.23	191.90	92.45	21.62	57.49	0.00	92.45	21.62	0.00	0.00	0.00	0.00
Employee: 2015	CRUGER, ERIC J.										
1567.44	202.59	95.05	22.23	60.70	0.00	95.05	22.23	0.00	0.00	0.00	0.00
Employee: 2205	CUSHMAN, BRIAN K.										
1625.40	97.92	95.13	22.25	33.41	0.00	95.13	22.25	0.00	0.00	0.00	0.00
Employee: 2240	DAWES, CAROLYN S.										
1196.60	117.93	70.10	16.39	35.17	0.00	70.10	16.39	0.00	0.00	0.00	0.00
Employee: 2330	DEGREENIA, CATHERINE I.										
1389.92	180.80	80.73	18.88	53.56	0.00	80.73	18.88	0.00	0.00	0.00	0.00
Employee: 2332	DEMELL, WILLIAM M.										
1046.01	100.60	59.59	13.94	30.10	0.00	59.59	13.94	0.00	0.00	0.00	0.00

City of Barre Payroll
Employee Tax Summary Report
by name for check dates 01/20/21 thru 01/20/21

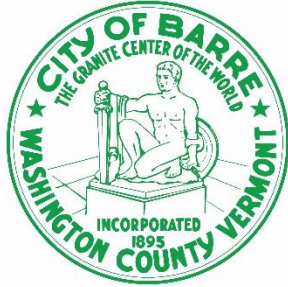
Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 2355	DEXTER, DONNEL A.										
1190.80	138.92	66.90	15.65	41.59	0.00	66.90	15.65	0.00	0.00	0.00	0.00
Employee: 2415	DONALD, LANCE B.										
891.20	84.91	53.53	12.52	25.27	0.00	53.53	12.52	0.00	0.00	0.00	0.00
Employee: 2445	DROWN, JACOB D.										
1451.26	194.99	87.54	20.47	58.42	0.00	87.54	20.47	0.00	0.00	0.00	0.00
Employee: 2580	DURGIN, STEVEN J.										
1839.40	238.82	107.03	25.03	71.56	0.00	107.03	25.03	0.00	0.00	0.00	0.00
Employee: 2683	EASTMAN, LARRY E., JR										
1555.10	180.78	88.82	20.77	54.15	0.00	88.82	20.77	0.00	0.00	0.00	0.00
Employee: 2980	FARNHAM, BRIAN D.										
1405.92	170.32	84.90	19.86	51.02	0.00	84.90	19.86	0.00	0.00	0.00	0.00
Employee: 3027	FLEURY, JASON R.										
1311.60	138.76	72.55	16.97	41.55	0.00	72.55	16.97	0.00	0.00	0.00	0.00
Employee: 3275	FREY, JACOB D.										
1262.40	91.01	71.87	16.81	26.97	0.00	71.87	16.81	0.00	0.00	0.00	0.00
Employee: 3375	GAYLORD, AMOS R.										
1102.40	116.86	67.86	15.87	34.98	0.00	67.86	15.87	0.00	0.00	0.00	0.00
Employee: 3560	GILBERT, DAVID P.										
986.80	102.19	59.84	13.99	30.57	0.00	59.84	13.99	0.00	0.00	0.00	0.00
Employee: 3690	GRANDFIELD, HEATHER L.										
831.20	70.45	49.92	11.67	34.34	0.00	49.92	11.67	0.00	0.00	0.00	0.00
Employee: 4015	HASTINGS, CLARK H., III										
835.95	77.43	49.48	11.57	23.18	0.00	49.48	11.57	0.00	0.00	0.00	0.00
Employee: 4025	HAYNES, WILLIAM D.										
1274.86	120.79	70.09	16.39	36.15	0.00	70.09	16.39	0.00	0.00	0.00	0.00
Employee: 4100	HEDIN, LAURA T.										
1212.54	119.90	71.93	16.82	35.76	0.00	71.93	16.82	0.00	0.00	0.00	0.00
Employee: 4137	HERRING, JAMIE L.										
809.20	28.30	50.17	11.73	19.52	0.00	50.17	11.73	0.00	0.00	0.00	0.00
Employee: 4213	HISLOP, PAMELA M.										
609.60	40.36	37.80	8.84	18.38	0.00	37.80	8.84	0.00	0.00	0.00	0.00
Employee: 4214	HOAR, BRIAN W.										
1175.30	57.99	71.50	16.72	28.36	0.00	71.50	16.72	0.00	0.00	0.00	0.00
Employee: 4230	HOULE, JONATHAN S.										
1344.80	162.25	82.23	19.23	48.59	0.00	82.23	19.23	0.00	0.00	0.00	0.00
Employee: 4250	HOWARTH, ROBERT C.										
1300.74	44.09	70.26	16.43	15.91	0.00	70.26	16.43	0.00	0.00	0.00	0.00
Employee: 4260	HOYT, EVERETT J.										
1039.60	70.03	58.15	13.60	33.41	0.00	58.15	13.60	0.00	0.00	0.00	0.00
Employee: 4710	JOSLIN, JOSHUA K.										
886.80	65.51	53.74	12.57	25.40	0.00	53.74	12.57	0.00	0.00	0.00	0.00
Employee: 4745	KELLY, JOSEPH E., JR										
1022.00	33.54	54.13	12.66	12.77	0.00	54.13	12.66	0.00	0.00	0.00	0.00
Employee: 4770	KIRKPATRICK, TROY S.										
1432.55	142.31	82.74	19.35	40.21	0.00	82.74	19.35	0.00	0.00	0.00	0.00
Employee: 4790	KOSAKOWSKI, JOSHUA D.										
966.00	92.81	57.12	13.36	27.76	0.00	57.12	13.36	0.00	0.00	0.00	0.00
Employee: 4903	LANE, ZEBULYN M.										
966.00	99.79	59.09	13.82	29.86	0.00	59.09	13.82	0.00	0.00	0.00	0.00
Employee: 4906	LANGEVIN, RAYMOND P.										
998.00	77.52	61.88	14.47	32.70	0.00	61.88	14.47	0.00	0.00	0.00	0.00

City of Barre Payroll
Employee Tax Summary Report
by name for check dates 01/20/21 thru 01/20/21

Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 4908	LAPERLE, JESSICA L.										
904.90	81.15	53.18	12.44	24.22	0.00	53.18	12.44	0.00	0.00	0.00	0.00
Employee: 4985	LEWIS, BRITTANY L.										
1121.77	120.67	69.06	16.15	36.12	0.00	69.06	16.15	0.00	0.00	0.00	0.00
Employee: 5010	LOWE, ROBERT L.										
2227.84	234.88	130.05	30.42	78.17	0.00	130.05	30.42	0.00	0.00	0.00	0.00
Employee: 5049	MACHIA, DELPHIA L.										
919.20	71.98	50.48	11.81	21.66	0.00	50.48	11.81	0.00	0.00	0.00	0.00
Employee: 5048	MACKENZIE, STEVEN E.										
2084.12	226.81	124.45	29.10	90.24	0.00	124.45	29.10	0.00	0.00	0.00	0.00
Employee: 5085	MALONEY, JASON F.										
1263.60	108.33	74.47	17.42	34.10	0.00	74.47	17.42	0.00	0.00	0.00	0.00
Employee: 5290	MARTEL, JOELL J.										
1186.81	110.40	68.57	16.04	32.91	0.00	68.57	16.04	0.00	0.00	0.00	0.00
Employee: 5425	MCGOWAN, JAMES R.										
1138.40	166.18	67.90	15.88	34.77	0.00	67.90	15.88	0.00	0.00	0.00	0.00
Employee: 5270	MCNALLY, DONNA C.										
1029.20	115.14	60.20	14.08	34.46	0.00	60.20	14.08	0.00	0.00	0.00	0.00
Employee: 5520	METIVIER, CHERYL A.										
913.30	89.92	56.14	13.13	26.89	0.00	56.14	13.13	0.00	0.00	0.00	0.00
Employee: 5600	MICHELI, STEVEN N.										
1555.20	128.17	94.98	22.21	44.51	0.00	94.98	22.21	0.00	0.00	0.00	0.00
Employee: 5701	MILLER, ROBERT W.										
2249.68	266.08	134.16	31.38	83.53	0.00	134.16	31.38	0.00	0.00	0.00	0.00
Employee: 5725	MONAHAN, DAWN M.										
1593.60	131.72	91.87	21.48	40.63	0.00	91.87	21.48	0.00	0.00	0.00	0.00
Employee: 5765	MORRIS, SCOTT D.										
1060.41	82.08	64.44	15.07	26.77	0.00	64.44	15.07	0.00	0.00	0.00	0.00
Employee: 5768	MORRISON, CAMDEN A.										
1248.03	143.80	76.40	17.87	43.06	0.00	76.40	17.87	0.00	0.00	0.00	0.00
Employee: 5880	MURPHY, BRIEANNA E.										
1087.30	109.48	65.68	15.36	32.76	0.00	65.68	15.36	0.00	0.00	0.00	0.00
Employee: 5930	NORWAY, JOANNE P.										
721.60	65.05	42.70	9.99	19.73	0.00	42.70	9.99	0.00	0.00	0.00	0.00
Employee: 5940	NYKIEL, BRYAN T.										
1036.40	71.95	64.26	15.03	23.88	0.00	64.26	15.03	0.00	0.00	0.00	0.00
Employee: 6030	PARKER, ROWDIE Y.										
961.20	106.86	57.87	13.53	31.98	0.00	57.87	13.53	0.00	0.00	0.00	0.00
Employee: 6040	PARSHLEY, TONIA C.										
1100.80	93.71	61.33	14.34	28.03	0.00	61.33	14.34	0.00	0.00	0.00	0.00
Employee: 6088	PIERCE, JOEL M.										
1307.20	94.68	75.93	17.76	30.29	0.00	75.93	17.76	0.00	0.00	0.00	0.00
Employee: 6377	POIRIER, HOLDEN R.										
1039.24	97.41	61.97	14.49	29.14	0.00	61.97	14.49	0.00	0.00	0.00	0.00
Employee: 6395	POULIOT, BROOKE L.										
824.00	57.76	51.09	11.95	19.98	0.00	51.09	11.95	0.00	0.00	0.00	0.00
Employee: 6416	PROTZMAN, TODD A.										
575.00	46.13	35.65	8.34	14.38	0.00	35.65	8.34	0.00	0.00	0.00	0.00
Employee: 6415	PRUITT, BRITTAIN J.										
1858.22	64.68	102.46	23.97	21.66	0.00	102.46	23.97	0.00	0.00	0.00	0.00
Employee: 6418	PULLMAN, DAVID L.										
726.10	56.24	43.29	10.12	17.20	0.00	43.29	10.12	0.00	0.00	0.00	0.00

City of Barre Payroll
Employee Tax Summary Report
by name for check dates 01/20/21 thru 01/20/21

Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 6440	QUARANTA, STEPHANIE L.										
1317.30	191.81	74.76	17.48	51.96	0.00	74.76	17.48	0.00	0.00	0.00	0.00
Employee: 6600	REALE, MICHAEL R.										
1085.60	115.28	67.31	15.74	34.50	0.00	67.31	15.74	0.00	0.00	0.00	0.00
Employee: 6640	RIVARD, SYLVIE R.										
913.30	89.22	55.83	13.06	26.56	0.00	55.83	13.06	0.00	0.00	0.00	0.00
Employee: 6689	ROCHFORD, ZACHARY J.										
1086.80	87.60	67.38	15.76	28.31	0.00	67.38	15.76	0.00	0.00	0.00	0.00
Employee: 6818	ROULEAU, JOSEPH J.										
1200.40	92.99	68.06	15.92	27.80	0.00	68.06	15.92	0.00	0.00	0.00	0.00
Employee: 6870	RUBALCABA, DAVID T.										
1207.14	134.11	73.40	17.17	40.15	0.00	73.40	17.17	0.00	0.00	0.00	0.00
Employee: 6874	RYAN, PATTY L.										
1348.16	176.98	83.59	19.55	60.01	0.00	83.59	19.55	0.00	0.00	0.00	0.00
Employee: 7049	SCHAUER, RUSSELL A.										
1332.00	70.85	79.16	18.51	23.45	0.00	79.16	18.51	0.00	0.00	0.00	0.00
Employee: 7100	SEAVER, DEBBIE L.										
1141.64	173.80	66.87	15.64	56.56	0.00	66.87	15.64	0.00	0.00	0.00	0.00
Employee: 7190	SHATNEY, JANET E.										
1224.20	82.08	70.11	16.40	26.71	0.00	70.11	16.40	0.00	0.00	0.00	0.00
Employee: 7220	SHERIDAN, GARY R., JR										
1306.20	116.52	79.35	18.56	34.62	0.00	79.35	18.56	0.00	0.00	0.00	0.00
Employee: 7312	SMITH, CLINT P.										
1024.40	101.06	61.36	14.35	30.11	0.00	61.36	14.35	0.00	0.00	0.00	0.00
Employee: 7314	SOUTHWORTH, NORWOOD J.										
1036.42	115.55	63.77	14.91	34.58	0.00	63.77	14.91	0.00	0.00	0.00	0.00
Employee: 7330	STRACHAN, ROBBIE B.										
1191.31	89.90	72.62	16.98	26.04	0.00	72.62	16.98	0.00	0.00	0.00	0.00
Employee: 7334	STRASSBERGER, KIRK E.										
867.39	47.12	48.49	11.34	17.01	0.00	48.49	11.34	0.00	0.00	0.00	0.00
Employee: 7450	SUPERNAULT, MERTON A.										
954.41	56.61	50.77	11.87	12.79	0.00	50.77	11.87	0.00	0.00	0.00	0.00
Employee: 7465	TAFT, FRANCIS R.										
1378.70	160.43	81.94	19.16	48.05	0.00	81.94	19.16	0.00	0.00	0.00	0.00
Employee: 7520	TILLINGHAST, ZACHARY M.										
1202.04	118.34	68.93	16.12	35.42	0.00	68.93	16.12	0.00	0.00	0.00	0.00
Employee: 7600	TUCKER, RANDALL L.										
1816.80	218.58	106.30	24.86	65.36	0.00	106.30	24.86	0.00	0.00	0.00	0.00
Employee: 7610	TUCKER, RUSSELL W.										
1142.01	121.95	63.18	14.78	36.50	0.00	63.18	14.78	0.00	0.00	0.00	0.00
Employee: 7843	WALLANT, DAVID R.										
1032.80	104.89	64.03	14.98	31.38	0.00	64.03	14.98	0.00	0.00	0.00	0.00
Employee: 8345	WORN, JESSICA L.										
1014.30	74.75	58.94	13.79	22.31	0.00	58.94	13.79	0.00	0.00	0.00	0.00
121757.26	11749.25	7187.21	1680.88	3718.41	0.00	7187.21	1680.88	0.00	0.00	0.00	0.00



Department of Public Works
6 North Main St Suite 1
Barre, VT 05641

Recommendation for award of A/E services Contract for Public Works Facility Campus Upgrade

The City of Barre issued a request for proposal from consultants for the preliminary planning of a new Public Works Facility. Nine firms responded to the invitation: Banwell Architects; Black River Design; Breadloaf Design; EH Danson; Freeman French and Freeman; Gossens, Bachman Architects, Scott & Partners; SKHS Architects and Weston and Sampson.

The RFP was a Qualifications Based Selection (QBS) process. All proposals were read and evaluated without reviewing fees. Three firms advanced to a short list for interviews. The interview provided an opportunity to learn more about the proposals, methodologies and staffing that would collaborate to deliver the consulting services.

The scope of work had 6 elements:

- 1) Programming – development of the needs, space, space quality, functional characteristics including equipment and storage
- 2) Site Requirements and site assessments of three parcels with criteria development and rating
- 3) Integration – the identification of common needs and relationships among the Sewer, Water Distribution and Streets Divisions for efficient operations
- 4) Preliminary building design with two levels of service: lowest initial cost and best value
- 5) Public Participation Program with three planned meetings (2-Council and 1 Public)
- 6) Final Report with facility scoping and costs

Three firms completing interview offered good proposals;

Banwell Architects	\$51,550	independent fee for meetings, direct DPW exp.
Freeman French and Freeman	\$50,720	exceptional programming and modeling
Weston and Sampson	\$79,500	very deep firm and direct DPW experience

The section committee consisted of Dawn Monahan -Finance Director, Steve Micheli -Ass't DPW Director, Janet Shatney -PZA Director and Russell Tucker -Streets Div. Foreman. Donnel Dexter – Lead Foreman also audited two of the three presentations.

The selection committee discussed individual rankings and the basis for each participant's decision making. The Committee unanimously selected Banwell Architects as the best qualified fit for the City's needs.

Subsequently the fee proposals were reviewed to ensure adequacy for funding and a final value assessment of the proposals. The cost proposals left the QBS decision unchanged.

I request City Council approval for the Manager to sign a consultant services contract with Banwell Architects as described in their proposal.



City of Barre, Vermont

“Granite Center of the World”

Steven E. Mackenzie, P.E.
City Manager

6 N. Main St., Suite 2
Barre, VT 05641
Telephone (802) 476-0240
FAX (802) 476-0264
manager@barrecity.org

MEMO

TO: Barre City Council
FR: The Manager
CC: Department Heads
DATE: 01/16/21

SUBJECT: FY22 General Fund Budget - DRAFT #4.A

Councilors:

Attached please find DRAFT #4.A of the FY22 General Fund Budget Proposal. I am pleased to report this DRAFT is a **significant improvement over prior drafts**. Most significantly, this proposal provides for the transition from a ½ time, contract Assessor to a full-time, staff Assessor, *while simultaneously achieving a 0.5% drop in the Projected Tax Rate (DRAFT #4 to DRAFT 4.A) from 3.6% to 3.11%*. I provide the details of the changes in this DRAFT #4.A following the Executive Summary.

Executive Summary

For comparison to the DRAFT #4 Budget proposal, this DRAFT #4.A represents a 2.18% (D#4: 2.46%) increase in General Fund expenditures over FY21. The revised Projected Municipal Tax Rate increase is reduced to **3.11%** (D#4: 3.60%).

DRAFT #4.A Refinement Details:

A **Summary Sheet** is attached for your convenience and ease of review, as well as noted in purple on the detailed budget spreadsheet. Three specific and significant expense reduction adjustments I identified during my final QA/QC review of DRAFT #4 are as follows;

1. **Clerk & Finance Departments:** I noted a disparity in the personnel line items related to the transfer of the .5 FTE between offices. Dawn then reviewed with Rick Taft and made the appropriate corrections (Total reduction: \$11,633)

2. I made a final review of the Police Department Budget, and worked with Tim to reduce the **Clothing and Safety Equipment** allowances by \$5,000 each. (Total reduction: \$10,000)

3. Most significantly, I also noted that we had not received nor incorporated current figures for our **Workmen’s Compensation** and **Property /Casualty** (PACIF) insurance program premiums. Rikk followed up to obtain current renewal quotes from VLCT. We are very pleased to report that the changes in management and administration of both insurance programs (led by Rikk Taft with DH support) is paying the dividends we were looking for when we initiated programmatic and safety changes 2 years ago. Our WC Premium Mod has dropped from approximately 1.64 to 1.26 over the last 2 years! This is a huge drop in the right direction, and resulted in a WC premium reduction of \$43,140. In addition, our PACIF premium dropped by an additional \$10,160.

Specifically, changes from DRAFT #4 reflected in this draft arising out of the last Budget Review session (1/12) are as follows:

Revenue:

Traffic Tickets Revenue Increase	\$12,500
----------------------------------	----------

Expenses:

Allowance* for FT Assessor, with Benefits (net increase)	\$40,195
Clerk’s Office Salary & FICA corrections	(\$ 5,982)
Finance Office Salary & FICA corrections	(\$ 5,651)
PD Clothing Allowance	(\$ 5,000)
Safety Equipment Allowance	(\$ 5,000)
WC Premium Reduction	(\$43,140)
PACIF Premium Reduction	<u>(\$10,160)</u>
Net Expense Reduction:	(\$34,738)

** (The e allowance provided herein for a FT Employee Assessor is \$85,000, comprised of a base salary of \$57,000, a Gold Plan Family Health Insurance Allowance of \$23,000, and an allowance for FICA and miscellaneous benefits of \$5,000. Actual salary will be based on qualifications, experience, candidate availability and insurance elections)*

Summary:

Based on the collective and collaborative work sessions and budget refinements made over the last 9 weeks of Council Budget review (13 weeks since original presentation), as well as the significant, positive refinements made to this last DRAFT 4.A, it is my judgment that this Budget Proposal is a very responsible budget reflecting Council priorities identified to-date. It is ready for Council “Approval”. As noted above, this proposal represents a respectable **2.18%** increase in expenses over this year’s Approved FY21 budget which, which you will recall **was reduced in September by \$454,186** from the budget proposal approved by voters on Town Meeting Day, 2020. Further, with this proposal, the two-year **average annual** General Fund Budget increase over the **voter** approved (March, 2020) FY20 budget is **1.23% per year**.

Manager's Recommendation

I am well aware of the refrain that the initial Budget proposal for Town Meeting Day is “the Manager’s Budget”. I am very comfortable with that responsibility. However, budget approval by the voters is adversely affected without unanimous Councilor support and endorsement. Contingent upon any last refinements suggested by Councilors on Tuesday, I trust we have collectively reached that point and that this budget has earned that support.

In closing, and absent any refinements made on Tuesday, I recommend and am requesting unanimous approval of this DRAFT #4A by the Council for placement on the March 2, 2021 Town Meeting Day Ballot.

1/4/2021 DM

Recon of FY22 Budget Changes from Draft #1 to Draft #2 to Draft #3 to Draft #4A

DM/SEM

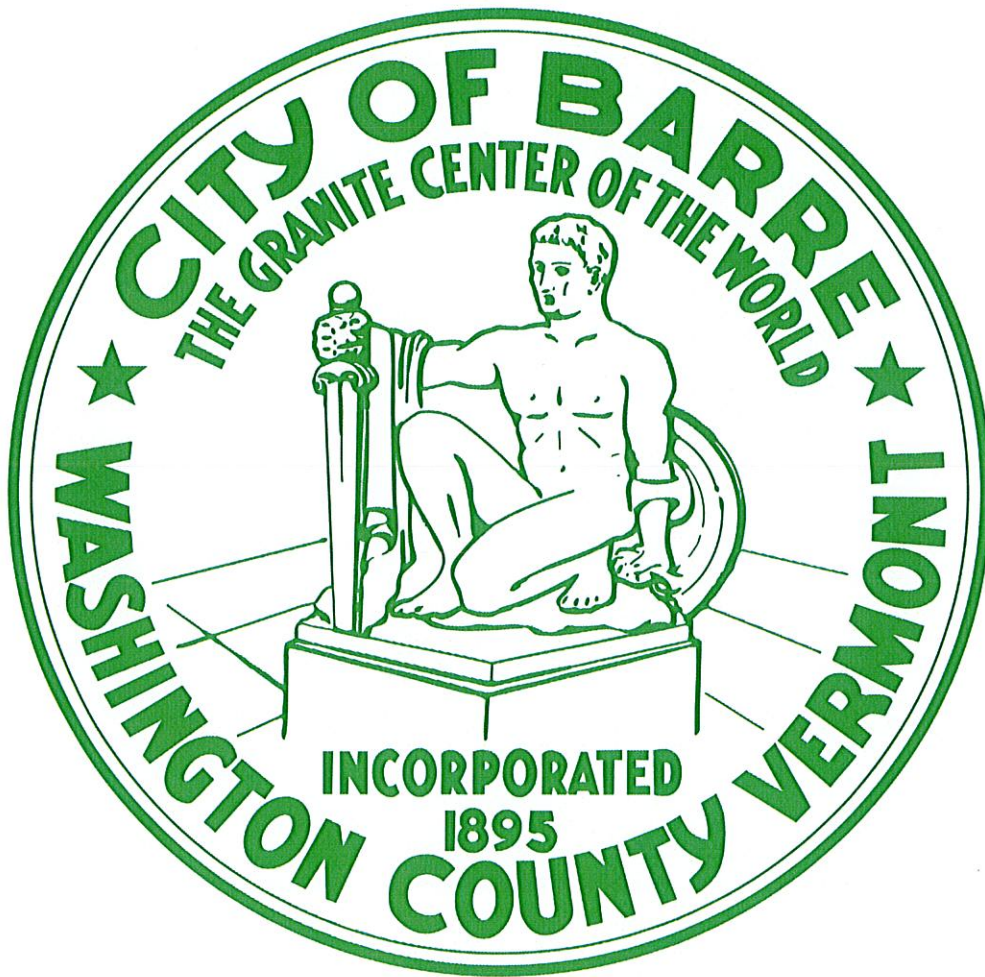
1/16/2021

	Draft #1 to #2	Draft #2 to #3	Draft #3 to #4	Draft #4 to #4A
Voter Approved - Heritage Fest (\$5k); WCMHS (\$10k)	5,000		10,000	
Traffic Tickets				12,500
COPS Grant	(41,666)	41,666		
Auditorium Rental	9,173			
Alumni Hall (Rentals & DMV Lease)	12,893			
BOR Rental	53,369			
Custodial Fees	1,049			
Misc. Rents/Leases	500			
SRO	(56,205)			
Total Revenue Change	(15,887)	41,666	10,000	12,500
Gen Admin Dues	3			
Council Expenses			12,500	
Contract Negotiations	10,000			
Add FT Assessor & Remove Contracted				40,195.00
Mgr Transition Salary & FICA	13,456		(13,456)	
Finance Salary Adj & FICA				(5,982.00)
Clerk Salary Adj & FICA				(5,651.00)
Meter Coin Handling Fee	1,000			
Fire Vehicle Fuel	3,330			
TJB VMERS	(17,000)			
COPS Grant	(49,404)	49,404		
PD Clothing				(5,000.00)
PD Safety Equipment				(5,000.00)
PD FICA adj	(5,080)	3,780		
PD Life, Dental, VMERS (1 COP)	(5,085)	6,997		
Dispatcher OT & FICA				
Capital Transfer Dispatch				
Ped-way/Keith Ave Parking Lot Lights			(2,000)	
Traffic Light Maintenance			(10,000)	
City Hall LP	7,945			
Wheelock LP	634			
Facilities Vehicle Fuel	837			
Aud/Alumni LP	710			
Aud Fuel	4,750			
BOR Water & Sewer	1,300			
BOR LP	3,786			
PSB LP	6,844			
Tree Removal			(5,000)	
Pre-Cast CB's & Grates			(10,000)	
DPW Garage Fuel	1,226			
DPW Vehicle Fuel	11,327			
Workers Compensation Insurance				(\$43,140.00)
Property & Casualty Insurance				(\$10,160.00)
Unemployment Ins	8,940			
Special Projects - Custodial/FICA	1,130			
Voter Approved - Heritage Fest (\$5k); WCMHS (\$10k)	5,000		10,000	
MVP	(37,228)			
Total Expense Change	(31,579)	60,181	(17,956)	(34,738)
Total Difference D1 to D2	(15,692)			
Total Difference D2 to D3		18,515		
Total Difference D3 to D4			(27,956)	
Total Difference D4 to D4A				(47,238)

COUNCIL BUDGET PRESENTATION

FY22 GF Budget - DRAFT #4A

**CITY OF BARRE, VERMONT
GENERAL FUND BUDGET**



FOR THE YEAR ENDING JUNE 30, 2022

CITY OF BARRE, VERMONT
PROJECTED TAX RATE CALCULATION AND STATISTICS
FOR THE FISCAL YEAR ENDING JUNE 30, 2022

10/05/20: Per SEM: Use \$6,651,023 as initial
 (conservative) figure based on the average of last 3
 years annual increase (per K. Braham)

	§	Tax Rate (\$/100 of Assessment)
AMOUNT TO BE RAISED BY TAXES		
2022 General Fund Budget	9,316,073	\$1.8587
SUMMARY OF BALLOT ITEMS:		
Streets/Sidewalks/Equipment Fund	380,000	\$0.0758
Voter Approved Assistance Requests (Allowance)	149,601	\$0.0298
	<hr/>	
	9,845,674	\$1.9644
GRAND LIST CALCULATION:		
Current Municipal Grand List	4,945,666	
Anticipated increase as of April 1, 2020	66,510	
Adjusted Grand List	<hr/>	
	5,012,176	
Calculated Municipal Tax Rate	1.9644	
Allowance for Errors and Appeals	0.0100	
	<hr/>	
	1.9744	
Local Agreement Tax Rate	0.0234	
Total Projected Municipal Tax Rate:	<hr/>	
	1.9978	
	<hr/>	
	MUNICIPAL	
PRELIMINARY 2021/2022 TAX RATE	\$1.9978	
2020/ 2021 TAX RATE	\$1.9375	
	<hr/>	
PRELIMINARY INCREASE (IN CENTS)	6.03	
PRELIMINARY INCREASE (IN PERCENTAGE)	3.11%	
COMPARATIVE STATISTICS:		
January 1, 2021 Increase In Social Security Benefits		1.30%
Inflation (CPI-All Items) - CY 20 (thru Nov. 2020)		1.20%

Standard Allowance

From CSD 10/02/20;
confirmed 12/28/20

Per CSD 10/05/20;
confirmed 12/28/20

Base Rate + LAR

CITY OF BARRE, VERMONT
PROJECTED TAX RATE CALCULATION
FOR THE FISCAL YEAR ENDING JUNE 30, 2022

PROJECTED TAX CHANGE BASED UPON PROPERTY VALUE

	<u>Annually</u>	<u>Quarterly</u>	<u>Monthly</u>
EFFECT ON \$125,000.00 HOME	75.38	18.84	6.28
EFFECT ON \$150,000.00 HOME	90.45	22.61	7.54
EFFECT ON \$200,000.00 HOME	120.60	30.15	10.05

CITY OF BARRE, VERMONT
GENERAL FUND BUDGET DETAIL
FOR THE YEAR ENDING JUNE 30, 2021

FY22 GF Budget - DRAFT #4A
Updated 1-16-21 (DM/SEM)

DRAFT #1
DRAFT #2
DRAFT #3 - restated 2 COPS
DRAFT #4 & 4.A

Line No.	Account No.	Account Description	FY 22 Proposed	FY 21 Approved (8-10-2020)	FY 20 Audited	FY 20 Approved	FY 19 Audited (12-13-19)	Notes/Assumptions
REVENUE								
1	(4005-405)	TAX REVENUE						
2	001-4005-405-4002	Delinquent Taxes	\$ -	\$ -	\$ 756,587	\$ -	\$ 776,954	
3	001-4005-405-4005	GENERAL TAXES	\$ 9,273,768	\$ 9,008,072	\$ 7,611,054	\$ 8,454,190	\$ 7,393,744	
4	001-4005-405-4008	Washington County Tax	\$ 42,305	\$ 41,073	\$ 39,921	\$ 39,921	\$ 38,739	allowance (3% increase pending formal notice)
5	001-4005-405-4009	Voter Approved Assistance	\$ 149,601	\$ 134,601	\$ 159,401	\$ 161,901	\$ 142,901	Added: \$10K for WCMHS;
6	001-4005-405-4010	CV Public Safety Authority	\$ -	\$ 26,500	\$ -	\$ -	\$ 31,800	Confirmed: No FY22 CVPSA Ballot Request
7	001-4005-405-4011	BADC Rock Solid Program Ballot Item	\$ -	\$ 40,000	\$ -	\$ -	\$ -	Confirmed: No FY22 BADC Ballot Request
8	Sub Total		\$ 9,465,674	\$ 9,250,246	\$ 8,566,963	\$ 8,656,012	\$ 8,384,138	
9								
10	(4010-410)	BUSINESS REVENUE						
11	001-4010-410-4010	Liquor Licenses	\$ 2,516	\$ 2,960	\$ 2,845	\$ 3,700	\$ 3,445	
12	001-4010-410-4011	Miscellaneous Licenses	\$ 816	\$ 960	\$ 1,330	\$ 1,200	\$ 1,002	
13	001-4010-410-4012	Restaurant Licenses	\$ 2,720	\$ 3,200	\$ 3,360	\$ 4,000	\$ 3,450	
14	001-4010-410-4014	Taxicab and Driver Licenses	\$ 1,360	\$ 1,600	\$ 756	\$ 1,500	\$ 2,760	
15	001-4010-410-4015	Theater Licenses	\$ 170	\$ 200	\$ 252	\$ 250	\$ 240	
16	001-4010-410-4016	Trucking, Rubbish and Waste	\$ 3,264	\$ 3,840	\$ 6,140	\$ 4,800	\$ 4,570	
17	001-4010-410-4017	Entertainment Licenses	\$ 2,856	\$ 3,360	\$ 2,682	\$ 3,800	\$ 4,154	
18	001-4010-410-4018	Video Machine Licenses	\$ -	\$ -	\$ -	\$ 1,300	\$ 665	
19	Sub Total		\$ 13,702	\$ 16,120	\$ 17,365	\$ 20,550	\$ 20,286	
20								
21	(4015-430)	PILOTS (PAYMENTS IN LIEU OF TAXES)						
22	001-4015-430-4026	VHFA - In Lieu of Taxes	\$ -	\$ -	\$ -	\$ 4,000	\$ -	
23	001-4015-430-4029	Capstone - PILOT	\$ 24,000	\$ 23,000	\$ 22,948	\$ 22,000	\$ 22,108	
24	001-4015-430-4031	Barre Housing - PILOT	\$ 45,000	\$ 30,000	\$ 45,377	\$ 58,000	\$ 51,200	
25	001-4015-430-4032	State of Vermont - PILOT	\$ 240,000	\$ 240,000	\$ 240,961	\$ 220,000	\$ 222,988	Based on FY20 Audit
26	Sub Total		\$ 309,000	\$ 293,000	\$ 309,286	\$ 304,000	\$ 296,296	
27								
28	(4030-430)	FEES						
29	001-4030-430-4020	Animal Control Licenses	\$ 5,500	\$ 6,000	\$ 5,466	\$ 8,000	\$ 7,320	
30	001-4030-430-4023	Tax Equalization	n/a	n/a	\$ 3,323	\$ -	\$ 3,320	
31	001-4030-430-4025	Hold Harmless	n/a	n/a	\$ 7,369	\$ -	\$ 6,214	
32	001-4030-430-4027	Act 68 Administrative Revenue	\$ 15,500	\$ 12,000	\$ 15,601	\$ 12,000	\$ 15,972	
33	001-4030-430-4033	Building & Zoning Permits	\$ 48,000	\$ 50,000	\$ 48,749	\$ 70,000	\$ 46,263	
34	001-4030-430-4034	Vehicle Registration (City Portion)	\$ 350	\$ 450	\$ 286	\$ 450	\$ 352	
35	001-4030-430-4035	Delinquent Tax Collector Fees	\$ 42,000	\$ 42,000	\$ 24,152	\$ 42,000	\$ 38,322	Level funding from FY 21 Approved; assumes COVID recovery
36	001-4030-430-4036	Meters	\$ 80,000	\$ 80,000	\$ 73,499	\$ 115,000	\$ 97,149	Level funding from FY 21 Approved; assumes COVID recovery
37	001-4030-430-4037	Green Mountain Passports	\$ 50	\$ 100	\$ 36	\$ 100	\$ 48	
38	001-4030-430-4038	Parking Permits	\$ 85,000	\$ 95,000	\$ 86,061	\$ 75,000	\$ 86,489	Reduced: Assumes reduced Court House Permit requests
39	001-4030-430-4039	Marriage Licenses (City Portion)	\$ 600	\$ 700	\$ 580	\$ 700	\$ 564	
40	001-4030-430-4040	Miscellaneous Income	\$ 4,000	\$ 4,500	\$ 3,760	\$ 3,000	\$ 5,090	
41	001-4030-430-4041	Police Dept. - Public Reports Fees	\$ 5,000	\$ 5,000	\$ 5,100	\$ 5,000	\$ 4,410	
42	001-4030-430-4042	Recording Fees	\$ 75,000	\$ 75,000	\$ 73,060	\$ 60,000	\$ 53,742	
43	001-4030-430-4043	Recreation (Rental) Fees (Rotary Park)	\$ 1,000	\$ 750	\$ 888	\$ 1,000	\$ 1,506	
44	001-4030-430-4044	Swimming Pool Admissions/CY20 Day Camp Fees	\$ 14,000	\$ -	\$ 8,591	\$ 12,500	\$ 12,738	Increased due to refurbished pool
45	001-4030-430-4045	BOR Concession Fees	\$ 1,500	\$ 1,250	\$ -	\$ 2,250	\$ -	
46	001-4030-430-4046	Vault Fees	\$ 1,000	\$ 1,200	\$ 883	\$ 1,000	\$ 934	
47	001-4030-430-4048	Cell Tower Fees (75% to Civic Center Fund)	\$ 46,818	\$ 46,050	\$ 75,775	\$ 110,760	\$ 107,198	
48	001-4030-430-4049	Fire Alarm (Master Box) Maint Fees	\$ 14,000	\$ 15,000	\$ 14,025	\$ 12,000	\$ 13,650	
49	001-4030-430-4051	Rental Property Registration (May-April)	\$ 110,000	\$ 100,000	\$ 110,025	\$ 100,000	\$ 97,954	Assumes same as FY20 Actual
50	001-4030-430-4052	Rental Permits - Delinquent Fees	\$ 1,000	\$ 1,000	\$ 2,591	\$ 1,000	\$ 1,281	
51	001-4030-430-4055	Burn Permits	\$ 3,500	\$ 3,500	\$ 3,585	\$ 3,500	\$ 3,585	
52	001-4030-430-4056	Credit Card Processing Fees	\$ 4,000	\$ 2,000	\$ 3,659	\$ 2,000	\$ 1,949	
53	001-4030-430-4057	FD Public Report Fee	\$ 100	\$ 100	\$ 80	\$ 100	\$ -	
54	001-4030-430-4058	EV Charging Stations	\$ 300	\$ 400	\$ 839	\$ 300	\$ 649	
55	001-4030-430-4059	Time of Sale Inspection Fee	\$ 3,500	\$ -	\$ 275	\$ -	\$ -	
56	Sub Total		\$ 561,718	\$ 542,000	\$ 568,236	\$ 637,660	\$ 606,699	

CITY OF BARRE, VERMONT
GENERAL FUND BUDGET DETAIL
FOR THE YEAR ENDING JUNE 30, 2021

Line No.	Account No.	Account Description	FY 21		FY 20 Audited	FY 20 Approved	FY 19 Audited	Notes/Assumptions
			Proposed	Approved				
126	Sub Total		\$ 120,681	\$ 125,200	\$ 324,748	\$ 318,971	\$ 329,155	
128	REVENUE TOTAL		\$ 12,835,226	\$ 12,562,269	\$ 12,136,574	\$ 12,528,689	\$ 12,007,386	Revenue Decrease - Draft 1 to Draft 2: \$72,967
129			2.17%	0.27%	1.08%	6.88%		
130	EXPENSES							
131	(5010) GENERAL ADMINISTRATION							
132	001-5010-100.0110	Personnel Services	\$ 8,000	\$ 3,000	\$ 4,949	\$ 8,000	\$ 6,038	
133	001-5010-110.0150	FICA	\$ 612	\$ 612	\$ 449	\$ 612	\$ 463	
134	001-5010-130.0184	City Council Expenses	\$ 30,000	\$ 15,000	\$ 11,254	\$ 15,000	\$ 14,218	Added \$12,500 (\$15K total allotment) for in-house MGR Search - Advertising
135	001-5010-200.0214	Telephone (Council Chamber)	\$ 210	\$ 150	\$ 177	\$ 150	\$ 178	
136	001-5010-210.0312	Office Machine Maintenance (LEAF Contract)	\$ 10,200	\$ 9,500	\$ 10,199	\$ 3,500	\$ 9,571	
137	001-5010-220.0410	Annual Audit	\$ 27,200	\$ 26,800	\$ 30,953	\$ 32,396	\$ 52,396	
138	001-5010-220.0411	City Report	\$ 6,500	\$ 5,000	\$ 8,171	\$ 5,000	\$ 3,638	
139	001-5010-220.0413	Dues and Membership Fees (CVRPC, CVEDC, VLCT)	\$ 26,500	\$ 25,725	\$ 25,244	\$ 24,500	\$ 24,275	Based on quote (does not include full municipal audit)
140	001-5010-220.0414	Holiday Observance	\$ 2,000	\$ 2,000	\$ 2,826	\$ 1,000	\$ 2,758	
141	001-5010-220.0416	Postage Meter Contract	\$ 1,577	\$ 1,800	\$ 1,729	\$ 1,800	\$ 1,581	
142	001-5010-230.0510	Advertising and Printing	\$ 12,000	\$ 11,000	\$ 10,443	\$ 9,000	\$ 12,922	
145	001-5010-350.1053	Office Machine Supplies	\$ 3,000	\$ 3,000	\$ 2,249	\$ 3,000	\$ 1,038	
146	001-5010-360.1163	Postage for Meter	\$ 16,500	\$ 15,000	\$ 15,619	\$ 18,000	\$ 14,222	
147	001-5010-360.1170	Email Licenses (46) (Does not include 25 for EMS)	\$ 4,000	\$ 3,985	\$ 3,984	\$ 1,859	\$ -	
148	001-5010-360.1171	City Hall Network HW/Expenses	\$ 7,400	\$ 10,730	\$ -	\$ -	\$ -	
149	001-5010-360.1172	City Hall Printer Expenses (OSV Lease)	\$ 3,500	\$ 3,500	\$ 2,340	\$ 9,414	\$ 5,866	
150	001-5010-XXX.XXXX	Working Communities Grant Match (Yr. 1 of 3)	\$ 5,000	\$ -	\$ -	\$ -	\$ -	New Item per Mayor Herring
151	001-5010-XXX.XXXX	Interpretive Services Allowance	\$ 1,000	\$ -	\$ -	\$ -	\$ -	New Item per Councilor Reil
152	Sub Total		\$ 165,199	\$ 136,802	\$ 130,587	\$ 135,535	\$ 150,023	
153			20.76%	0.93%	-12.96%	-9.66%		
154	(5020) ASSESSOR							
155	001-5020-100.0110	Base Salary - Longevity (1.0 FTE)	\$ 55,025	\$ 51,816	\$ 45,817	\$ 51,418	\$ 50,725	
156	001-5020-100.0112	Overtime	\$ 250	\$ 250	\$ -	\$ 250	\$ -	
157	001-5020-110.0150	FICA	\$ 4,209	\$ 3,964	\$ 3,434	\$ 3,933	\$ 4,028	
158	001-5020-130.0180	Training/Development	\$ 300	\$ 300	\$ -	\$ 400	\$ 106	
159	001-5020-200-0214	Telephone	\$ 840	\$ 750	\$ 735	\$ 705	\$ 705	
160	001-5020-210.0311	SW License fees (Proval, 50% CAI GIS SW)	\$ 5,500	\$ 5,500	\$ 5,141	\$ 5,500	\$ 4,717	
161	001-5020-230.0510	Advertising/Printing	\$ 300	\$ 300	\$ -	\$ 300	\$ 278	
162	001-5020-340.0944	Vision (1 FTE)	\$ 200	\$ 200	\$ -	\$ 190	\$ -	
163	001-5020-350.1053	Office Supplies	\$ 500	\$ 750	\$ 165	\$ 1,000	\$ 294	
164	001-5020-350.1054	Office Equipment	\$ 500	\$ 500	\$ -	\$ 500	\$ -	
165	001-5020-440.1240	Computer Equip.	\$ -	\$ -	\$ -	\$ 500	\$ -	
166	001-5020-400.1241	Contracted Services:	\$ -	\$ -	\$ -	\$ -	\$ -	
167	001-9020-110.0151	Health Insurance	\$ 10,368	\$ 43,500	\$ 41,000	\$ 48,000	\$ 41,000	Reduce from \$44,805 to \$0.
168	001-9020-110.0152	Life Insurance	\$ 460	\$ 458	\$ -	\$ 9,686	\$ -	MVP Adjustment (+553)
169	001-9020-110.0153	Dental Insurance	\$ 645	\$ 464	\$ -	\$ 421	\$ -	
170	001-9030-110.0154	Pension	\$ 6,445	\$ 6,249	\$ -	\$ 430	\$ -	
171	Sub Total		\$ 170,362	\$ 124,630	\$ 96,291	\$ 128,434	\$ 101,855	
172			36.69%	-2.96%	-5.46%	26.10%		
173	(5030) LEGAL EXPENSES							
174	001-5030-120.0170	General City Attorney	\$ 22,000	\$ 22,000	\$ 24,018	\$ 20,000	\$ 21,759	
175	001-5030-120.0173	Labor/Grivance Assistance	\$ 5,000	\$ 7,500	\$ 1,600	\$ 10,000	\$ 7,188	
176	001-5030-230.0517	Contract Negotiations (FY22: DPM, IAFF, ISW)	\$ 20,000	\$ 5,000	\$ 43,713	\$ 20,000	\$ 12,475	Increase allowance from 1 to 3 Contracts (-\$10,000)
178	Sub Total		\$ 47,000	\$ 34,500	\$ 69,330	\$ 50,000	\$ 41,421	
179			36.23%	-31.00%	67.38%	20.71%		
180	(5040) CITY MANAGER							
181	001-5040-100.0110	Base Salary - Longevity (3.0 FTE)	\$ 223,400	\$ 218,874	\$ 205,044	\$ 216,462	\$ 203,098	
182	001-5040-100.0120	Overtime	\$ -	\$ -	\$ 255	\$ -	\$ -	
183	001-5040-110.0150	FICA	\$ 17,090	\$ 16,744	\$ 15,576	\$ 15,794	\$ 15,253	
184	001-5040-110.0151	IT Support Contract (Vendor Allowance)	\$ 2,800	\$ 2,800	\$ 1,108	\$ 1,000	\$ 1,323	
185	001-5040-110.0152	City Web Site Maint Allowance (Eternity)	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,000	\$ 1,250	
186	001-5040-110.0153	Network HW/SW Expenses	\$ 750	\$ 183	\$ 1,279	\$ -	\$ 567	
187	001-5040-130.0182	Training & Development	\$ 2,000	\$ 2,250	\$ 358	\$ 2,250	\$ 634	
188	001-5040-130.0184	Manager Expenses	\$ 1,500	\$ 1,500	\$ 495	\$ 1,500	\$ 211	
189	001-5040-130.0185	Secure Shred	\$ 1,250	\$ 700	\$ 1,125	\$ 700	\$ 585	

CITY OF BARRE, VERMONT
GENERAL FUND BUDGET DETAIL
FOR THE YEAR ENDING JUNE 30, 2021

Line No.	Account No.	Account Description	FY 22 Proposed	FY 21 Approved 10-2020	FY 20 Audited	FY 20 Approved	FY 19 Audited 12-13-19	Notes/Assumptions
190	001-5040-200.0214	Telephone	\$ 3,400	\$ 3,000	\$ 3,649	\$ 2,500	\$ 2,971	
191	001-5040-220.0413	Dues/Memberships	\$ 1,500	\$ 1,500	\$ 284	\$ 1,500	\$ 85	
192	001-5040-230.0510	Advertising & Printing	\$ 1,000	\$ 1,200	\$ 528	\$ 500	\$ 1,087	
193	001-5040-320.0720	Vehicle Stipend	\$ 2,882	\$ 2,771	\$ 2,564	\$ 2,664	\$ -	
194	001-5040-340.0944	Vision	\$ 570	\$ 570	\$ 565	\$ 570	\$ -	
195	001-5040-350.1053	Office Supplies & Equipment	\$ 1,500	\$ 2,000	\$ 1,246	\$ 2,000	\$ 1,827	
196	001-5040-440.1240	Computer Equip. & Software	\$ 1,200	\$ -	\$ 665	\$ -	\$ 911	
197	001-9020-110.0151	Health Insurance	\$ 52,421	\$ 54,961	\$ -	\$ 51,514	\$ -	MVP Adjustment (-\$3,599)
198	001-9020-110.0152	Life Insurance	\$ 2,005	\$ 2,003	\$ -	\$ 2,149	\$ -	
199	001-9020-110.0153	Dental Insurance	\$ 1,380	\$ 1,379	\$ -	\$ 1,499	\$ -	
200	001-9030-110.0154	Pension	\$ 15,830	\$ 14,912	\$ -	\$ 12,789	\$ -	
201			\$ -	\$ -	\$ -	\$ -	\$ -	
202	Sub Total		\$ 333,728	\$ 328,596	\$ 235,991	\$ 316,391	\$ 229,802	
203			1.56%	3.86%	2.69%	37.68%		
208								
209	(5050) FINANCE							
210	001-5050-100.0110	Base Salary, Longevity (3.5 FTE - changed to 3 FTE FY22)	\$ 188,323	\$ 202,699	\$ 215,844	\$ 253,990	\$ 207,078	Transferred (1) .5 FTE to Clerk's Office
211	001-5050-100.0112	Overtime Allowance	\$ 2,000	\$ 2,000	\$ 1,149	\$ 4,000	\$ 2,768	
212	001-5050-110.0150	FICA	\$ 14,560	\$ 15,659	\$ 15,760	\$ 19,430	\$ 15,706	
213	001-5050-120.0171	Consultant Fees	\$ -	\$ -	\$ -	\$ 5,000	\$ 7,375	
214	001-5050-130.0180	Training and Development	\$ 750	\$ 750	\$ 175	\$ 750	\$ 728	
215	001-5050-130.0182	Travel and Meals	\$ 200	\$ 200	\$ -	\$ 300	\$ -	
216	001-5050-200.0214	Telephone	\$ 1,210	\$ 825	\$ 1,259	\$ 700	\$ 813	
217	001-5050-210.0311	Equipment (& SW) Contracts (NEMRC)	\$ 5,150	\$ 5,000	\$ 1,505	\$ 1,500	\$ 1,461	
218	001-5050-230.0510	Advertising & Printing	\$ 1,000	\$ 1,000	\$ 290	\$ 1,000	\$ 1,778	
219	001-5050-320.0728	Computer Maintenance	\$ 500	\$ 750	\$ -	\$ 750	\$ 413	
220	001-5050-340.0944	Vision	\$ 565	\$ 690	\$ 98	\$ 855	\$ 145	
221	001-5050-350.1051	Computer Supplies	\$ 500	\$ 1,000	\$ -	\$ 1,000	\$ -	
222	001-5050-350.1052	Computer Forms	\$ 1,500	\$ 2,500	\$ 1,385	\$ 2,500	\$ 1,362	
223	001-5050-350.1053	Office Supplies	\$ 1,500	\$ 3,200	\$ 580	\$ 3,200	\$ 1,473	
224	001-5050-440.1240	Computer Equipment (No SW)	\$ -	\$ 2,500	\$ 5,762	\$ 2,500	\$ 4,811	
225	001-5050-440.1241	Annual NEMRC Disaster Recovery Fee	\$ 575	\$ 550	\$ 563	\$ 550	\$ 546	
226	001-9020-110.0151	Health Insurance	\$ 48,240	\$ 50,868	\$ -	\$ 58,653	\$ -	MVP Adjustment (+\$295)
227	001-9020-110.0152	Life Insurance	\$ 1,620	\$ 1,854	\$ -	\$ 1,763	\$ -	
228	001-9020-110.0153	Dental Insurance	\$ 1,390	\$ 1,853	\$ -	\$ 1,930	\$ -	
229	001-9030-110.0154	Pension	\$ 15,335	\$ 15,822	\$ -	\$ 16,618	\$ -	
230	Sub Total		\$ 284,918	\$ 309,720	\$ 244,368	\$ 376,989	\$ 246,458	
231			-8.01%	-17.84%	-0.85%	52.96%		
232	(5060) ELECTIONS							
233	001-5060-100.0110	Salaries and Wages	\$ 3,000	\$ 5,500	\$ 2,742	\$ 2,500	\$ 4,942	
234	001-5060-360.1165	Program Materials	\$ 5,000	\$ 5,000	\$ 4,740	\$ 4,500	\$ 4,768	
235	001-5060-360.1170	Board of Civil Authority	\$ 250	\$ 500	\$ 132	\$ 500	\$ 296	
236	Sub Total		\$ 8,250	\$ 11,000	\$ 7,614	\$ 7,500	\$ 10,006	
237			-25.00%	46.67%	-168.18%	-25.04%		
238	(5070) CITY CLERK							
239	001-5070-100.0110	Base Salary, Longevity (3.0 FTE - changed to 3.5 FTE FY22)	\$ 165,310	\$ 138,735	\$ 126,280	\$ 139,424	\$ 126,527	Transferred (1) .5 FTE from Clerk's Office; VAA adj. salary to reflect actual FY
240	001-5070-100.0111	Overtime	\$ 500	\$ 1,000	\$ 118	\$ 1,000	\$ 101	
241	001-5070-110.0150	FICA	\$ 12,684	\$ 10,690	\$ 9,289	\$ 10,742	\$ 9,548	
242	001-5070-130.0180	Training & Development	\$ 500	\$ 750	\$ 265	\$ 750	\$ 329	
243	001-5070-130.0182	Travel & Meals	\$ 100	\$ 200	\$ -	\$ 200	\$ 105	
244	001-5070-200.0214	Telephone	\$ 1,500	\$ 1,600	\$ 1,447	\$ 1,300	\$ 1,636	
245	001-5070-200.0312	Office Machines Maintenance	\$ 200	\$ 300	\$ 153	\$ 300	\$ -	
246	001-5070-220.0417	Recording of Records	\$ 14,000	\$ 14,000	\$ 12,458	\$ 14,000	\$ 13,369	
247	001-5070-230.0510	Advertising	\$ 4,000	\$ 4,500	\$ 6,207	\$ 4,500	\$ 558	
248	001-5070-230.0511	Credit Card Service Charges	\$ 7,000	\$ 3,000	\$ 4,638	\$ 3,000	\$ 2,761	
249	001-5070-340.0944	Glasses	\$ 658	\$ 590	\$ 547	\$ 570	\$ 125	
250	001-5070-350.1053	Office Supplies	\$ 1,500	\$ 2,000	\$ 981	\$ 2,000	\$ 1,833	
251	001-5070-360.1165	Program Materials	\$ 3,500	\$ 4,500	\$ 2,939	\$ 4,500	\$ 3,508	
252	001-5070-440.1240	Computer Equipment and Software	\$ 500	\$ 2,000	\$ -	\$ 2,000	\$ 2,434	
253	001-9020-110.0151	Health Insurance	\$ 35,587	\$ 28,234	\$ -	\$ 29,058	\$ -	MVP Adjustment (+\$932)
254	001-9020-110.0152	Life/Disability	\$ 1,501	\$ 1,013	\$ -	\$ 1,333	\$ -	
255	001-9020-110.0153	Dental Insurance	\$ 1,620	\$ 1,388	\$ -	\$ 1,285	\$ -	

CITY OF BARRE, VERMONT
GENERAL FUND BUDGET DETAIL
FOR THE YEAR ENDING JUNE 30, 2021

Line No.	Account No.	Account Description	FY 21		FY 20 Audited	FY 19 Audited	Notes/Assumptions
			Proposed	Approved (8-10-2020)			
525	001-7020-110.0150	FICA	6,874	6,777	5,747	6,512	
526	001-7020-200.0210	Electricity	6,374	13,976	5,386	10,000	(757)
527	001-7020-200.0212	BM Solar Project	21,256	19,324	21,305	19,305	
528	001-7020-200.0213	Rubbish Removal	7,000	7,000	6,452	6,800	6,921
529	001-7020-200.0214	Telephone	2,400	3,000	2,270	5,000	2,259
530	001-7020-200.0215	Water and Sewer	3,000	3,000	2,706	3,750	2,706
531	001-7020-200.0217	IT (Hi Speed Wi-Fi Service @ Aud & BOR)	3,900	3,000	3,830	3,000	4,483
533	001-7020-320.0727	Building and Grounds Maintenance	20,000	30,000	6,184	30,000	7,681
534	001-7020-320.0729	Alumni Hall Maintenance	5,000	10,000	4,479	10,000	33,221
535	001-7020-330.0831	Fuel Oil (Aud Only FY22)	19,800	26,939	39,385	30,000	38,885
536	001-7020-330.0836	Propane (Alumni Hall & Aud)	3,710	600	452	600	423
537	001-7020-340.0940	Clothing (Uniform/Dry Cleaning Service)	2,400	2,400	2,427	2,000	2,357
538	001-7020-340.0943	Footwear	400	336	149	336	554
539	001-7020-340.0944	Vision	400	400	472	380	205
540	001-7020-350.1049	Custodial Supplies	4,000	4,000	4,425	4,000	3,858
542	001-7020-470.1270	Machinery and Equipment Outlay	2,000	2,250	1,594	2,250	1,893
543	001-9020-110.0151	Health Insurance	29,304	26,130	-	27,057	MVP Adjustment (+1,664)
544	001-9020-110.0152	Life Insurance	960	957	-	865	-
545	001-9020-110.0153	Dental Insurance	930	928	-	860	-
546	001-9030-110.0154	Pension	8,920	8,740	-	8,943	-
548	Sub Total		238,483	258,348	188,634	250,956	221,846
549			-7.69%	2.95%	-14.97%	13.12%	
550	(7030) BCS: BARRE OUTDOOR RECREATION (BOR)						
551	001-7030-100.0110	Base Salary, incl Longevity (2 FTE)	86,184	84,007	60,402	91,299	90,367
552	001-7030-100.0111	Payroll Reimbursement	-	-	-	-	(8,431)
553	001-7030-100.0120	Overtime	2,000	1,500	1,991	1,500	2,354
554	001-7030-110.0150	FICA	6,746	6,541	4,648	7,099	7,038
555	001-7030-200.0210	Electricity	26,969	24,517	22,284	28,000	15,404
556	001-7030-200.0212	BOR BM Solar Project	31,885	28,986	31,957	28,000	28,956
557	001-7030-200.0214	Telephone	750	800	841	800	751
558	001-7030-200.0215	Water and Sewer	13,800	13,300	7,157	13,300	11,482
560	001-7030-320.0727	Building and Grounds Maintenance	20,000	25,000	32,324	25,000	23,879
562	001-7030-330.0836	Propane	13,440	8,793	11,847	11,250	12,155
563	001-7030-340.0940	Clothing (Uniform/Dry Cleaning Service)	2,000	2,500	1,225	2,150	2,252
564	001-7030-340.0943	Footwear	400	336	-	336	125
565	001-7030-340.0944	Vision	400	400	-	380	360
566	001-7030-350.1049	Custodial Supplies	2,000	2,000	1,892	2,000	1,876
567	001-7030-350.1050	Computers & Scheduling SW	1,800	1,800	1,654	1,800	1,654
568	001-7030-350.1053	Supplies and Equipment	10,000	10,000	11,306	8,500	16,729
569	001-9020-110.0151	Health Insurance	19,736	18,258	-	19,373	-
570	001-9020-110.0152	Life Insurance	1,000	999	-	921	-
571	001-9020-110.0153	Dental Insurance	930	928	-	860	-
572	001-9030-110.0154	Pension	8,145	7,925	-	7,379	-
573	Sub Total		248,184	238,590	189,527	249,947	206,952
574			4.02%	-4.54%	-8.42%	20.78%	
575	(7035) BCS: PUBLIC SAFETY BUILDING MAINTENANCE						
576	001-7035-100.0110	Base Salary, incl Long (1.5 FTE)	23,005	22,215	34,219	21,395	15,487
577	001-7035-100.0120	Overtime	4,601	1,000	206	1,000	279
578	001-7035-110.0150	FICA	2,112	1,776	2,521	1,713	1,163
579	001-7035-200.0210	Electricity	19,470	17,700	16,088	17,000	11,121
580	001-7035-200.0212	PSB BM Solar Project	23,073	18,303	20,975	17,000	19,006
581	001-7035-200.0213	Rubbish Removal	3,500	3,500	3,067	3,400	3,601
582	001-7035-200.0215	Water and Sewer	4,500	4,000	3,956	3,400	3,508
583	001-7035-320.0727	Building and Grounds Maintenance	25,000	45,000	40,118	40,000	52,561
584	001-7035-330.0834	Fuel (Diesel - Standby Generator)	650	750	633	750	633
585	001-7035-330.0836	Propane	22,169	13,932	19,860	22,000	24,152
586	001-7035-340.0940	Clothing (Uniform/Dry Cleaning Service)	500	600	504	550	568
587	001-7035-340.0943	Footwear	100	84	-	84	75
588	001-7035-340.0944	Vision	95	1,000	-	95	-
589	001-7035-350.1049	Custodial Supplies	5,000	5,000	3,367	5,000	3,246
590	001-9020-110.0151	Health Insurance	5,184	4,793	-	4,843	-
591	001-9020-110.0152	Life Insurance	250	243	-	224	-

CITY OF BARRÉ, VERMONT
GENERAL FUND BUDGET DETAIL
FOR THE YEAR ENDING JUNE 30, 2021

Line No.	Account No.	Account Description	FY 21		FY 20 Audited (12-13-19)	Notes/Assumptions	
			FY 22 Proposed	Approved (8-10-2020)			
592	001-9020-110.0153	Dental Insurance	\$ 235	\$ 232	\$ 215		
593	001-9030-110.0154	Pension	\$ 1,490	\$ 1,375	\$ 1,203		
594	Sub Total		\$ 1,409,934	\$ 1,411,503	\$ 1,399,872	3.30%	
595			-0.40%	1.17%	7.47%		
596	(7050) BCS: RECREATION DEPARTMENT						
598	001-7050-100.0110	Base Salary, incl Long (1 FTE)	\$ 71,000	\$ 63,477	\$ 55,223	\$ 66,187	\$ 65,488
599	001-7050-100.0140	Skate Guards & Cashiers	\$ 3,000	\$ 3,000	\$ 2,082	\$ 3,000	\$ 2,343
600	001-7050-100.0141	Pool (Summer Camp) Personnel	\$ 26,750	\$ 5,000	\$ 10,328	\$ 20,000	\$ 15,069
601	001-7050-110.0150	FICA	\$ 7,707	\$ 5,468	\$ 4,852	\$ 6,823	\$ 5,970
602	001-7050-130.0180	Training and Development	\$ 1,000	\$ 1,500	\$ 957	\$ 750	\$ 454
603	001-7050-130.0182	Travel and Meals	\$ 150	\$ 300	\$ 78	\$ 300	\$ 64
604	001-7050-200.0214	Telephone	\$ 1,000	\$ 1,000	\$ 959	\$ 1,200	\$ 879
605	001-7050-220.0213	Dues and Membership Fees	\$ 300	\$ 400	\$ 255	\$ 450	\$ 175
606	001-7050-230.0510	Advertising and Printing	\$ 250	\$ 500	\$ -	\$ 750	\$ 61
607	001-7050-310.0617	Pool Equipment	\$ 1,000	\$ 1,200	\$ -	\$ 1,000	\$ 218
608	001-7050-320.0725	Tennis Court Equip.	\$ 500	\$ 500	\$ -	\$ 500	\$ -
610	001-7050-340.0944	Vision	\$ 190	\$ 190	\$ -	\$ 190	\$ -
611	001-7050-350.1053	Office Supplies	\$ 500	\$ 500	\$ 126	\$ 600	\$ -
612	001-7050-350.1059	Recreation Supplies	\$ 2,000	\$ 3,000	\$ 208	\$ 1,000	\$ 746
613	001-7050-350.1060	Recreation Programs	\$ 2,500	\$ 2,500	\$ 852	\$ 2,500	\$ 650
614	001-7050-480.1286	Computer Purchase	\$ -	\$ -	\$ -	\$ -	\$ 791
615	001-9020-110.0151	Health Insurance	\$ 18,936	\$ 18,986	\$ -	\$ 17,669	\$ -
616	001-9020-110.0152	Life Insurance	\$ 550	\$ 547	\$ -	\$ 510	\$ -
617	001-9020-110.0153	Dental Insurance	\$ 460	\$ 460	\$ -	\$ 426	\$ -
618	001-9030-110.0154	Pension	\$ 8,315	\$ 8,048	\$ -	\$ 6,701	\$ -
619	Sub Total		\$ 146,108	\$ 116,576	\$ 75,919	\$ 130,556	\$ 92,908
620			25.33%	-10.71%	-18.29%	40.52%	
621	(7060) SOLID WASTE MGMT.						
622	001-7060-200.0216	East Montpelier Property Tax	\$ -	\$ 2,900	\$ 2,868	\$ 3,017	\$ 2,829
623	001-7060-220.0418	CVSWD Assessment	\$ 8,900	\$ 4,303	\$ 8,837	\$ 8,900	\$ 8,837
625	Sub Total		\$ 8,900	\$ 7,202	\$ 11,705	\$ 11,917	\$ 11,666
626			23.57%	-39.56%	0.33%	2.15%	
627	(8020) ENGINEERING						
628	001-8020-100.0110	Base Salary, Longevity (3 FTE)	\$ 212,715	\$ 190,400	\$ 135,009	\$ 193,558	\$ 138,747
629	001-8020-100.0112	Overtime	\$ 4,000	\$ 4,000	\$ 13,221	\$ 4,000	\$ 12,153
630	001-8020-110.0150	FICA	\$ 16,579	\$ 14,872	\$ 11,334	\$ 15,113	\$ 11,350
631	001-8020-200.0214	Telephone	\$ 2,266	\$ 2,250	\$ 2,416	\$ 1,500	\$ 2,290
632	001-8020-210.0312	Office Machine Maintenance	\$ 500	\$ 500	\$ 37	\$ 1,000	\$ 6
633	001-8020-310.0615	Engineering Equipment/Licensing (GPS, GIS)	\$ 4,500	\$ 3,000	\$ -	\$ 4,500	\$ -
634	001-8020-320.0720	Director POV Mileage Reimbursement Allowance	\$ 2,500	\$ 2,500	\$ 1,545	\$ -	\$ -
635	001-8020-320.0724	Radio Maintenance	\$ 500	\$ 500	\$ 398	\$ 500	\$ 260
636	001-8020-340.0940	Clothing	\$ 500	\$ -	\$ -	\$ 150	\$ -
637	001-8020-340.0943	Footwear	\$ 430	\$ 336	\$ 150	\$ 336	\$ -
638	001-8020-340.0944	Vision	\$ 565	\$ 590	\$ -	\$ 570	\$ -
639	001-8020-XXXXXXX	Training/Development	\$ 1,500	\$ -	\$ -	\$ -	\$ -
640	001-8020-350.1053	Office Supplies, Equip & Copier Lease	\$ 1,500	\$ 2,000	\$ 1,262	\$ 3,000	\$ 1,278
641	001-8020-440.1240	Computer Equip/Software	\$ 500	\$ 2,500	\$ -	\$ 2,500	\$ 882
642	001-9020-110.0151	Health Insurance	\$ 38,330	\$ 35,866	\$ -	\$ 45,009	\$ -
643	001-9020-110.0152	Life Insurance	\$ 1,500	\$ 1,501	\$ -	\$ 1,383	\$ -
644	001-9020-110.0153	Dental Insurance	\$ 1,390	\$ 1,388	\$ -	\$ 1,286	\$ -
645	001-9030-110.0154	Pension	\$ 13,740	\$ 12,771	\$ -	\$ 14,014	\$ -
646	Sub Total		\$ 303,515	\$ 274,974	\$ 165,372	\$ 288,419	\$ 166,966
647			10.38%	-4.66%	-0.95%	72.74%	
648	(8030) PLANNING, PERMITTING, & ZONING						
649	001-8030-100.0110	Base Salary, Longevity (2.0 FTE)	\$ 109,200	\$ 106,972	\$ 96,099	\$ 108,076	\$ 100,678
650	001-8030-100.0112	Overtime	\$ 1,000	\$ 1,000	\$ 103	\$ 2,000	\$ 1,835
651	001-8030-100.0115	Professional Services/Consultant Allow.	\$ 10,000	\$ 10,000	\$ 340	\$ 10,000	\$ 4,530
652	001-8030-110.0150	FICA	\$ 8,430	\$ 8,260	\$ 7,005	\$ 8,268	\$ 7,400
653	001-8030-120.0173	Grants Match (Allowance)	\$ 10,000	\$ 10,000	\$ -	\$ 10,000	\$ 2,572
654	001-8030-130.0180	Training and Development	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ 284
655	001-8030-130.0182	Travel and Meals	\$ 250	\$ 500	\$ 42	\$ 500	\$ 82
656	001-8030-200.0214	Telephone	\$ 1,260	\$ 1,250	\$ 1,220	\$ 1,500	\$ 1,081

CITY OF BARRE, VERMONT
GENERAL FUND BUDGET DETAIL
FOR THE YEAR ENDING JUNE 30, 2021

Line No.	Account No.	Account Description	FY 22 Proposed	FY 21 Approved (8-10-2020)	FY 20 Audited	FY 20 Approved	FY 19 Audited (12-13-19)	Notes/Assumptions
922	[9130] MISC ACCOUNTS							
923	001-9130-360.1201	VGM - South Parking Lot Lease	\$ 15,965	\$ 15,500	\$ 15,270	\$ 14,800	\$ 14,924	
925	001-9130-360.1203	Barre City Energy Committee	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ 455	
927	001-9130-360.1326	Miscellaneous Expenses	\$ 10,000	\$ -	\$ 1,065	\$ -	\$ 347	
930	001-9130-360.1371	BCIC Stipend	\$ 7,000	\$ 6,840	\$ 6,840	\$ 6,840	\$ 6,830	2.5% increase over FY21
931	001-9130-360.1380	Scmp VCF Trust Income Assignment	\$ 50,000	\$ 4,047	\$ 61,567	\$ 50,000	\$ 59,950	
932	001-9130-360.1381	VT Youth Conservation Corps	\$ 7,500	\$ -	\$ 7,500	\$ 7,500	\$ 15,000	
934	001-9130-360.xxxx	Teen Center Staff & Misc. Allowance	\$ -	\$ -	\$ -	\$ -	\$ -	
935	001-9130-370.1380	COVID-19 Materials	\$ 15,000	\$ 15,000	\$ 23,506	\$ -	\$ -	Hedge against lack of grant funds going fwd
936	001-9130-370.1381	COVID-19 Payroll	\$ -	\$ -	\$ 20,797	\$ -	\$ -	
937	001-9130-370.1382	COVID-19 FICA	\$ -	\$ -	\$ 1,581	\$ -	\$ -	
938	001-9130-360.1206	BADC Rock Solid Program Ballot Item	\$ -	\$ 40,000	\$ -	\$ 80,140	\$ 97,506	
940	Sub Total		\$ 106,465	\$ 81,387	\$ 139,126	\$ 12,528,689	\$ 12,222,503	
947			30.81%	1.56%	42.68%	-17.81%		
948	EXPENSES TOTAL		\$ 12,836,332	\$ 12,562,269	\$ 12,098,489	\$ 12,528,689	\$ 12,222,503	
949								
950	Carry Forward Fund Balance: [Reserve Fund] or [Deficit]		\$ 1,106	\$ -	\$ (36,979)	\$ (0)	\$ (215,117)	
951	Grand Total		\$ (0)	\$ (0)	\$ 1,106	\$ (0)	\$ (36,979)	

Cumulative Fund Balance (As restated)

Percent Increase FY22 Expense Budget over FY21 Expense Budget ->: 2.18%

Percent Increase FY22 Expense Budget over FY21 Expense Budget, including FY20 Cumulative (Deficit)/Surplus ->: 2.17%

Note: \$0 = Balanced Budget ->



City of Barre, Vermont

“Granite Center of the World”

Janet E. Shatney, Planning Director
Planning, Permitting & Assessing
PPADirector@barrecity.org

6 N. Main St., Suite 7
Barre, VT 05641
Office Telephone (802) 476-0245
Direct Line (802) 477-1465

INTEROFFICE MEMORANDUM

TO: Mayor, Council
CC: Manager, Clerk, Department Heads
FROM: Janet E. Shatney, Planning Director
DATE: January 18, 2021
RE: Draft CIP (Capital Improvement Plan)

Provided for your use is a very preliminary draft of where we are at this week on the CIP. The attached draft is a compilation of projects over many departments and plans. I am continuing to receive information from departments in the building of the CIP list.

Once I have heard from all department heads, we will begin vetting and examining the summary among ourselves with the goal of having a final draft to send to you for discussion in the future.

Thank you.

Dept.	Project Name	Description	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	FY31	Total
Police Department														
	PD Radio System Upgrades													\$ -
	seeking further information from Department													\$ -
		Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fire/EMS Department														
	FD Radio System Upgrades	\$300K year needs to be determined; actively looking for grant funding												\$ -
	Monitor - Defibrillators	\$33K each - year needs to be determined; have 4, employ staggered replacement												\$ -
	Ambulance Cots	\$15K each - year needs to be determined; have 2, employ staggered replacement												\$ -
	Extraction Equipment	\$45K - year needs to be determined; could be replaced with grant funding as available												\$ -
	Rescue Air Bag System	\$30K - year needs to be determined; could be replaced with grant funding as available												\$ -
	Thermal Imaging Cameras	\$40K - year needs to be determined; could be replaced with grant funding as available												\$ -
	Multi-Gas Meters/Galaxy	\$25K - year needs to be determined; have 4, employ staggered replacement												\$ -
	iPad Upgrade				\$ 14,000									\$ 14,000
	Gear Locker Upgrades	\$12K - year needs to be determined												\$ -
	Gear Extraction Washer	\$16K - year needs to be determined												\$ -
	Gear Dryer	\$10K - year needs to be determined; could be replaced with grant funding as available												\$ -
	Hose Washer	\$16K - year needs to be determined												\$ -
	SCBA Replacement Upgrade (23)	\$56K - year needs to be determined												\$ -
	Gym Equipment Upgrade	\$20K - year needs to be determined; gym is shared with PD; could be replaced with grant funding as available												\$ -
	Mobile and Portable Radios	\$150K - year needs to be determined; could be replaced with grant funding as available												\$ -
	Command/COMM Trailer	Shared with PD								\$ 50,000				\$ 50,000
	Municipal Fire Alarm System	????????? Needs full review to decide future												\$ -
		Subtotal:	\$ -	\$ -	\$ 14,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 64,000
Public Works: Water Department														
	Hydrant Replacements to Breakaway Units													\$ -
	Hydrant Density Improvements													\$ -
	Valve Replacements													\$ -
	4-inch Water Main Replacements													\$ -
	Network Improvements (new legs, upsizing)													\$ -
	Integrated Telemetry (All DPW div's)													\$ -
	Transmission Line Redundancy and Risk Mitigation													\$ -
		Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Works: Sewer Department														
	Manhole Replacements													\$ -
	Small Diameter Collection Pipe Repair/Replacement													\$ -
	Trunk Line Replacement and Capacity Increases													\$ -
	Supplemental Manholes and Cleanouts													\$ -
	Manhole Hardware Upgrades													\$ -
	Elimination of Bottlenecks													\$ -
		Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Works: Water Treatment Plant														
	Water Source Protection Plan	for vehicles, vandals, and natural hazards												\$ -
	Dix Reservoir Dam upgrades													\$ -
	Water Treatment Plant Upgrades for New Technologies													\$ -
	Floating Solar Array													\$ -
	Drought Response Plan and Capacity													\$ -
	Water Shed Protection Plan	and access roads in city property												\$ -
	Spill Response Capacity	joint venture with the Fire Department												\$ -
		Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Works: Wastewater Treatment Facility														
	Awaiting information													\$ -
		Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Works: DPW Campus														
	New Facility for Streets, Water Distribution & Sewer Divisions		\$ 40,000	\$ 40,000	\$ 200,000		\$ 5,000,000							\$ 5,280,000
		Subtotal:	\$ 40,000	\$ 40,000	\$ 200,000	\$ -	\$ 5,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,280,000

Dept.	Project Name	Description	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	FY31	Total
Public Works: Streets Department														
	Guard Rail Improvements													\$ -
	Signs and Signposts													\$ -
	Traffic Signals													\$ -
	Traffic Calming													\$ -
	Intersection ADA Improvements													\$ -
	Intersection Improvements (non-Trans)													\$ -
	Sidewalk Reconstruction													\$ -
	Paving													\$ -
	Stormwater System Improvements													\$ -
	Retaining Wall Repairs													\$ -
	Radio System Upgrades													\$ -
	Trash Rack Improvements													\$ -
	Geotechnical Hazards	sinkholes, slides and settlements												\$ -
		Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Works: DPW-Wide														
	Communication Systems Replacement and Integration													\$ -
	Wood, Bulky Waste and Metals Collection Site													\$ -
	Granular Materials Sources/Processing Capacity													\$ -
														\$ -
														\$ -
		Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City-Wide: IT Needs Assessment														
	Replace NEMRC assess module	State of Vermont transition to new financial reporting module	\$ 10,000											\$ 10,000
	network equipment replacement	Might be reduced if we implement cloud storage	\$ 10,000											\$ 10,000
	Fuel/Fleet Management Systems Software	monitors fuel used at the fuel pump by DPW workers			\$ 25,000									\$ 25,000
	City Hall Security System Software	There is none currently		\$ 5,000										\$ 5,000
	City Hall Camera System			\$ 22,500										\$ 22,500
	New Payroll/ HR System		\$ 15,000	\$ 15,000										\$ 30,000
	Connect back up generator	Network room should be on backup power	\$ 5,000	\$ 5,000										\$ 10,000
	Cloud Storage Solution	Move File storage to Cloud based storage												\$ -
	New printers	Lease is up for renewal	\$ 10,000											\$ 10,000
	Migrate to new server room	Transfer switches and rack to new server room		\$ 5,000										\$ 5,000
	wiring/rewiring city buildings	This might have aspects tied into reorg.		\$ 20,000										\$ 20,000
		Subtotal:	\$ 50,000	\$ 50,000	\$ 47,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 147,500
City-Wide: General Infrastructure Projects														
	Municipal Pool		\$ 900,000	\$ 200,000										\$ 1,100,000
	Merchants Row Redevelopment					\$ 6,000,000								\$ 6,000,000
	Metro Way Bike Path													\$ -
	Granite Street Bike Path													\$ -
	VGM Bike Path													\$ -
														\$ -
		Subtotal:	\$ 900,000	\$ 200,000	\$ -	\$ 6,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,100,000

Dept.	Project Name	Description	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	FY31	Total
	City-Wide: Master Plan Projects													
	TIF Implementation: Complete Planning for and implement the Merchants Row Project	Planning Phase to be covered by TIF?		\$ 25,000										\$ 25,000
	Update Planning for and implement the North Main to Summer Street Project	Needs to be reevaluated to see if the city's strategy is still along this endeavor inventory and assess upper floors in downtown district to develop recommendations to increase the utilization of upper floor space for housing		\$ 15,000										\$ 15,000
	Downtown Study for Upper-Floors Housing				\$ 20,000									
	City Assistance Pilot Program for Rental Property Purchase	Would assist with the purchase and management of owner-occupied rental properties in the downtown - need new funding source			\$ 10,000									
	Housing Preservation Loan Program	Consider implementing this program to help with the repairs needed to homes in the City		\$ 6,000										
	Complete Streets Policy	Develop a complete streets policy similar to City of Rutland or Burlington				\$ 15,000								\$ 15,000
	Additional scheduled Bus Stops in City	in tandem with City Route, City Commuter and Hospital Hill; watch how the MyRide Pilot Program is working				\$ 10,000								
	Paper Streets Policy			\$ 10,000										
	Road Standards Adopted Policy	Last adopted in October of 1986, need to reevaluate and adopt something that meets today's standards				\$ 20,000								
	Pedestrian Environment Quality Index	in tandem with the Complete Streets assessment, conduct an assessment that examines both the physical infrastructure available to pedestrians		\$ 5,000										
	City-wide Access Management Review	Follow the Trans guidebook and incorporate revisions into a revised Unified Dev. Ordinance		\$ 8,000										\$ 8,000
	Long-Range Bicycle and Pedestrian Plan	Built upon the bike path planning already completed and the PEQ and Complete Streets, this plan would be a tool to help the city prioritize bike and pedestrian improvements, as well as small sidewalk or path projects into an interconnected system				\$ 20,000								
	Consider obtaining a voter-approved Property Assessed Clean Energy (PACE) Program	City voters approved the creation of a PACE District in 2012		\$ 8,000										
	City-Wide Parks and Recreation Plan	Could be coordinated with the development of the Open Space Plan and/or the Bicycle and Pedestrian Plan		\$ 15,000										
	River Management Plan	Built upon the Phases I and II geomorphic assessments and the Stevens Branch Corridor Management Plan, to address the specific local challenges and opportunities presented by the river as it flows through our city			\$ 15,000									
	Open Space Plan	Could be coordinated with the development of a Parks and Recreation Plan			\$ 10,000									
	North Main to Summer Street Plan	Update and implement		\$ 15,000										
														\$ -
														\$ -
														\$ -
Subtotal:			\$ -	\$ 107,000	\$ 55,000	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63,000

GRAND TOTAL - ALL GENERAL FUND PROJECTS	\$ 1,175,000	\$ 594,000	\$ 676,500	\$ 6,310,000	\$ 5,210,000	\$ 785,000	\$ 190,000	\$ 325,000	\$ 165,000	\$ -	\$ -	\$ -	\$ -	\$ 15,266,500
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From: Linda Meleady <lindam@vcil.org>
Sent: Thursday, January 7, 2021 10:21 AM
To: Lucas Herring <L.Herring@barrecity.org>; Ericka Reil <e.reil@barrecity.org>
Cc: Sarah Launderville <slaunderville@vcil.org>; Carol Dawes <cdawes@barrecity.org>
Subject: RE: city of Barre

Good morning,

Yes, I can attend the meeting – I am assuming via zoom?

I do want to clarify that although the email address that I put on the Barre City applications is not the one that Carol's reminders were being sent to, our receptionist did forward at least one of those reminders to me. I want to be clear that I'm not blaming the fact that I missed the deadline on the wrong email address. I had Barre City on my list of towns due in early January and somehow I missed that one. It is partly due to the fact that I had sent our annual report back in September but honestly – it was my human error.

That is why I sent an email after Ericka had reached out to Carol and you because her email did not have all the accurate information and I didn't want it to sound like I was blaming Carol, or our receptionist. This is on me.

We closed for break on Christmas Eve and I had completed all towns due up until the 11th of January. We returned on Monday 11/4 and on Tuesday Ericka emailed me that VCIL was not on the warning. I was stunned to see that in fact, I did not send the application before break. I am just hoping the city will consider our late request. We served 51 Barre City residents and I hate to think that my error will cost my organization \$3,000.00. That being said, I know deadlines and rules are there for a reason.

Sincerely,

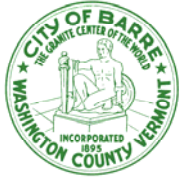
Linda
Linda J. Meleady
Development Coordinator

She/Her

[Vermont Center for Independent Living](#)

11 E. State Street, Montpelier

802-224-1819



City of Barre, Vermont

“Granite Center of the World”

Carolyn S. Dawes
City Clerk/Treasurer

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Barre VT 05641
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cdawes@barrecity.org

To: Mayor, Councilors
From: Steve Mackenzie, *manager*
Carol Dawes, *clerk/treasurer*
Date: January 19, 2021
Re: TIF district – future planning

Clerk’s portion

Barre City was granted approval of a TIF district by the VT Economic Progress Council (VEPC) in 2012. The infrastructure included in the TIF plan was for parking in support of a variety of private development projects planned and/or anticipated in the district. Parking improvements included Keith Ave parking garage, Merchant’s Row parking lot (including Merchant’s Row and Enterprise Aly), and the Campbell Place parking lot.

Voters approved a \$2.2M bond in November 2013 to begin work on the projects, and the City began incurring debt in January 2014 with the purchase of property around Depot Square. The projects listed above have reached the following stages:

1. Campbell Place parking lot: completed.
2. Enterprise Aly portion of Merchant’s Row: completed.
3. Balance of Merchant’s Row parking lot: preliminary work completed, planning continuing.
4. Keith Avenue parking lot: parking lot completed. Parking garage on hold.

All the \$2.2M bond funds have been spent, so future work will require a new bond vote. The TIF plan allows for at least \$5M of additional debt capacity, based on the projected private development included in the original TIF plan. However, a recent adjustment of our TIF finance plan allowed us to revise those projections to reflect actual private development. These revisions indicate our debt capacity is approximately \$2.5M. The debt service for this additional bonding would be covered out of the TIF increment funds received, and would require retaining municipal increment funds for 5 years beyond the date when education increment funds would stop being retained. I am quite confident in this debt capacity amount, as it’s based on current assessment values, and not on projected additional development. Any additional development would be a bonus.

TIF statutes require the incurrence of all debt to occur in the first 10 years of the district. Barre City’s last day to incur debt was March 31, 2022, however, the 2020 VT legislature adopted language that granted most TIF districts an additional year for incurrence of debt. This is due to most development being hampered during 2020 due to COVID. This means Barre City’s date has been revised to March 31, 2023, so any additional bonding would need to be completed by then. Bond anticipation notes do not qualify as incurring the debt; we would need to have applied for and been awarded a bond to meet the requirement. Bonding is generally applied for in December. Therefore, Barre City voters could approve a bond vote at the March 2022 annual town meeting, or at a special meeting (election) held later in 2022.

Manager's portion

We have completed two of the four projects identified in the original TIF Plan, leaving the Keith Avenue parking garage and southern end of Merchant's Row still to be done.

The structured parking on the Keith Avenue lot is on permanent hold.

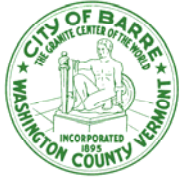
The Merchant's Row project is the "book-end" to the Enterprise Aly Redevelopment Project and similar in concept: i.e. the aesthetic improvement of this old parking lot to make it more pedestrian friendly with safety improvements including lighting and traffic flow. That said, this project comes with its own complications - principally in the area of public/private property coordination, as a notable amount of the current parking surface immediately behind the Main Street properties is privately owned. In addition to a number of private property easements that will be needed, two significant parcels currently used for public parking are owned by the Vermont Granite Museum (Granite Lot) and the State of Vermont (Locomotive Lot), and will require "acquisition" by lease or purchase. The latter is a **significant issue and challenge** which needs to be addressed very early in the advancement of this project, **and only if** the Council wishes to proceed with this infrastructure redevelopment project.

A 2016 "back-of-the-napkin" estimate of project costs, prepared by the Manager based on an extrapolation of actual costs from the Enterprise Aly Project, is that the Merchants Row Project will cost in the magnitude of \$4.5 to \$5.5 M. As time goes on, costs will likely be in the higher end of that range. That cost projection is only to convey a financial order of magnitude of the potential project costs. More reliable cost estimates will not be available until and unless we commission/complete a professionally developed concept plan.

The Manager's estimate of time frame for completion of the planning, design, and property rights acquisition for the Merchant's Row project is all of 18 -24 months, perhaps more. While we have completed some limited preliminary work to advance the project, we need to move ahead soon with more formal architectural and engineering to prepare an updated conceptual plan/basis of design, negotiate property rights/acquisitions, and then move into the hard engineering and cost-estimating phase to have a solid cost estimate for purposes of bonding and grant funding for the project. As noted above, bonds have to be voter approved and awarded by December, 2022 which is essentially two years from now. While this is an adequate time frame, it is not excessive and does not provide much schedule contingency if unforeseen complications develop. We do have \$250,000 set aside in the 2020 \$1.7M infrastructure bond to support the conceptual and final design phases.

The finance plan associated with the TIF District plan does not include enough financing for the Merchant's Row project, and has a significant amount of funding listed for construction of the structured parking facility on the Keith Avenue parking lot. Should the Council which to pursue the development of Merchant's Row in lieu of the parking structure, we will need to submit a substantial change request to VEPC and receive their approval before moving forward with a bond request of the voters.

If the Council wishes to consider moving ahead with this project based on this briefing memo, the Manager and Director of Public Works will prepare a more substantive presentation as soon as possible for Council orientation and a more informed basis for deciding whether to proceed with this project or not.



City of Barre, Vermont

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To: Mayor, Councilors, Manager
From: Charter Review Group (Mayor Herring, Councilor Reil, Clerk/Treasurer Dawes)
Date: January 15, 2021
Re: Proposed charter changes for March 2021 Annual (Town) Meeting ballot

Below are the charter changes we reviewed at last week’s meetings, and the changes suggested by Councilors Boutin and Hemmerick.

2021 Proposed charter changes to be considered at March 2, 2021 Annual Town Meeting

Note: [--] Brackets/strikethrough indicate deletions

Sec. 104. General Corporate powers.

(d) Barre City shall only fly the City, State, United States, and the MIA/POW flags.

Sec. 105. Ordinances – Subject Matter.

~~[(g) to Adopt and enforce ordinances related to the medication of landlord tenant issues by the Housing Board of Review.]~~

(g) Notwithstanding any contrary provision of general law, to adopt and enforce ordinances establishing speed limits less than 25 miles per hour on specified city streets, or sections thereof, within city boundaries as may be required for the safety and general welfare of the city.

Sec. 111. Bonding of city officials.

The Mayor, councilors, members of the Police Department, City Manager, ~~[First Constable,]~~ **Finance Director**, Superintendent of Public Works, Tax Collector, and Clerk and Treasurer shall annually be bonded to the City for the faithful discharge of their respective duties, as provided by state statute and the expense of said bonds to be paid by the City.

Sec. 205. Officers elected.

(a)(1) the legal voters shall elect biennially a Mayor, [~~a First Constable,~~] and one person to serve as Clerk and Treasurer.

ARTICLE VIII. [~~CONSTABLE.~~] Reserved.

[~~Sec. 418. Duties.~~] (Reserved)

[~~The City constable shall have the same powers and be under the same duties and liabilities as are prescribed by state statutes for constables of the towns.~~]

Chapter 7 -- MINIMUM-HOUSING STANDARDS

(Entire Chapter amended Ord. No. 1965-8, 11/16/65; 2002-04, 1/08/03; 2003-02, 9/16/03; 2005-01, 8/18/05; 2007-01, 8/03/07; 2013-06, 12/17/13; 2019-07, 09/10/19)

ARTICLE I. GENERAL PROVISIONS

Sec. 7-1. Authority.

- (a) The City Council has enacted this Ordinance under the authority granted to the City through its Charter (Section 501) and under the authority granted to all Vermont municipalities under Title 24 Vermont Statutes Annotated (V.S.A.), Chapter 123, and 9 V.S.A. Chapter 77, to regulate Municipal Housing Codes.

Sec. 7-2. Purpose.

- (a) The purpose of this Ordinance is to protect, preserve and promote the health, safety, and welfare of all citizens of the City of Barre through establishment of enforceable minimum rental housing standards. The intent of this Ordinance is to establish a set of minimum standards and an inspection process that will ensure that rental units throughout the City meet the standards outlined. Additionally this Ordinance establishes a complaint process that is equitable to both the landlord and tenant alike.

Sec. 7-3. Fire Code Adopted.

- (a) The City hereby adopts the most recent edition of the Vermont Building & Safety Code, as adopted by the VT Department of Safety, for the purposes of establishing rules and regulations as the minimum fire safety requirements for all rental units.

Sec. 7-4. Severability.

- (a) If any section of this Ordinance is held by a court of competent jurisdiction to be invalid, such finding shall not invalidate any other part of this Ordinance.

Sec. 7-5. Effective Date of Ordinance.

- (a) Amendments to this Ordinance shall be effective fourteen (14) calendar days after the adoption (by majority vote of City Council) and shall remain in effect until repealed or amended in accordance with the Barre City Charter (Sec. 107 and 108). (Ord. No. 2019-07, 09-10-19)

Sec. 7-6. Designation of Effect.

- (a) This Ordinance shall constitute a civil ordinance within the meaning of 24 V.S.A. Chapter 123.

ARTICLE II. DEFINITIONS

Sec. 7-7. Definitions.

- (a) For the purposes of this chapter, definitions of the terms, phrases, words and their derivations shall be as defined in Chapter 1, Section 1-2 of the Code of Ordinances, the

City of Barre, Vermont. Otherwise, the following listed words shall have the meanings indicated:

OWNER OCCUPIED: A property in which the owner has established primary residency.

DWELLING UNIT: A building or a part of a building that is used as a home, residence, or sleeping area by one or more persons.

RENT: All considerations to be made to or for the benefit of the owner under the rental agreement, not including security deposits.

RENTAL AGREEMENT: All agreements, written or oral, embodying terms and conditions concerning the use and occupancy of a dwelling unit or premises.

RENTAL UNIT: A dwelling unit that is not owner occupied, and is occupied for longer than thirty (30) consecutive days; including but not limited to occupancies at hotels, motels, homeless shelters and other accommodations.

TENANT: Any person entitled under a rental agreement to occupy a residential dwelling unit to the exclusion of others, or any persons occupying a rental unit as a permanent residence.

FRIVOLOUS. Not having any serious purpose of value; thoughtless, ill-considered, non-serious, insubstantial, trivial, pointless, valueless. (Ord. No. 2019-07, 09-10-19)

ARTICLE III. ADMINISTRATION, APPEALS & ENFORCEMENT

Sec. 7-8. Duties and Powers of the Chief Inspector

- (a) The Barre City Manager shall appoint the Fire Chief as the Chief Inspector who shall hereby be authorized and directed to administer and enforce the provisions of the adopted codes. The Chief Inspector shall have the authority to render interpretations of the codes. Such interpretations, policies and procedures shall be in compliance with the intent of the adopted codes and 24 V.S.A. Chapter 123;
- (b) The Chief Inspector may delegate this authority to any Code Enforcement Officer, or trained inspector. (Ord. No. 2019-07, 09-10-19)

Sec. 7-9. Duties and Powers of the Code Enforcement Officers

- (a) The Barre City Fire Department Inspection/Code Enforcement Officer(s) shall be responsible for the administration of this Ordinance. (Ord. No. 2019-07, 09-10-19)
- (b) The Officer may enter, examine and survey all rental units that are subject to routine and emergency inspections of this Ordinance in accordance with Section 7-18. (Ord. No. 2019-07, 09-10-19)

Sec. 7-10. Written Documentation and Issued Orders.

(a) Where an inspection indicates that a violation of this Ordinance exists, the Officer shall issue written documentation notifying the party responsible of the existence of the violation(s) and the measure(s) required to correct or eliminate it. At the direction of the Officer, the documentation may require the violations to be corrected, or significant action taken to begin corrections, within a defined number of business days or require that the premises be vacated and secured until the rental unit meets the standards of this chapter. The written documentation shall be based on a finding that the premises are a danger to the health, welfare or safety of the tenants of the general public and a violation of the Minimum Housing Standards. Written documentation may further direct: (Ord. No. 2019-07, 09-10-19)

- (1) That the rental unit be repaired so that they meet the standards of this chapter;
- (2) That the rental unit is unfit or unsafe for human habitation because it constitutes a serious danger to the health, welfare and safety of the tenants or the general public, and the rental unit be vacated and secured until the unit is repaired and inspected so that it meets the standards of this chapter; (Ord. No. 2019-07, 09-10-19)
- (3) That the rental unit is unfit for human habitation because it constitutes a danger to the health, welfare, or safety of the tenants or the general public, and that the rental unit be demolished pursuant to the provision of § VSA 24-3114.

(b) When the responsible party has failed to take corrective action of any written documentation, an Order may be issued by the Officer. (Ord. No. 2019-07, 09-10-19)

- (1) The written Order shall state:
 - (i) That a violation exists;
 - (ii) The measure(s) required to correct or eliminate the violation(s);
 - (iii) A compliance date for which such violation(s) shall be corrected;
 - (iv) Appeal rights;
 - (v) Penalties for non-compliance.

(c) When the Officer investigates and issues an Order, such Order shall be sent to the owner, and if applicable, the tenant of the rental unit; (Ord. No. 2019-07, 09-10-19)

(d) Orders shall be sent by one or more of the following means:

- Email; and/or

Commented [LH1]: What if there is no email on record?

ORDINANCES

- United States Postal Service (USPS) Certified Mail Return Receipt Requested; or
- USPS normal delivery; or
- Hand Delivery.

(e) If an Order cannot be delivered by the means listed above in Sec. 7-10(d), the Order shall be posted in a conspicuous place on the dwelling or in the building in which the rental unit is located;

(f) Orders become effective immediately unless mailed via USPS. If mailed, the Order will take effect three (3) business days from the date the Order is issued;

(g) An Order shall be recorded in the municipal land records when the owner of record cannot be contacted for receipt thereof, and the Order shall thereby be effective against any purchaser, mortgagee, attaching creditor, lien holder or other person whose claim or interest in the property arises subsequent to the recording of the Order; (Ord. No. 2019-07, 09-10-19)

(h) When an Order is cured and any related assessed penalties are paid, the Officer shall record an Order removal or cancellation in the municipal land records. (Ord. No. 2019-07, 09-10-19)

Commented [LH2]: Per Carol Dawes, we should make mention that the recording fees shall be recoverable from the property owner at the time the order is cured.

Commented [LH3]: Per Joe Aldsworth, should there be recording fees or administrative fees associated with these? Carol?

Commented [LH4]: Per Carol Dawes, we should make mention that the recording fees must be paid in full before the release is recorded, including fees for recording the release.

Sec. 7-11. Appeals.

(a) Written notice of appeal shall be submitted to the Chief Inspector within ten (10) business days of the date of the Order(s);

(b) The Chief Inspector shall review the appeal and all related documentation and make a written determination within twenty (20) business days of receipt of an appeal;

(c) Any person aggrieved by any decision of the Chief Inspector may appeal a decision by instituting relief in Superior Court under V.R.C.P. 74; (Ord. No. 2019-07, 09-10-19)

(d) When an owner/tenant appeals an action of the Officer, the inspector shall not be prevented from completing the inspection of the rental unit and issuing any necessary Orders. When an appeal is filed, the Orders issued will be stayed pending resolution of the appeal, unless the Orders issued are to correct life threatening issues which will not be stayed. (Ord. No. 2019-07, 09-10-19)

Sec. 7-12. Enforcement and Penalties.

(a) The Chief Inspector and/or his delegates or any certified Vermont Law Enforcement Officer shall be the designated Enforcement Officer. They shall issue, or direct to have issued, Municipal Complaints and pursue enforcement before the Judicial Bureau in

accordance with the provisions of 24 VSA §1974a and §1977 with penalties as prescribed below:

- (1) The Officer shall be required to issue an Order on the property owner for any violations of this Ordinance or the adopted codes. Where the property owner fails to remedy a violation to the satisfaction of the Officer, the Officer may bring appropriate action to enforce the provisions of this Ordinance. Enforcement may be by any means allowed under state law including, but not limited to: (Ord. No. 2019-07, 09-10-19)
 - (i) First offense. A first offense of this Ordinance shall be punishable by a fine of one hundred fifty dollars (\$150.00); the waiver fine shall be one hundred dollars (\$100.00);
 - (ii) Second and subsequent offenses. Any second offense of the same provision of the bylaws within a twelve-month period shall be punishable by a fine of two hundred dollars (\$200.00); the waiver fine shall be one hundred fifty dollars (\$150.00).
 - (2) The Officer may notify the City Attorney who shall bring suit in the name of the municipality to enforce such Order. Such suit may be brought in any court of competent jurisdiction appropriate. The City may seek a temporary injunction or Order in any such proceedings. The court may award costs of suit including reasonable attorney fees. (Ord. No. 2019-07, 09-10-19)
- (b) Each day that a violation continues shall constitute a separate offense;
- (c) Where the Officer finds that a violation(s) is to such a degree that a dwelling is declared unsafe, or that significant corrective action has not been taken within the timeframe provided, the Officer may suspend occupancy ("Order") of a unit(s) and require the relocation of the rental unit's occupants until such time as the rental units meet the Minimum Housing Standards as outlined in this Ordinance; (Ord. No. 2019-07, 09-10-19)

Sec. 7-13. Fees.

- (a) The fee for any registration and re-inspection fee shall be designated by the City Council, and upon adoption of the rates, the Council shall publish in the local newspaper the rate change thirty (30) days prior to the effective date of the rate change;
- (b) A rental unit for which a registration form, fee and inspection is required by this Chapter, but has not been paid, shall be in violation of the City's Minimum Housing Ordinance and subject the following penalties;
 - (1) If the unit has been previously issued a Certificate of Compliance, the landlord shall be subject a penalty of eight percent (8%) delinquency charge and a one percent (1%) additional charge per month until the fee has been paid in full;

- (2) If a unit has not been previously issued a Certificate of Compliance, the landlord shall be subject to a penalty of eight percent (8%) delinquency charge for the first thirty (30) calendar days and then subject to the penalties as outline in Section 7-12(a)(1) of this Ordinance.

Sec. 7-14. Records.

- (a) Records, including inspection reports, records of complaints or other Orders shall be available for public inspection at the Planning, Permitting & Assessing Services Department in City Hall; (Ord. No. 2019-07, 09-10-19)
 - (1) Owners and/or designated managing agent shall receive a copy of the inspection report within ten (10) business days of the completion of the inspection. Inspection reports shall be emailed to the designated recipient unless paper copies are requested, or mailed should the recipient not utilize email;
 - (2) To obtain copies of inspection reports, records of complaints or other Orders, requests must be made in writing to the Officer and the designated records fee paid in full. (Ord. No. 2019-07, 09-10-19)

Commented [LH5]: Per Joe Aldsworth, should there be associated fees with obtaining a paper copy?

ARTICLE IV. REGISTRATION AND INSPECTION PROCEDURES

Sec. 7-15. Registration Requirements.

- (a) The owner of all rental units shall be required to have on file with the City, on or before July 1 of each year, an accurate and valid registration/invoice form; (Ord. No. 2019-07, 09-10-19)
- (b) All fees shall be paid annually and in full to the City of Barre for each rental unit;
- (c) In the event the State of Vermont adopts a comparable program, only one fee will be charged;
- (d) The owner must provide the following information to the City: (Ord. No. 2019-07, 09-10-19)
 - (1) The address of the rental unit;
 - (2) The number of rental units at that address;
 - (3) The name(s), address(es) and phone number(s) of the property owner;
 - (4) The name, address, and phone number of any managing agent;
 - (5) The name(s), address(es), and phone number(s) of any emergency contact(s) for this rental unit; and

- (6) Any other information deemed appropriate to administer this Program.
- (e) The owner of a rental unit shall have a continuing obligation to notify the City of any changes in the information required above during the period between the required annual invoicing; (Ord. No. 2019-07, 09-10-19)
- (f) Upon purchase or transfer of property containing rental units, the purchaser(s) shall update the City file to ensure all information is correct; (Ord. No. 2019-07, 09-10-19)
- (g) Prior to occupancy of any newly constructed rental unit or conversion of use to a rental unit, the owner shall file the above referenced information in subsection (d) above;
- (h) All fees ~~must be current shall be paid~~ prior to occupancy being granted, and shall be due for the current year;
- (i) All motel and hotel manager units shall be registered with the City and pay the appropriate fees annually;
- (j) Units as defined under the Lodging Section of the Use Table as defined in the Barre City Unified Development Ordinance that may be occupied during the program year shall be registered with the City and pay the appropriate fees annually; (Ord. No. 2019-07, 09-10-19)
- (k) It shall be a violation of the City's Minimum Housing Standards for the owner of any rental unit within the City to fail to register a rental unit as required by this Ordinance.

Sec. 7-16. Exemptions.

- (a) The following properties shall be exempt from registration, fees and/or inspections:
 - (1) The following are exempt from registration, fees and inspections:
 - (i) A unit that is currently maintained as part of a nursing, rest or convalescent home licensed and inspected by the state;
 - (ii) Owner occupied single family home;
 - (iii) A rental unit that is occupied for less than thirty (30) consecutive days; and
 - (iv) A unit that is occupied less than thirty (30) days by the same tenant(s) in a hotel and motel room.
- (b) The following are exempt from fees, but must still register and be inspected:
 - (1) Owner occupied unit of a multi-family dwelling:

- (i) Inspection requirements are for fire and life safety requirements only, as adopted by the VT Dept. of Safety.

Sec. 7-17. Invoice Procedures.

- (a) Invoices will be sent to all duplex, multi-family occupancies and rented single family homes on an annual basis regardless of current occupancy; (Ord. No. 2019-07, 09-10-19)
 - (1) Units currently vacant and remaining vacant throughout the current Program year shall receive an invoice to confirm occupancy status.

Sec. 7-18. Inspection Procedures.

- (a) The Officer shall make periodic inspections of rental units within the city unless exempted as indicated above; (Ord. No. 2019-07, 09-10-19)
- (b) The Officer may enter, examine and survey all rental units within the City that are subject to periodic inspections pursuant to this Ordinance at any reasonable time between the hours of 8 am to 5 pm, or a time that is mutually agreed upon between the owner and the Officer; (Ord. No. 2019-07, 09-10-19)
- (c) The owner and tenant(s) shall cooperate with the Officer so that such inspections shall be made so as to cause the least inconvenience to the owner(s) or occupant(s) of the rental unit; (Ord. No. 2019-07, 09-10-19)
- (d) If the Officer has reason to believe that an emergency situation exists tending to create an immediate danger to the health, welfare, or safety of the tenants of a rental unit, or the general public, they may enter, examine and survey the unit at any time; (Ord. No. 2019-07, 09-10-19)
- (e) The Officer shall notify the owner of a rental unit by either telephone or in writing, of its intent to schedule an inspection; (Ord. No. 2019-07, 09-10-19)
- (f) Upon receipt of an inspection schedule request, the owner shall contact the Officer to arrange for the inspection; (Ord. No. 2019-07, 09-10-19)
- (g) Once scheduled, the owner shall provide the tenant(s) with notice of an inspection not less than forty-eight (48) hours prior to the actual inspection being performed, as provided in 9 VSA §4460;
- (h) During the inspection, the owner or designated representative shall be present to provide access to the rental unit(s).

Sec. 7-19. Complaint Procedures.

- (a) It is expressly provided that the public, owners and tenants of any property in the City of Barre may file a complaint to the Officer of violations under this Ordinance and all such complaints shall be treated accordingly; (Ord. No. 2019-07, 09-10-19)

- (b) In order to initiate a complaint against an owner or tenant, the complainant must:
 1. First attempt to notify the landlord in writing.
 2. If no response within 72 hours, first complete the on-line Complaint Form on the City website, or complete and sign a paper copy of the City of Barre Complaint Form; [a copy of which can be found at City Hall. Complaints must be signed and dated in order to be investigated; (Ord. No. 2019-07, 09-10-19)]
- (c) The Officer shall investigate each complaint received within seven (7) business days of its receipt to determine if violations exist and to commence corrective actions; (Ord. No. 2019-07, 09-10-19)
- (d) There shall be a written record of each complaint, the findings of the investigation and the action taken, if any;
- (e) If no action is needed to be taken at the time of inspection, this finding shall be noted on the written record and the complaint will be closed;
- (f) Frivolous complaints shall be a violation of this Ordinance. A frivolous complaint shall be one where there is no basis for the complaint outlined within this Ordinance, and this is known to the complainant at the time. As a violation, frivolous complaints may be subject to Municipal Complaints as outlined in Sec 7-12 Enforcement and Penalties of this ordinance. (Ord. No. 2019-07, 09-10-19)

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Commented [LH6]: Per Joe Aldsworth, contact to the landlord should be done first.

Sec. 7-20. Minimum Standards.

- (a) No dwelling unit unless exempt as defined in Section 7-16, shall be occupied that does not comply with the minimum standards as follows in this Section;
- (b) A dwelling unit must meet the following: (Ord. No. 2019-07, 09-10-19)
 - (1) Unit size. The minimum size of a dwelling unit must not be less than:
 - (i) 150 square feet for a studio or efficiency unit (one open living area that includes cooking, living and sleeping quarters, as well as sanitation facilities, which is intended for a single occupant);
 - (ii) 220 square feet for a one-bedroom unit to accommodate no more than two occupants; or
 - (iii) 220 square feet plus an additional 70 square feet for each additional bedroom (290 sf for a two-bedroom, 360 sf for a three-bedroom, etc.). No more than two occupants shall be accommodated per bedroom.
 - ~~(iii)~~(iv) Heat. Existing rental units with existing tenants, as of July 1, 2021, shall have, as part of the terms and conditions of the rental agreement, the cost of heat provided through the heating device or system.

Commented [LH7]: Per Joe Aldsworth, Reduction in the square footage, there are certain programs that require a minimal amount of square footage of living space to qualify for the assistance program. I would also encourage the council to actually visit the proposed space that they are looking to reduce down to.

ORDINANCES

- (2) Cooking and Sanitation Facilities. All dwelling units must have safe, functioning cooking and sanitation facilities in accordance with the following: (Ord. No. 2019-07, 09-10-19)
 - (i) A dwelling unit must contain permanent bathroom facilities consisting at the minimum of a toilet, sink, and shower or bathtub. The toilet and shower or bathtub must be within a room or enclosure that is fully separated from other living spaces by walls and one or more doors;
 - (ii) A dwelling unit must contain permanent kitchen facilities. A kitchen must be a room or portion of a room in which there is a sink, refrigerator, and one or more appliances for heating food.
- (3) Existing rental units with existing tenants, as of January 1, 2004, shall be exempt from the standards in (1) or (2) above until there is a change in tenants.

Commented [LH8]: Per Joe Aldsworth, This should not be here and updated to all housing units. Landlords have had adequate time to address these issues since the inception of Code Enforcement here in Barre over 10 years ago.

(c) Minimum Housing Standards

- (1) The most recent edition of the Federal Housing Quality Standards shall be adopted as the Minimum Housing Standard for the City of Barre with the following exceptions:
 - (i) The complete section of (n), Smoke Detectors Performance Requirement, shall be replaced with: *“Photoelectric smoke detectors shall be required on each habitable level of an existing or new dwelling unit, including the basement. They will be hard-wired 120 volt with battery backup per NFPA 72 2-21. Smoke detectors that are installed new or installed to replace expired detectors shall be in compliance with Vermont State Fire Code.”*
 - (ii) Section e.2, Thermal Environment Acceptability Requirements, shall be amended by adding the following: *“(iii) An adequate heating appliance must be provided during the heating season which includes all months except June, July and August.”*
 - (iii) That the section f.2.i, Illumination and Electricity, Acceptability Criteria which reads: *“There must be at least one window in the living room and in each sleeping room”* be amended to read: *“There must be at least one window in each sleeping area. Living rooms that are not used for sleeping areas shall not be required to have a window. All means of egress must be approved by the Officer.”* (Ord. No. 2019-07, 09-10-19)
 - (iv) That the following additional standard be added to the federal requirements: *“(m) An annually inspected fire extinguisher is required in*

ORDINANCES

all rental units. Extinguishers must be properly mounted and in close proximity to the primary exit per NFPA 1.”

- (2) Any successor federal standards shall be reviewed and approved by the Barre City Council;
- (3) The U.S. Department of Housing and Urban Development form for housing inspection (Form HUD-52580-A (9/00)) shall be utilized as a reference for the Officer’s Housing Inspection Form. (Ord. No. 2019-07, 09-10-19)

(d) Fire Protection System

- (1) All required fire protection systems and equipment including fire alarms, fire suppression systems, standpipe systems and fire extinguishers shall be maintained in proper operating condition at all times. Owners are responsible for the installation and maintenance of these fire protection systems. The equipment, and the annual completion of inspections by Technically Qualified Persons (TQP) as determined by the VT Dept. of Fire Safety. At no point the landlord shall disable or discontinue use of one of these systems without the written approval of the City of Barre Fire Chief or his designee and the Vermont Division of Fire Safety; of these fire protection systems and equipment, and the completion of annual inspections by Technically Qualified Persons (TQP) as determined by the VT Dept. of Fire Safety; and
- (2) Tenants shall be responsible to notify the owner of any equipment system deficiencies or failures.

(e) Smoke Detectors

- (1) Per the Vermont Building and Fire Safety Code Smoke detector(s) shall be installed That are;
 - 1. Photo Electric
 - 2. Shall be 120 volt powered with battery backup Battery Units may be installed in bedrooms with a 10 yr tamper proof lithium battery.
 - 3. Smoke detector(s) shall be installed to the requirements of NFPA 72.
 - 4. Shall be installed on every level of the dwelling to include the basement;Smoke detector(s) shall be installed adjacent to sleeping areas. Per Vermont State Fire Code, by November 1, 2015, smoke detector(s) shall be installed inside of all sleeping areas;
- (2) Owners are responsible for the installation of the smoke detectors, the replacement of batteries, and the replacement of broken or damaged smoke detectors. Owners are also responsible for conducting annual documented testing to ensure the detectors are both present and operational. Smoke detectors must be U.L. listed or otherwise approved by a recognized testing agency;

Commented [LH9]: Per Joe Aldsworth, This should be amended to reflect the following language - see highlighted area and below - (e)Smoke Detectors

(1) Per the Vermont Building and Fire Safety Code Smoke detector(s) shall be installed That are;
Photo Electric
Shall be 120 volt powered with battery backup Battery Units may be installed in bedrooms with a 10 yr tamper proof lithium battery.
Smoke detector(s) shall be installed to the requirements of NFPA 72.
Shall be installed on every level of the dwelling to include the basement;

ORDINANCES

- (3) The requirements for monthly testing in accordance with NFPA 720 shall also apply and may be accomplished by the owner or tenant;
- (4) Smoke detectors found disabled during an inspection shall constitute a violation of this Ordinance and the responsible party will be subject to the penalties outlined in Section 7-12;
- (5) The responsible party shall be the tenant unless it can be proven that the owner knowingly disabled a smoke detector and failed to replace it within a 24-hour period.

(f) Carbon Monoxide (CO) Detectors

- (1) Carbon Monoxide detectors shall be installed in any residential buildings in which people sleep, including hotels, motels, and tourist homes, apartments and condos whether the units are owned or leased or rented, requires CO alarms; CO detector(s) shall be installed in dwelling units in accordance with the Vermont Fire and Building Safety Code 2012. CO detector(s) shall be installed outside of each sleeping area in the immediate vicinity of the bedrooms;
- (2) CO detector(s) shall be installed in compliance with NFPA 720 / UL 720 which provides guidance on the required locations fo Carbon Monoxide alarms and Carbon Monoxide Detectors. They must be centrally located outside of each separate sleeping areas in the immediate vicinity of the bedrooms and if a hall is more than 40 feet in length;
- (3) Any bedroom that contains a fuel-burning appliance shall be required to have additional CO detection inside the sleeping area;
- (4) Owners are responsible for the installation of the CO detectors, the replacement of batteries, and the replacement of broken or damaged CO detectors. Owners are also responsible for conducting annual documented testing to ensure the CO detectors are both present and operational. CO detectors must be U.L. listed or otherwise approved by a recognized testing agency;
- (5) The requirements for monthly testing in accordance with NFPA 720 shall also apply and may be accomplished by the owner or tenant;
- (6) CO detectors found disabled during an inspection shall constitute a violation of this Ordinance and the responsible party will be subject to the penalties outlined in Section 7-12;
- (7) The responsible party shall be the tenant unless it can be proven that the owner knowingly disabled a smoke detector and failed to replace it within a 24-hour period.

(g) Interpretation and Relationship to Other Fire Protection and Life Safety Code Requirements

- (1) The requirements set out in subsections (b) – (f) are minimum requirements for existing rental units regardless of age, years in service or type of dwelling. More stringent standards may take effect where the dwelling use is altered as in the case of dormitory or rooming house uses or where substantial renovations, remodeling or new construction requires the application of specific additional standards for that type of use or construction. Conformance with the requirements of this section does not in any way limit the application of additional requirements where applicable.

(h) General Conditions

- (1) Every supplied appliance, plumbing fixture, heating device or system, or utility which is required under this Ordinance, and every chimney and smoke pipe shall be so constructed, ~~and installed~~ and maintained by a licensed plumber, licensed electrician, or technically qualified person, so that it will function safely and effectively and shall be kept in sound working condition.

Commented [LH10]: Per Chief Brent

(i) Sanitation

- (1) Every tenant of a rental unit shall dispose of all rubbish, ashes, garbage and other organic waste in a clean and sanitary manner by placing it in the provided, approved storage or disposal facilities;
- (2) Every owner of a rental unit or units shall provide common storage or disposal facilities for garbage, rubbish and recyclables. Said common facilities shall be properly sized to eliminate overloading and improper disposal and properly covered and isolated from the general environment so as not to be a public nuisance or hazard, and properly maintained. The owner shall be further responsible for placing out for collection all common garbage and rubbish containers and for providing for collection of refuse on a not less than weekly basis, and in accordance with the Barre City Trash Ordinance.

(j) Premises to be Kept Clean and Sanitary

- (1) Every tenant of a rental unit shall maintain, in a clean and sanitary condition, that part of the rental unit and yard which he/she occupies and controls and shall be responsible for the reasonable care and cleanliness of supplied facilities including plumbing and cooking equipment;
- (2) Every owner or his/her agent of a rental unit or units shall maintain the shared or public areas of the rental unit or units or yard in a clean and sanitary condition.

(k) Transfer of Responsibility

(1) No rental agreement shall relieve either the owner or tenant of their direct responsibility under this Ordinance.

(l) Responsibility of Owners of Vacant Buildings

(1) Should any building with dwelling units become vacant, all requirements under Chapter 23 Vacant Buildings must be adhered to. (Ord. No. 2019-07, 09-10-19)

Sec. 7-21. Certificate of Compliance.

- (a) It shall be a violation of the Minimum Housing Standards for the owner of a dwelling unit that is subject to inspection pursuant to this Ordinance to rent, offer for rent, or allow any person(s) to occupy any rental unit without a Certificate of Compliance;
- (b) Upon completion of the inspection of a rental unit, if the unit is found to be compliant, the Officer shall issue a Certificate of Compliance which shall expire four (4) years from the date of issuance; (Ord. No. 2019-07, 09-10-19)
- (c) If, upon completion of the initial inspection, the rental unit was found not to be in compliance with one (1) or more of the standards within this Ordinance, an Order(s) will be issued to bring the rental unit into compliance;
- (d) The Certificate of Compliance shall be withheld until all violations have been rectified;
- (e) Nothing in this section shall preclude the inspection of said rental units more frequently than the term of the Certificate of Compliance, based upon written and signed complaints received;
- (f) A Certificate of Compliance may be revoked if a subsequent inspection finds that any rental unit is no longer in compliance with the provisions of the Minimum Housing Standards;
- (g) Upon the request of an existing or prospective tenant, the owner or the owner's agent shall produce the Certificate of Compliance.

ARTICLE V. SPECIAL PROVISIONS

Sec. 7-22. Relocation Service.

- (a) In the event that any person(s) is displaced from a rental unit by enforcement of this chapter, unless it is reasonably determined by the enforcing agency that the tenant is responsible for the circumstance(s) that led to the order for relocation, the owner shall be responsible for paying the cost of relocation of the displaced person(s) for the duration of the repairs. (Ord. No. 2019-07, 09-10-19)

INVESTMENT POLICY

City of Barre, Vermont

PURPOSE. In accordance with 24 V.S.A. § 1571(b), moneys received by the treasurer on behalf of the City of Barre may be invested and reinvested by the treasurer with the approval of the city council. The purpose of this Investment Policy is to establish the investment objectives, standards of investing prudence, eligible investments and transactions, internal controls, reporting requirements, and safekeeping and custodial procedures necessary for the proper management and investment of the funds of the City of Barre.

This Policy does not apply to trust funds held by the City of Barre, ~~the investment of which are controlled that are, by statute, charter or ordinance, controlled by other entities. These trust funds are managed under a separate investment policy for trust assets, adopted by the Cemetery trustees of public funds in accordance with 24 V.S.A. § 2432.~~ It does not apply to bond fund investments made in accordance with applicable bond debenture requirements.

OBJECTIVES. ~~City funds will be invested in separate accounts designated by their specific purpose and invested in a manner consistent with the time horizon, risk profile and goals of each separate account, in accordance with current professional investment standards. The primary objectives~~ Considerations for in priority order of investment of the funds of the City of Barre shall include ~~be~~ safety, social responsibility, liquidity, yield, and local investment:

Safety. Safety of principal shall be ~~a primary the foremost consideration objective in investments of~~ City funds. Investments will be undertaken so as ~~to ensure the preservation of capital in the overall portfolio limit risk as much as possible, while pursuing the goals of the various sub-accounts, in accordance with prudent investment standards. The objective will be to mitigate credit risk (the risk of loss due to the failure of the security) and interest rate risk (the risk that the market value of securities in the portfolio will fall due to changes in market interest rates). Credit risk will be minimized by diversifying the City's investment portfolio so that the impact of potential losses from any one type of investment will be minimized. Interest rate risk will be minimized by investing operating funds primarily in shorter term securities, sweep accounts, money market mutual funds, or similar investment pools and limiting the average maturity of the City's investment portfolio.~~

Social Responsibility. The funds invested by the City shall only be invested in ~~accounts which~~ a manner which promotes the general welfare of the citizens of the City of Barre and State of Vermont. ~~We seek to; make investments investments made by the city should demonstrate~~ in a manner that improves understanding of social and economic justice, and incorporates best-in class analysis of best practices in environmental, social, and governance issues as part of an investment screening process. As such, if a previous investment is found to no longer follow such a process demonstrate social or economic justice, then the City shall search for alternatives reinvest the funds in an account which demonstrates those ~~at~~ principles. It should be expected that this policy will be updated as

original policy adopted by Barre City Council 11/09/10
revised policy adopted by Barre City Council 7/10/12
[DRAFT revisions 5/29/20](#)

our understanding of social responsibility matures. Examples of socially responsible investments include those spending should work towards the following goals: supporting renewable energy, supporting economic equity/reducing income inequality, supporting and encourage diverse populations, and encourage social responsibility in the entities in which we invest.

Liquidity. The City’s investment portfolio will remain sufficiently liquid to meet all reasonably anticipated operating requirements. This will be accomplished by structuring the portfolio so that investments mature concurrent with cash needs to meet anticipated demands. The portfolio will consist primarily of securities with active secondary or resale markets. A portion of the portfolio may be placed in money market mutual funds to ensure liquidity for short-term funds.

Yield. The investment portfolio will be designed to attain a market rate of return throughout budget and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments will be limited to relatively low-risk securities in anticipation of earning a fair return relative to the risk being assumed. ~~Yield is of secondary importance compared to safety and liquidity objectives.~~

Local Investment. Where possible, funds may be invested for the betterment of the local economy. The City may accept a proposal from an eligible institution that provides for a reduced rate of interest, provided that such institution documents the use of deposited funds for community development projects. ~~Local investment is of tertiary importance compared to the safety, liquidity, and yield objectives described above.~~

POOLING. Except where prohibited by law, cash and reserve balances from all funds will be consolidated to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping, and administration. Investment income will be allocated to various funds based on their respective participation and in accordance with generally accepted accounting principles.

STANDARD OF CARE. The standard of care to be used by the treasurer and city council shall be the prudent person standard and shall be applied in the context of managing an overall portfolio. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

CONFLICTS OF INTEREST. The city council and the treasurer shall refrain from personal business activity that could conflict with the proper execution and management of the City’s investments or that could impair their ability to make impartial decisions, they shall disclose any material interests in financial institutions with which the City conducts business, and further disclose any personal financial or investment positions that could be related to the performance

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[DRAFT revisions 5/29/20](#)

of the City's investments. City Council members and the treasurer shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the City.

INTERNAL CONTROLS. The city council and treasurer will establish a system of internal controls, which shall be documented in writing to prevent the loss of invested funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the City.

Commented [CD1]: this does not exist.

AUTHORIZED INVESTMENTS AND INSTITUTIONS. Public deposits shall only be made in qualified public depositories as established by Vermont law. All financial institutions and broker/dealers who desire to become qualified for investment transactions with the City must supply the following as appropriate:

1. Audited financial statements demonstrating compliance with state and federal capital adequacy guidelines;
2. Proof of National Association of Securities Dealers (NASD) certification;
3. Proof of state registration;
4. Certification of having read and understood and agreeing to comply with the City's investment policy;
5. Evidence of adequate insurance coverage.

The treasurer and city council will conduct an annual review of the financial condition and registration of all qualified financial institutions and broker/dealers.

Commented [CD2]: As treasurer I conduct such reviews, but not the council

The following investments will be permitted under this policy:

1. U.S. Treasury obligations which carry the full faith and credit guarantee of the United States government and are considered to be the most secure instruments available;
2. U.S. government agency and instrumentality obligations that have a liquid market with a readily determinable market value;
3. Certificates of deposit and other evidences of deposit at financial institutions;
4. Bankers acceptances;
- ~~5. Commercial paper, rated in the highest tier (e.g., A-1, P-1, F-1, or D-1 or higher) by a nationally recognized rating agency;~~
- ~~56.~~ Investment grade obligations of state and local governments and public authorities;
- ~~67.~~ Repurchase agreements whose underlying purchased securities consist of the aforementioned instruments;
- ~~78.~~ Money market mutual funds regulated by the Securities and Exchange Commission and whose portfolios consist only of dollar-denominated securities; and
- ~~89.~~ Local government investment pools, either state-administered or developed through joint powers statutes, and other intergovernmental agreement legislation.
9. "Best in Class" investments; the City shall favor investments in companies that are leaders in their sectors while maintaining safety and demonstrating social responsibility.

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[DRAFT revisions 5/29/20](#)

~~**UNAUTHORIZED INVESTMENTS AND INSTITUTIONS.** Public investments are public dollars, and as such should be invested to promote the general welfare and practice social responsibility. The following investments will not be permitted under this policy:~~

- ~~1. Non-renewable energy sources including propane, oil, natural gas, or coal;~~
- ~~1. Privately operated prisons or correctional institutes~~
- ~~2.~~
- ~~3. Weapons manufacturing~~

COLLATERALIZATION. Collateralization utilizing obligations fully guaranteed by the full faith and credit of a Vermont municipality, the State of Vermont and/or the United States Government will be required on certificates of deposit and repurchase agreements. The current market value of the applicable collateral will at all times be no less than 102% of the sum of principal plus accrued interest of the certificates of deposit or the repurchase agreement secured by the collateral. Collateral will always be held by an independent party, in the City's name, with whom the City has a current custodial agreement. Evidence of ownership must be supplied to, and retained by, the City.

SAFEKEEPING AND CUSTODY. All trades of marketable securities will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds. Securities will be held by an independent third-party custodian selected by the treasurer as evidenced by safekeeping receipts in the City's name. The safekeeping institution shall annually provide a copy of its most recent report on internal controls (Statement of Auditing Standards No. 70, or SAS 70).

The provisions in the preceding paragraphs regarding collateralization, safekeeping and custody, and the execution of trades of marketable securities by delivery vs. payment (DVP) will not apply if an account for the City of Barre is held at a broker-dealer which is a member of SIPC (Securities Investor Protection Corporation).

Broker-dealers may trade and/or hold assets in firm name acting on behalf of and at the behest of the City of Barre without collateralization requirements as outlined in the preceding two paragraphs, provided that the account(s) at the broker-dealer is/are protected by SIPC. Such security through SIPC shall be considered to meet the requirements outlined in the preceding two paragraphs. Documentation of SIPC membership shall be provided to the City of Barre upon request.

REPORTING. The treasurer will prepare a quarterly investment report that analyzes the status of the current investment portfolio and the individual transactions executed over the last quarter. The report will include a listing of individual securities held at the end of the reporting period, realized and unrealized gains or losses resulting from appreciation or depreciation by listing the cost and market value of securities over one-year duration that are not intended to be held until maturity, average weighted yield to maturity of portfolio on investments as compared to applicable benchmarks, listing of investment by maturity date, and percentage of the total portfolio which each type of investment represents.

Commented [CD3]: ESG-friendly. Environmental, Social, Governance

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Commented [CD4]: this doesn't happen

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[DRAFT revisions 5/29/20](#)

The foregoing Policy is hereby adopted as amended by the City Council and the treasurer of the City of Barre, Vermont, this 10th day of July, 2012 and is effective as of this date until amended or repealed.

~~Thomas J. Lauzon, Mayor /S/~~
~~Carolyn S. Dawes, City Clerk /S/~~
~~Michael A. Boutin /S/~~
~~Anita L. Chadderton /S/~~
~~Dominic M. Etili /S/~~
~~Lucas J. Herring /S/~~
~~Paul N. Poirier /S/~~
~~Michael P. Smith /S/~~

Todd Wells



Todd Wells



Todd Wells



Manager



Manager

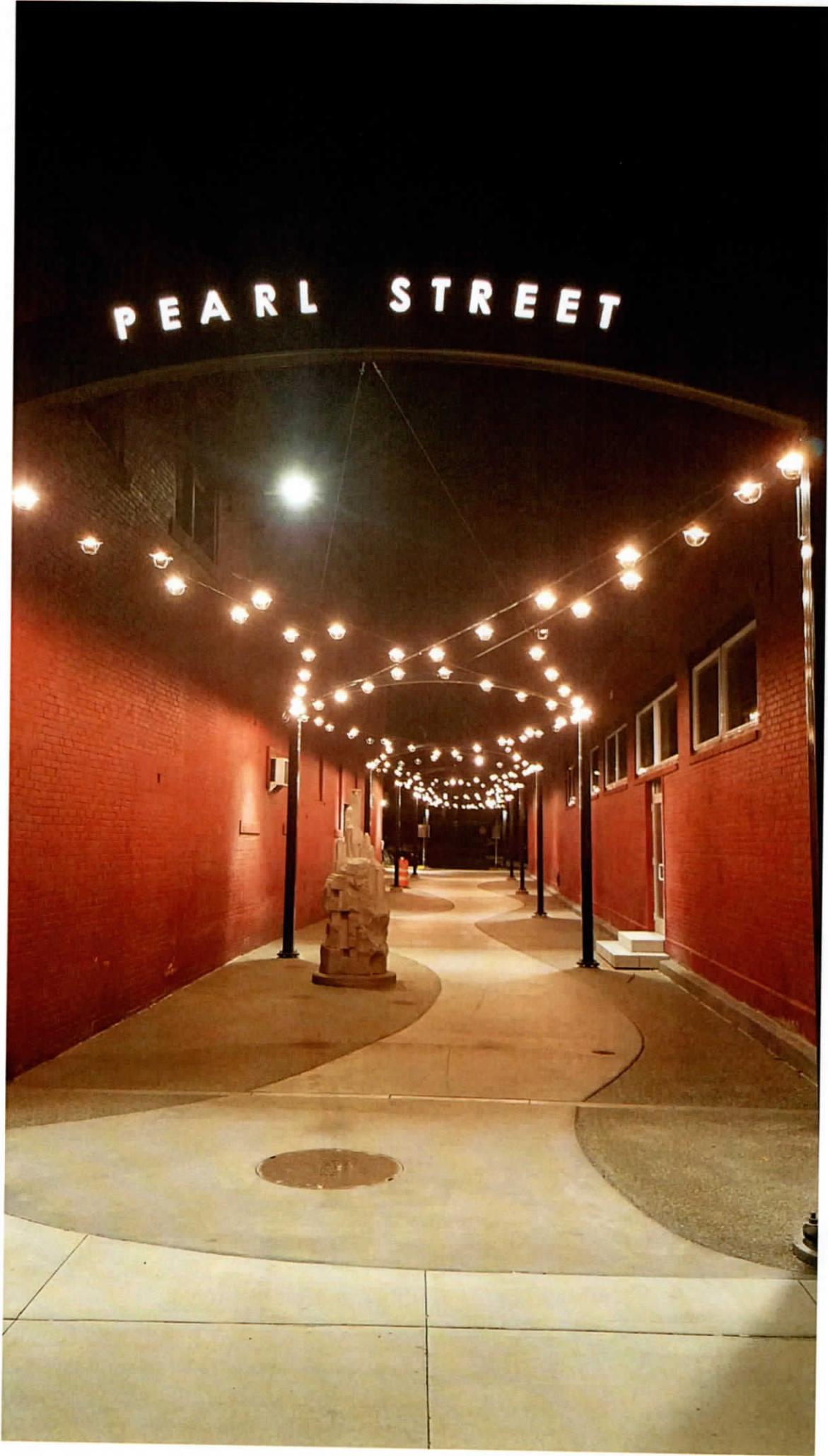


Manager



PEARL STREET

Manager



Tracie, The Barre Partnership
Photo by Shannon Alexander



Tracie, The Barre Partnership
photo by Shannon Alexander



Sue Higby & Andrew Liptak



Heather Duke



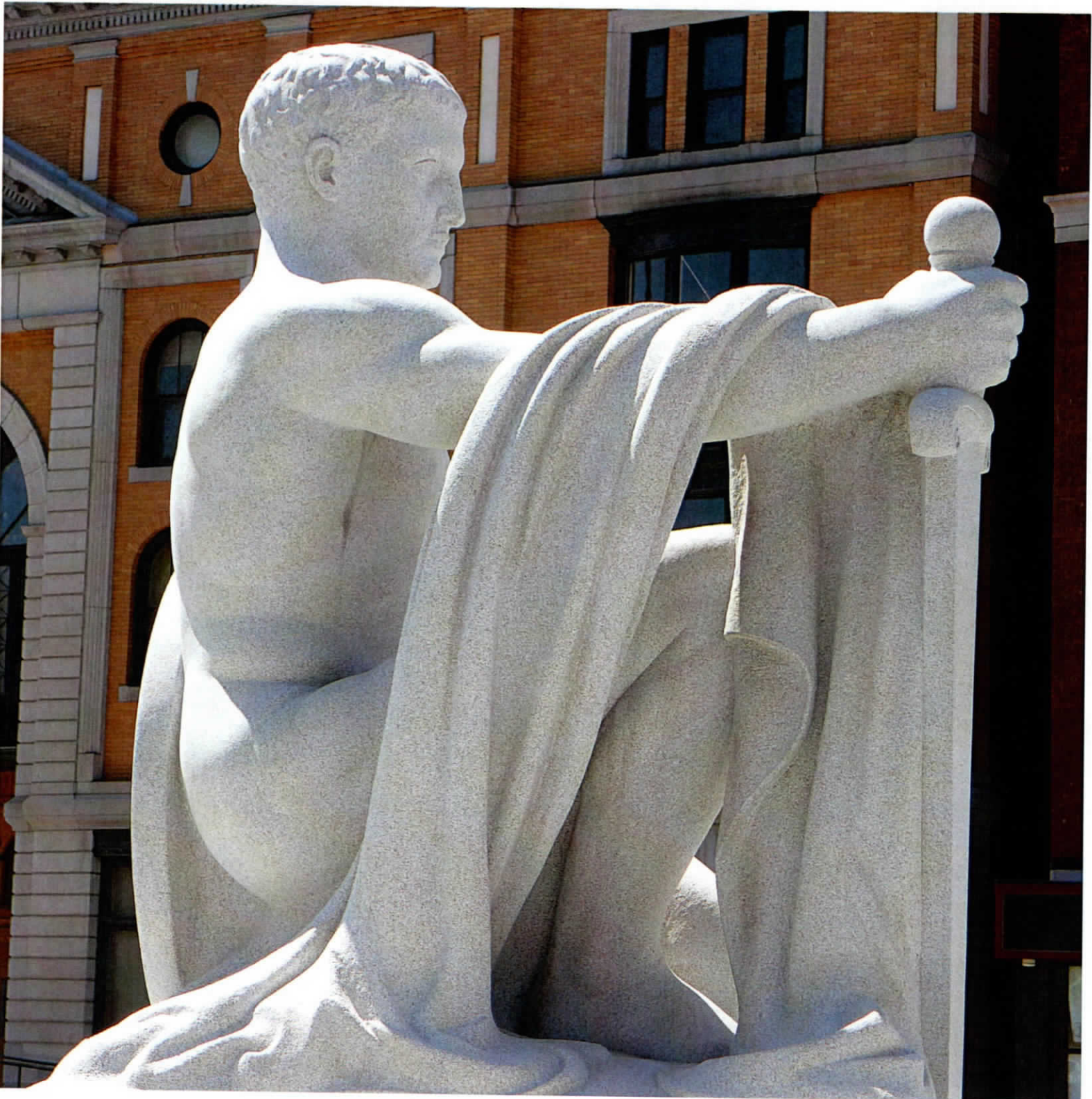
Heather Duke



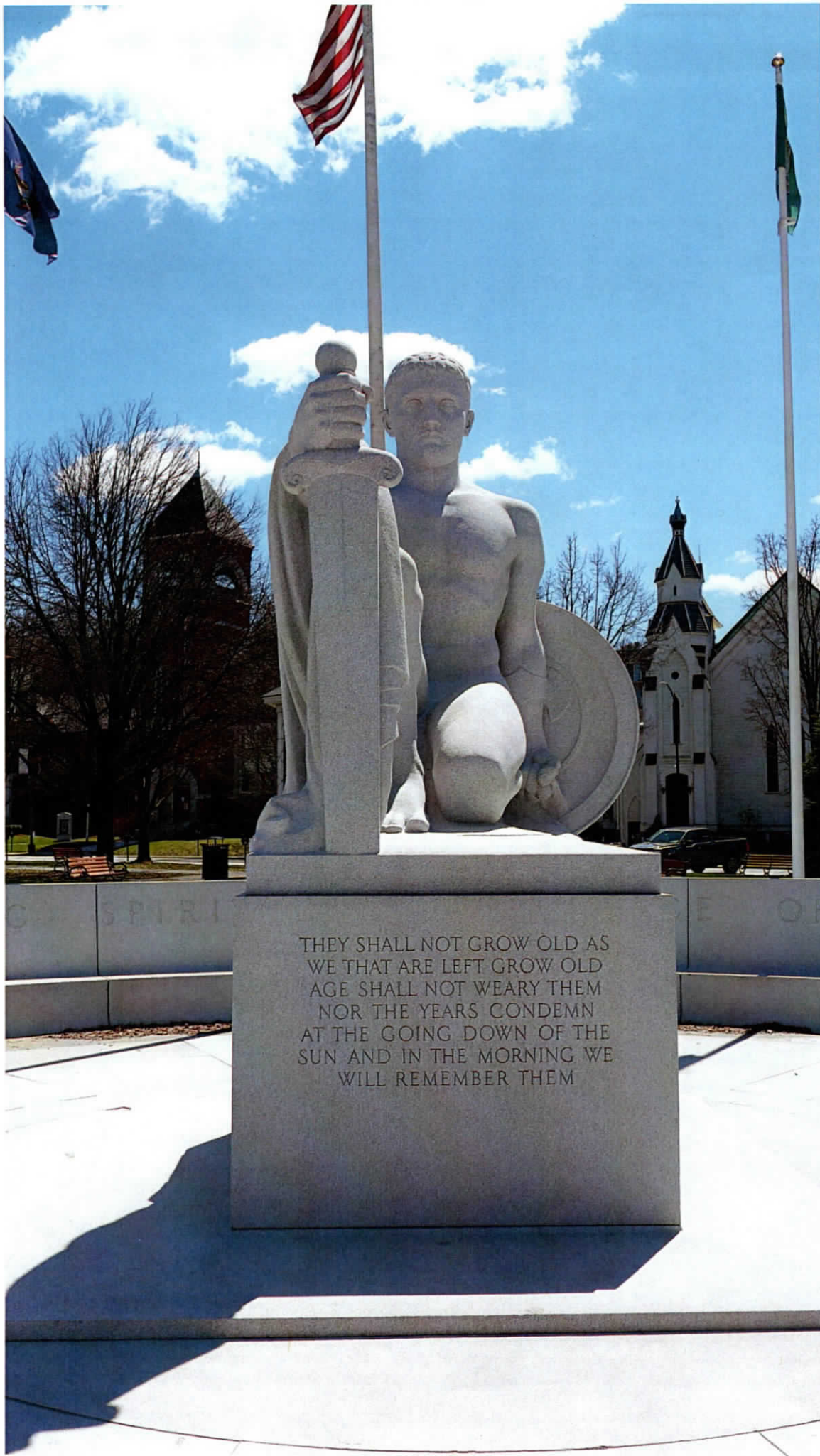
Heather Duke



Christian Betsheuil



Christian
Bethel



THEY SHALL NOT GROW OLD AS
WE THAT ARE LEFT GROW OLD
AGE SHALL NOT WEARY THEM
NOR THE YEARS CONDEMN
AT THE GOING DOWN OF THE
SUN AND IN THE MORNING WE
WILL REMEMBER THEM

Christian Betheuil



Christian
Bethel



Jody Norway

From: Caroline Earle <cse@earlefreemanlaw.com>
Sent: Wednesday, December 23, 2020 6:07 PM
To: Jody Norway
Subject: Re: Cover Photo Needed for City of Barre Annual Report

Hi Jody -

Here are some suggestions!

Best,



Caroline

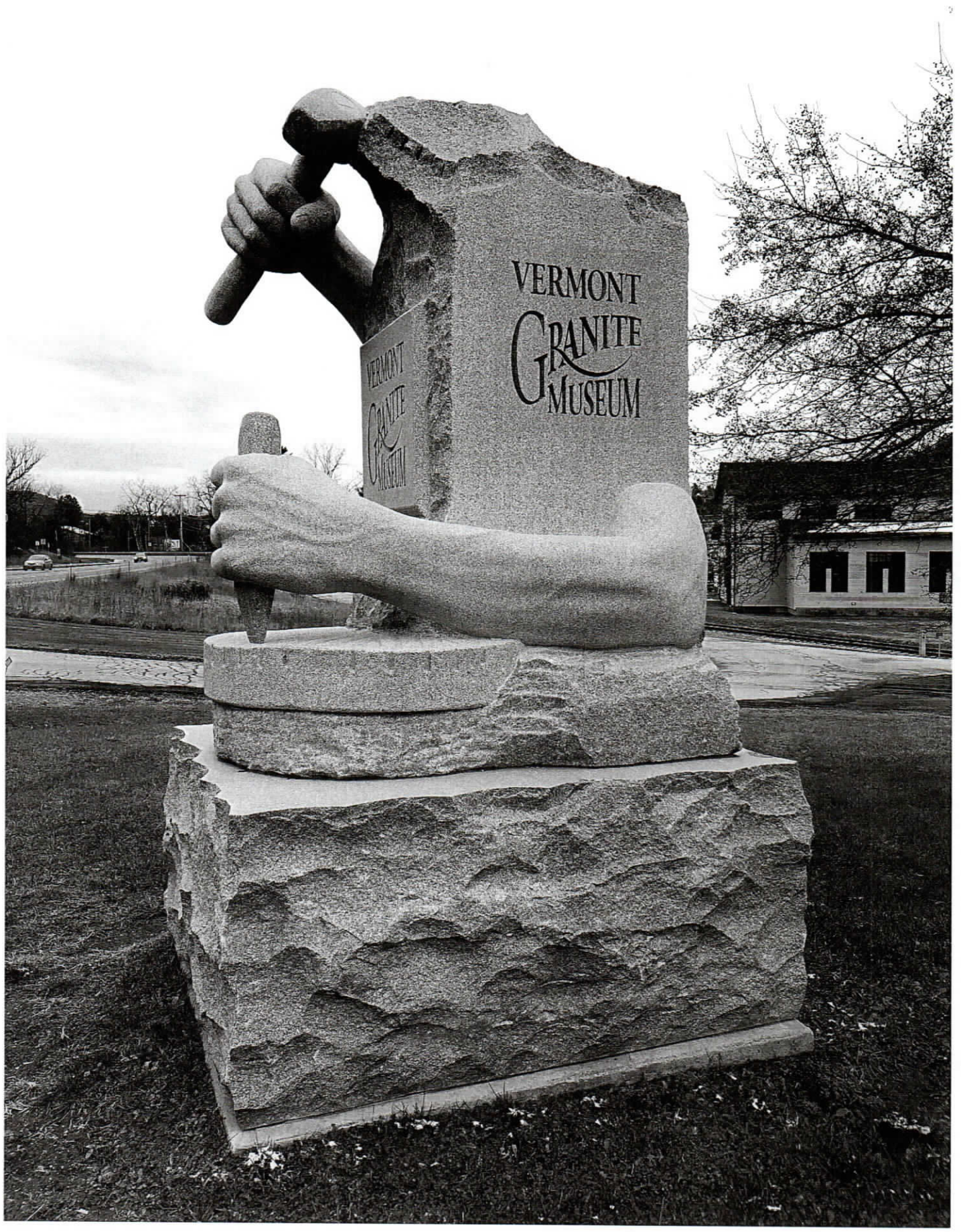


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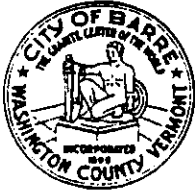




Ellin Bisson

Ellen Bisson





City of Barre, Vermont




" GRANITE CENTER OF THE WORLD "

CLINT P. SMITH
WATER DEPT. CLERK
(802) 476-0251 PHONE

6 N. MAIN ST. STE 5
BARRE VT 05641-4190
(802) 476-0264 FAX

MEMORANDUM

To: Mayor Lucas J. Herring, City Manager Steven E. Mackenzie PE,
City Clerk & Treasurer Carolyn S. Dawes, Dir. of Public Works
William E. Ahearn, Asst. Dir. of Public Works Steven N. Micheli
& Barre City Council

From: Clint P. Smith 
Water & Sewer Dept. Clerk

Date: January 7, 2021

Subject: December 2020 Water, Sewer & Debt Service Delinquencies

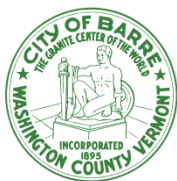
December 2020 Quarterly Water Billed	\$ 723,824.39
December 2020 Quarterly Sewer Billed	\$ 337,586.40
December 2020 Quarterly Debt Service Billed	\$ 1,847.25
Adjusted Bills	\$ 00.00
Total Water Paid	\$(625,206.99)
Total Sewer Paid	\$(285,546.64)
Total Debt Service Paid	\$ (1,551.69)
Total Delinquent Water, Sewer & Debt Service	\$ 150,952.72

(Representing A 14.20% Delinquency)

The delinquent figures for previous years of the same quarter are as follows:

December 2019	\$151,806.40
December 2018	\$157,853.06
December 2017	\$155,530.36
December 2016	\$124,855.61
December 2015	\$106,169.14
December 2014	\$108,532.57
December 2013	\$110,009.00

The total delinquent water, sewer and debt service revenue to collect, as received from Sylvie Rivard, Assistant Delinquent Tax Collector, as of January 7, 2021 is \$256,961.55 which includes the above December 2020 delinquent figure. The total delinquent figure at this time in the year 2019 was \$228,957.03.



● *City of Barre, Vermont*

“Granite Center of the World”

Steven E. Mackenzie, P.E.
City Manager

6 N. Main St., Suite 2
Barre, VT 05641
Telephone (802) 476-0240
FAX (802) 476-0264
manager@barrecity.org

To: Mayor Lucas Herring and the Barre City Council

From: Steven Mackenzie, P.E., City Manager

Re: Department Head Reports

Report Date: January 15, 2021

In order to keep you informed of the Department activities of the office, I'm forwarding this report of activities of the City staff for the previous Friday - Thursday. If there are any additional questions please do not hesitate to ask.

1. CLERK/TREASURER'S OFFICE:

- City Hall remains closed to the public. The land records vault in the Clerk's office is open by appointment on Tuesdays, Thursdays and Fridays. We are considering offering some open hours in the two weeks leading up to Town Meeting Day to offer in-person early voting.
- Annual license renewal applications will continue to come to the Council for approval. I have offered a moratorium on license renewals for those businesses that are closed due to COVID. They can renew their licenses when they reopen with no late fees.
- Next TIF audit meeting with the state auditor's office is January 21st and will focus on tax increment.
- The 2020 TIF annual report was submitted to VEPC on Thursday, January 14th. After review by VEPC it will be sent back for Council approval next month.
- Office staff is busy issuing 2021 parking permits and dog licenses.
- Working with Barre Town and the Barre Unified Union School District to coordinate a postcard mailing to all active voters. The postcards will have a tear-off return portion voters can send back to request an absentee ballot for the March 2nd annual town meeting. The postcard mailing is quite expensive (Barre City's portion is approximately \$4,900). Reimbursement is available through the state's CARES Act funds.
- BUUSD has made the decision to hold its usual supervisory district meeting by Australian ballot this year rather than in person the night before the annual meeting. This

will add five articles to the annual meeting ballot. Candidates for moderator, clerk, and treasurer will appear on the ballot, along with candidates for school board positions.

- Parking meter money collected during the holiday parking moratorium has been counted, totaling \$2,022.07. This amount will be donated to the Vermont Foodbank, as approved by Council at its December 1st meeting.

2. BUILDING AND COMMUNITY SERVICES:

- On Monday, I met with the tech from New England Air at City Hall regarding the heat exchanger, and what course of action we would be taking to either repair or replace the unit.
- On Monday, two BCPD investigators used the Alumni Hall conference room.
- On Tuesday, I participated in the Civic Center Committee Zoom meeting.
- Also on Tuesday, I met with the Vermont Health Department in the morning regarding the upcoming COVID 19 vaccinations. Also on Tuesday afternoon, I met again with the Health Department along with a representative from Amramp, a supplier of temporary ramps, to discuss the installation of a ramp on the northeast side of the AUD for the vaccination clinic.
- On Wednesday morning, I met with Bob Lord from E.F. Wall to discuss the building of a temporary “air curtain” at the northeast corner egress of the AUD for the vaccination clinic.
- Also on Wednesday, I participated in a Zoom meeting with the Vermont Principals’ Association regarding the high school winter sports season and the “possibility” of having basketball championships at the AUD during the last weekend in March. This would be with no spectators and live streamed only.
- On Thursday, I met with Carl Parton from CV Sports regarding the live streaming of the Spaulding boys and girls hockey games from the BOR. I also met with an electrician from Norway and Sons on Thursday to install an outlet in a junction box to accommodate the live feed setup in the BOR.
- Also on Thursday, the contractor began work on the Alumni Hall restroom project.
- On Friday, I participated in a “walk through drill” with the Vermont Health Department in preparation of the vaccination clinic set up and actual running.
- Don prepared a grave at Hope for a burial to be held on Tuesday.
- The Facilities crew continued to work on cleaning and painting in the AUD breakroom and vending machine areas.

2a. RECREATION:

- The rink and the COVID19 regulations and uses were a focus this week. The SHS hockey teams were permitted to start this week. They are following all the safety protocols which unfortunately includes no use of locker rooms. Northfield High School has continued their practices using us as their home ice. Games cannot begin until authorization from the Governor and where they have at least 7 practices with contact.

- ½ sheets of ice is being marketed for January 16 / 17 and then on Sundays the 24th and 31st. Interested parties can register online and payment is due at the time of registration. I created flyers and information for the city web page, FPF, BOR web page and FB. Emails were also sent out to past users and the larger groups. We are currently limited in the types of rentals that we can accept at this time. We are closely monitoring COVID announcements from the Governor.
- Participated in a zoom informational session with the Vermont Recreation and Parks Association on E-Sports.
- Participated in an online informational session on the VOREC/VCF grant.
- Emails and telephone calls with groups who rent ice. BYSA ice was increased and changes, updates, were made to the schedule.
- Continued working on summer programs. I have set up a conference call for next week with the USTA on a summer tennis program. Worked on costs, dates, etc. for other programs.
- Attended a Civic Center Committee meeting.
- Participated in a Metro Way conference discussion.
- Was out of the office half day Thursday and full day Friday.

3. DEPARTMENT OF PERMITTING, PLANNING AND ASSESSING:

Planning – Janet:

- Still compiling project lists for a draft CIP, but haven't heard from all department heads yet; hope to begin working with Finance Director next week on the financial part of it;
- Sent out cancelation of Planning Commission meeting Monday;
- Spent several hours with a land records researcher for files and history of some subject land here in the City on Monday;
- Met with the Manager Monday and Tuesday on work related items;
- Reviewed the longevity report from the manager's office for the assessing clerk's time here with the City on Tuesday;
- Attended City Council Tuesday evening;
- Met with City Clerk and Assessing Clerk as a pre-meeting on Assessing TIF related questions for Wednesday's meeting;
- Participated in the accessible ramp discussions for planning purposes, that is being placed at the Auditorium for the upcoming Covid vaccinations;
- Assisted City Clerk by reviewing the TIF annual report narrative so she could meet the submittal deadline;
- Participated in Wednesday's TIF meeting regarding procedures and policies, job description and clarification of office activities and ownership, computer items, street number changes, 411 Report involvement, TIF involvement and clarification on some TIF items or Changes;
- Worked with Downstreet Housing to open an Environmental Review application and an Implementation Grant for the proposed transitional housing development for 31 Keith Avenue on Thursday;

- Attended a virtual meeting Thursday morning with Manager and Public Works Director regarding the railroad, their sidings locations in the city, and drainage concerns for the Metro Way Bike Path segment along the railroad;
- Participated in 2 2+ hour presentations by shortlisted Public Works Campus applicants on Thursday;
- Participated in the final 2-hour presentation by the 3rd shortlisted Public Works Campus applicants Friday morning;
- Participated in the decision-making meeting for the shortlisted Public Works Campus applicants Friday afternoon;
- Assisted Assessing Clerk in gathering the reports needed to respond to requests made at the Wednesday TIF-Assessing meeting;
- Answering questions, phone calls, sent lister cards, assisted fellow staff, timesheets, weekly report write-up, etc.

Permitting – Heather:

- Issued 2 Building Permits;
- Issued 1 Electrical Permit;
- Closed out 5 Building Permits in all the databases;
- Closed out 11 Electrical Permits in all the databases;
- Continued with archiving of old files;
- Answered all phone messages, emails, filed, picked up paperwork from the office twice weekly, and updated Zoning & Fire Dept. databases.

Assessing Clerk – Kathryn:

- Regular office tasks: permit copies from Heather into databases, address changes, mapping updates, filing, checking Grand List items, Street numbers, corrections, e-mail messages, phone calls, etc.;
- Processed 13 PTTRs (property transfer returns) for updating all property records in NEMRC, ProVal, and mapping software;
- Sent out the two corrected tax bills from the result of the E&O's by Council;
- No download of Homestead filings, and the year-to-date total is still 1743;
- Sent out 6 map copies and 13 lister cards as requested via email or by telephone;
- Continuing work on moving, purging and rearranging files in the cabinets to create more space in each drawer to create a better filing system in preparation for the 2021 Tax year;
- 2020 Final Grand List 411 Report submitted to the State to meet the January 15, 2021 deadline;
- At the Director's request, continue doing a lot of filing and clearing with the recent termination of the Assessor;
- Attended TIF Audit Group meeting via Zoom regarding Assessing procedures.

Assessing-Assessor:

- Position is vacant;
- Department Director has returned phone calls to complainants and inquiries;
- Department Director has sent out lister cards upon inquiry by realtors, etc.

4. DEPARTMENT OF PUBLIC WORKS:

- Department Head will send report with the warrants on Monday.

5. FINANCE DIRECTOR:

- Assisted staff members in SRF application; updated financial information on application to reflect current financial status
- Reviewed PD Grant requisition documents for submission
- Met with Manager Mackenzie and DPW Director Ahern to review capital funds available for planning of FY21 & FY22 Streets/Sidewalks/Equipment projects
- Met with Manager Mackenzie to review updated Civic Center fund balance
- Attended Council meeting via Zoom
- Attended a Zoom demo meeting for HR & payroll platforms; meeting had to be cut short so will be rescheduling to finish
- Participated in three interviews of architecture firms for DPW campus
- 2020 1099's was mailed out
- Updated FY22 Budget Draft to include changes suggested by council
- Continual work on Q2 reconciliations
- Reviewed AP Invoices

6. DEPARTMENT OF PUBLIC SAFETY:

6a. FIRE DEPARTMENT:

Weekly Fire Activity Report to follow this memo.

6b. POLICE

Police Media Logs to follow this memo.

BARRE

Copy of Departmental Activity Report

Current Period: 01/07/21 to 01/13/21, Prior Period: 12/31/20 to 01/06/21

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Dispatch/Remote Station Incidents*				
EMS Incidents	0	0.00	0	0.00
NFIRS Incidents	0	0.00	0	0.00
	0	0.00	0	0.00
Fire Alarm Situations				
Chemical release, reaction, or toxic condition	1	1.26	0	0.00
Combustible/flammable spills & leaks	1	1.92	1	1.76
Dispatched and cancelled en route	1	0.06	1	0.51
Emergency medical service (EMS) Incident	25	61.16	34	62.61
Extrication, rescue	1	1.88	0	0.00
Hazardous condition, Other	1	4.32	0	0.00
Rescue, emergency medical call (EMS), other	0	0.00	2	1.36
Service call, Other	0	0.00	1	1.20
Structure Fire	0	0.00	1	1.92
System or detector malfunction	0	0.00	1	2.40
Unintentional system/detector operation (no fire)	2	4.22	2	7.06
Wrong location, no emergency found	0	0.00	1	0.52
	32	74.82	44	79.34
Hydrant Activities				
Flow Tests	0	0.00	0	0.00
Inspections	0	0.00	0	0.00
	0	0.00	0	0.00
Non-Incident Activities				
COVID 19 SCREENING COMPLETED	31	0.33	32	2.29
DAY SHIFT COVERAGE	4	24.00	1	12.00
FD VEHICLE FUELING - DIESEL	0	0.00	6	24.93
NIGHT SHIFT COVERAGE	2	24.00	1	12.00
ON DUTY	26	598.50	31	673.50
SICK TIME USED	2	48.00	2	48.00
VACATION USED	1	12.00	1	12.00
	66	706.83	74	784.72

* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

BARRE

Copy of Departmental Activity Report

Current Period: 01/07/21 to 01/13/21, Prior Period: 12/31/20 to 01/06/21

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Occupancy Inspections/Activities				
ALARM TESTING/MAINTENANCE	3	0.23	0	0.00
	3	0.23	0	0.00
Testing/Maintenance of Equipment				
PUMP REPAIR	0	0.00	1	0.00
Pump Test	0	0.00	1	0.00
	0	0.00	2	0.00
Training				
EMS EQUIPMENT & AMBULANCE FAMILIZATION	0	0.00	3	5.49
CHAINSAW	3	2.25	0	0.00
CHEST PAIN	0	0.00	4	2.12
CODE 99	0	0.00	3	7.50
CPAP	4	4.00	0	0.00
GENERAL DRIVER TRAINING	2	2.00	0	0.00
GROUND LADDERS	3	1.50	0	0.00
HAZMAT REFRESHER	0	0.00	1	1.00
HOSE HANDLING	0	0.00	2	2.00
MED DRAWS AND PUSHES	4	4.00	0	0.00
PEDIATRIC EMERGENCY	3	3.00	0	0.00
ROLL IN DRILL	0	0.00	2	4.00
SEARCH AND RESCUE	5	5.00	0	0.00
Spinal Motion Restriction	0	0.00	4	0.00
TRAILERS/TOWING	2	2.00	0	0.00
TRAINING ON COMPLETION OF VEHICLE CHECKS	0	0.00	2	4.00
TRUCK 30 WATER WAY OPERATIONS / PUMPING	0	0.00	1	4.50
VENTILATION (VERTICAL)	0	0.00	5	7.50
WATER RESCUE	0	0.00	5	5.00
WINDOW RESCUES / DENVER DRILL	5	5.00	0	0.00
	31	28.75	32	43.11

* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

Media Log Report

Rev.01/26/12

From: 01/07/2021 7:15**To:** 01/14/2021 6:47

Date/Time	Incident #	Call Type	Location
ORI: VT0120100		<u>Barre City Police Department</u>	
1/14/21 6:47	21BA000281	<i>Welfare Check</i>	Jefferson St
1/14/21 1:52	21BA000280	<i>Parking - Winter Ban - Ticket</i>	Fourth St
1/13/21 20:47	21BA000279	<i>DLS</i>	S Main Street
Traffic stop for vehicle with expired registration and no inspection . Operator cited for driving with license criminally suspended.			
1/13/21 20:37	21BA000278	<i>Motor Vehicle Complaint</i>	Second St
Motor Vehicle Complaint			
1/13/21 19:52	21BA000277	<i>Suspicious Vehicle</i>	S Main St
suspicious vehicle on s main st			
1/13/21 19:45	21BA000276	<i>Welfare Check</i>	North Main St
Welfare Check on North Main Street			
1/13/21 18:53	21BA000275	<i>Threats/Harassment</i>	N Main St
Mental Health Issue on North Main Street			
1/13/21 18:51	21BA000274	<i>Assist - Public</i>	South Main Street
Public assist on S Main St			
1/13/21 18:44	21BA000273	<i>Trespass</i>	N Seminary St
Trespass on Seminary Street.			
1/13/21 17:17	21BA000272	<i>Supervisory Duties - Case review</i>	Fourth St
Supervisory Duties- Case Review			
1/13/21 15:50	21BA000271	<i>Assist - Agency</i>	North Main St #
1/13/21 13:52	21BA000270	<i>Domestic Disturbance</i>	Cabot St
1/13/21 13:48	21BA000269	<i>Accident - Non Reportable</i>	Merchant st / Lot D
1/13/21 13:48	21BA000268	<i>Drugs - Intel received</i>	North Main St
1/13/21 13:26	21BA000267	<i>Assist - Public</i>	Long St
1/13/21 13:05	21BA000266	<i>Directed Patrol - Other</i>	Fourth St
1/13/21 9:27	21BA000265	<i>Assist - Agency</i>	Fourth St
1/13/21 4:36	21BA000264	<i>Suspicious Vehicle</i>	Vt Rt 302
Two vehicles on the side of the road on VT RTE 302			
1/13/21 0:00	21BA000263	<i>911 Hangup</i>	Harrington Ave
1/12/21 23:08	21BA000262	<i>Accident - LSA</i>	Camp St

Media Log Report

Rev.01/26/12

From: 01/07/2021 7:15

To: 01/14/2021 6:47

Date/Time	Incident #	Call Type	Location
ORI: VT0120100 Barre City Police Department			
1/12/21 18:06	21BA000260	Suspicious Event	Washington St
1/12/21 17:40	21BA000259	Suspicious Event	Tremont St
Disorderly Conduct on Tremont Street			
1/12/21 16:23	21BA000258	Drugs - Suspicious	Sheridan St
1/12/21 15:46	21BA000257	Assist - Public	Fourth Street
1/12/21 13:58	21BA000256	Disturbance	Prospect Street
Disturbance on Prospect St.			
1/12/21 12:01	21BA000255	911 Hangup	Prospect St
911 hang up call on Prospect St.			
1/12/21 11:24	21BA000254	Assist - Other	North Main St
1/12/21 9:31	21BA000253	Threats/Harassment	North Main St #
Harassment on Main St.			
1/12/21 9:12	21BA000252	Vandalism	Park St
1/12/21 8:27	21BA000251	Suspicious Vehicle	Portland Street
Suspicious vehicle on Portland St.			
1/12/21 7:03	21BA000250	Trespass	North Main St
1/12/21 6:00	21BA000247	Parking - Winter Ban - Ticket	North Main St
Winter parking ban			
1/12/21 5:21	21BA000249	Training-In-Service	Fourth Street
An Officer conducted training			
1/12/21 2:43	21BA000248	Suspicious Event	Washington St
Officers checked on a suspicious complaint on Washington St.			
1/11/21 23:11	21BA000246	Welfare Check	South Main St
Welfare Check on South Main Street			
1/11/21 23:05	21BA000245	Traffic Stop	N Main St #
Traffic stop on North Main St.			
1/11/21 22:32	21BA000244	TRO/FRO Service	Summer St
1/11/21 22:02	21BA000243	Domestic Disturbance	S Main St
1/11/21 21:39	21BA000242	Suicide - Attempted	S Main St
Assisted BCEMS with attempted suicide on South Main St.			
1/11/21 20:50	21BA000241	Threats/Harassment	N Main St
Aggravated Disorderly Conduct on North Main Street			
1/11/21 20:44	21BA000240	Suspicious Person	Portland Street

Media Log Report

Rev.01/26/12

From: 01/07/2021 7:15

To: 01/14/2021 6:47

Date/Time	Incident #	Call Type	Location
ORI: VT0120100 <u>Barre City Police Department</u>			
1/11/21 20:14	21BA000239	Disorderly Conduct by Electronic	Bergeron St
Juvenile sent harassing and bullying messages over social media			
1/11/21 19:37	21BA000238	Threats/Harassment	Gallow Ave
Harrassing Messages on Social Media on Gallow Ave			
1/11/21 18:25	21BA000237	Assist - Public	Summer St
1/11/21 14:27	21BA000236	Larceny - from Building	Gallow Ave
1/11/21 14:08	21BA000235	Vandalism	North Main St
vandalism n main st			
1/11/21 13:34	21BA000234	Assist - Public	Fourth Street
public assist barre city			
1/11/21 13:21	21BA000233	Threats/Harassment	Highgate Drive
Threats and harassment			
1/11/21 11:37	21BA000232	Assist - Agency	North Main St
1/11/21 10:58	21BA000231	Suspicious Person	N Main St
suspicious person n main st			
1/11/21 10:05	21BA000230	Training - Academy	Parkside Ter
training			
1/11/21 10:02	21BA000229	Threats/Harassment	North Main St
threats/harassment n main st			
1/11/21 9:58	21BA000228	Vandalism	Ayers St
1/11/21 8:39	21BA000227	Domestic Disturbance	Delmont Ave
domestic disturbance Delmont Ave			
1/11/21 8:21	21BA000226	Noise	Prospect St
1/11/21 7:49	21BA000225	Trespass	North Main St
trespass n main st			
1/11/21 5:49	21BA000224	Assist - Agency	VT RTE 62 / BARRE CITY LINE
An Officer responded to remove a traffic hazard on Rte 62			
1/11/21 1:40	21BA000223	Parking - Winter Ban - Ticket	North Main Street
Winter parking ban.			
1/11/21 0:14	21BA000222	Welfare Check	Park St
Officers conducted a welfare check on a resident of Park St.			
1/10/21 23:07	21BA000221	Noise	Orange Street
Continuation of a barking dog complaint on Orange St.			
1/10/21 23:00	21BA000220	Noise	Washington St
Noise Complaint on Washington Street.			

Media Log Report

Rev.01/26/12

From: 01/07/2021 7:15

To: 01/14/2021 6:47

Date/Time	Incident #	Call Type	Location
ORI: VT0120100 Barre City Police Department			
1/10/21 21:26	21BA000219	Accident - Non Reportable	Wellington St
Motor Vehicle Complaint on Wellington Street			
1/10/21 21:17	21BA000218	Motor Vehicle Complaint	Barre City
Motor Vehicle Complaint on Park Street			
1/10/21 20:07	21BA000217	Disturbance	Church Street
Report of a male causing a disturbance on Church St.			
1/10/21 19:56	21BA000216	Assist - Public	Maple Avenue
Public Assist on Maple Ave			
1/10/21 19:56	21BA000215	TRO/FRO Service	Sheridan St
TRO service on Park Street			
1/10/21 19:05	21BA000214	Domestic Disturbance	Sheridan St
Domestic distrurbance on Sheridan St.			
1/10/21 19:05	21BA000212	Assist - Public	S Main St
Public assist via phone			
1/10/21 19:00	21BA000213	Assist - Agency	East Barre Road
Assisted Barre Town PD			
1/10/21 18:29	21BA000211	Prisoner - Lodging/Releasing	Barre City
Prisoner Release on Fourth Street			
1/10/21 18:28	21BA000210	Prisoner - Lodging/Releasing	Fourth Sreet
Prisoner Lodging on warrant			
1/10/21 17:47	21BA000207	Arrest Warrant - In State	Spaulding St
In-State Arrest Warrant on Spaulding Street.			
1/10/21 16:27	21BA000206	Suspicious Vehicle	Hope Cemetary
Suspicious vehicle in Hope Cemetery.			
1/10/21 15:54	21BA000205	Training-In-Service	Fourth St
Training-In-Service on Fourth Street			
1/10/21 15:13	21BA000204	Custodial Interference - NonRep	Essex St
Custodial Interference on Essex Street			
1/10/21 10:11	21BA000203	Violation of Conditions of Release	Washington St
VCOR Washington St			
1/10/21 8:13	21BA000202	Assist - Other	River St
assist other barre city			
1/10/21 2:48	21BA000201	Threats/Harassment	Brook St
An Officer responded to a disturbance on Brook St.			
1/10/21 1:39	21BA000200	911 Hangup	Currier St
An Officer responded to a 911 hang-up call which was made in error.			
1/10/21 0:03	21BA000199	Overdose	Pearl St
Officers responded to the report of an overdose at a residence on Pearl St. Ext			
1/9/21 23:19	21BA000198	Noise	Washington St

Media Log Report

Rev.01/26/12

From: 01/07/2021 7:15

To: 01/14/2021 6:47

Date/Time	Incident #	Call Type	Location
ORI: VT0120100 Barre City Police Department			
Male called to complain of moaning and laughing in the next door apartment			
1/9/21 22:52	21BA000197	Noise	Orange St
Report of a barking dog on Orange St.			
1/9/21 22:06	21BA000196	Burglary	West Street
Male cited into court and served restraining order following investigation into burglary and domestic assault incidents			
1/9/21 20:58	21BA000195	Robbery	North Main St
Armed robbery on N Main Street			
1/9/21 19:39	21BA000194	Suspicious Event	Pearl Street Extension
suspicious incident on Peal St. Ext.			
1/9/21 18:32	21BA000193	Suspicious Person	Scampini Sq
Suspicious female on caller's porch on Scampini Sq.			
1/9/21 17:38	21BA000192	Juvenile Problem	Tremont Street
Juvenile problem on Tremont St.			
1/9/21 17:34	21BA000191	Intoxication	North Main St
Report of a possibly intoxicated driver			
1/9/21 17:17	21BA000190	Supervisory Duties - Case review	Fourth St
Supervisory Duties- Case Review			
1/9/21 16:33	21BA000189	Welfare Check	Washington St
welfare check washington st			
1/9/21 16:10	21BA000188	Training-In-Service	Fourth Sreet
1/9/21 15:39	21BA000187	Welfare Check	Church St
welfare check barre city			
1/9/21 15:24	21BA000186	Property Return / Disposal	Fourth St
property return barre city			
1/9/21 15:17	21BA000185	Assist - Public	N Main St
1/9/21 12:27	21BA000184	Mental Health Issue	Brooklyn St
MH issue prospect st			
1/9/21 11:55	21BA000183	Assist - Other	Academy St
1/9/21 7:10	21BA000182	Prisoner - Lodging/Releasing	15 fourth st / wobby park
1/9/21 2:57	21BA000181	Alarm - Security	Prospect Street
Officers responded to an alarm activation at a business on Prospect St.			
1/9/21 1:50	21BA000180	Parking - Winter Ban - Ticket	North Main Street
Winter parking ban			
1/9/21 0:50	21BA000179	Prisoner - Lodging/Releasing	Fourth Street
Prisoner released to sheriff's deputies for transport to VT Dept. of corrections			
1/9/21 0:02	21BA000178	Prisoner	Fourth Street

Media Log Report

Rev.01/26/12

From: 01/07/2021 7:15

To: 01/14/2021 6:47

Date/Time	Incident #	Call Type	Location
ORI: VT0120100		<u>Barre City Police Department</u>	
1/8/21 23:57	21BA000177	Prisoner - Lodging/Releasing	Fourth Street
Prisoner lodging at BCPD			
1/8/21 23:23	21BA000176	Arrest Warrant - In State	Subway
Traffic stop on N Main St. Operator arrested on two outstanding warrants			
1/8/21 22:16	21BA000175	Welfare Check	High Holborn St
Suspicious incident on High Holborn St.			
1/8/21 21:37	21BA000174	Noise	Highgate Drive
noise complaint at Highgate apts			
1/8/21 21:12	21BA000173	Supervisory Duties - Case review	Fourth St
Supervisory Duties- Case Review			
1/8/21 21:11	21BA000172	Noise	Highgate Apt
noise complaint at highgate apartments			
1/8/21 21:01	21BA000171	Suspicious Event	Currier Park / Washington St
Suspicious event reported in the area of Currier Park			
1/8/21 20:12	21BA000170	Assist - Agency	City Hall Park
Protesters in front of Youth Triumphant.			
1/8/21 19:16	21BA000169	Prisoner	Fourth Sreet
1/8/21 19:11	21BA000167	Prisoner - Lodging/Releasing	Fourth Sreet
Lodged intoxicated person as protective custody.			
1/8/21 18:55	21BA000168	Trespass	Pearl St
Intoxicated subject pounding on doors on Pearl St			
1/8/21 17:07	21BA000166	Accident - Non Reportable	Washington
two vehicle accident on Washington st			
1/8/21 16:39	21BA000165	Assist - Public	Salvation Army/ North Main St
Assist Public on North Main Street			
1/8/21 16:17	21BA000164	Violation of Conditions of Release	Corti St
VCOR Corti Street			
1/8/21 16:10	21BA000163	Assist - Other	Termont St
Assist Other on Tremont Street			
1/8/21 15:32	21BA000162	Training-In-Service	Fourth Sreet
1/8/21 15:27	21BA000161	Suspicious Event	Fourth St
suspicious event barre city			
1/8/21 15:13	21BA000160	Motor Vehicle Complaint	Merchant St / Summer St
Motor Vehicle Complaint on Merchant Street			
1/8/21 15:01	21BA000159	Property Return / Disposal	Fourth St
property return barre city			
1/8/21 13:06	21BA000158	Drugs - Intel received	George St

Media Log Report

Rev.01/26/12

From: 01/07/2021 7:15

To: 01/14/2021 6:47

Date/Time	Incident #	Call Type	Location
ORI: VT0120100 Barre City Police Department			
1/8/21 12:36	21BA000157	Assist - Public	N Main St
public assist n main st			
1/8/21 12:21	21BA000156	Assist - Agency	Barre City
agency assist barre city			
1/8/21 11:15	21BA000155	Fraud	Allen St
1/8/21 10:33	21BA000154	Evidence Management	State Dr
1/8/21 9:55	21BA000153	Assist - Agency	Granger Road
Retrieved evidentiary kit.			
1/8/21 9:35	21BA000152	Animals - Cruelty to	Park St
1/8/21 9:18	21BA000151	Threats/Harassment	N Main Street
Threats/Harassment on North Main Street			
1/8/21 8:49	21BA000150	Trespass	N Main St
trespass n main st			
1/8/21 8:39	21BA000149	Vandalism	Ayer St
Vandalism at Spaulding High School			
1/8/21 8:35	21BA000148	Assist - Agency	Walnut St
agency assist barre city			
1/8/21 7:19	21BA000147	Assist - Public	North Main St #
Officers spoke with a resident of N. Main St. concerning some issues at an apartment building			
1/8/21 6:23	21BA000146	Alarm - Security	Parkside Terrace
Officers responded to an alarm activation at an address on Parkside terrace			
1/8/21 1:00	21BA000145	Parking - Winter Ban - Ticket	North Main Street
Winter parking ban			
1/7/21 23:57	21BA000144	Traffic Stop	Wellington St
Traffic stop on Wellington St.			
1/7/21 23:03	21BA000143	Assist - Public	VT Rt 62 / Barre City Line
Courtesy ride provided on Rt. 62.			
1/7/21 22:44	21BA000142	Motor Vehicle Complaint	N Main St
Motor vehicle complaint on North Main St.			
1/7/21 22:09	21BA000141	Intoxication	Seminary St
Intoxicated male at the Good Samaritan shelter transported by police to CVMC			
1/7/21 21:39	21BA000140	Disturbance	Maple Ave
Report of a subject who was waving a gun around over a parking issue, subject arrested and cited into court			
1/7/21 20:34	21BA000139	Suspicious Event	Elmwood Ave
Suspicious event reported on Elmwood Ave.			
1/7/21 18:36	21BA000138	Assist - Agency	Maple Ave
Assisted Barre Town Police.			

Media Log Report

Rev.01/26/12

From: 01/07/2021 7:15

To: 01/14/2021 6:47

Date/Time	Incident #	Call Type	Location
ORI: VT0120100 Barre City Police Department			
1/7/21 18:32	21BA000137	Threats/Harassment	N Main St
Reports of threatening behavior at the Budget Inn			
1/7/21 18:27	21BA000136	Alarm - Security	Upper Merchant St
Security Alarm on Merchant St			
1/7/21 17:00	21BA000135	Accident - LSA	Merchant's Row
Late reported LSA on Merchant's Row			
1/7/21 16:31	21BA000134	Disturbance	Washington St
disturbance Washington ST			
1/7/21 16:07	21BA000133	Assist - Public	Mcleod Hill Rd
public assist barre city			
1/7/21 15:00	21BA000132	Domestic Disturbance	Kent Place
domestic disturbance kent place			
1/7/21 14:35	21BA000131	Suspicious Event	Merchant St / Fisher Auto Parts
suspicious event merchant st			
1/7/21 13:27	21BA000130	Assist - Other	Sheridan St
assist other barre city			
1/7/21 10:03	21BA000129	Training-In-Service	Fourth St
training in service barre city			
1/7/21 9:38	21BA000128	Assist - Agency	Fourth Street
Agency assist N. Main St			
1/7/21 9:31	21BA000127	Assist - Public	Fourth Street
public assist fourth st			
1/7/21 8:28	21BA000126	Motor Vehicle Complaint	E Parkside Ter
1/7/21 7:15	21BA000125	Assist - Agency	Fourth St

Total Incidents 155